

Middletown Public Library Board of Trustees

Minutes of Meeting – March 15, 2011

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Steve Arendt, Vice-Chair; Lucie-Anne Dionne-Thomas; Sally Gauch; Ernest Gibbons; John Grisham; Ellrony Williams.

Members Absent: Paul LaMond, Chair.

Others Present: Theresa Coish, Library Director.

--Meeting called to order at 6:00 P.M. by Steve Arendt, Acting Chair.

Disposition of Minutes:

--Minutes of February 15, 2011 meeting reviewed. Motion to accept: Dionne-Thomas. Second: Williams. Unanimously carried.

Correspondence received:

--Letter from MLK Center, thanking the Library for its contribution of 157 nonperishable food items to the Feed-A-Friend program.

--Letter from Jane Galin re adding the Backyard Berry Book in the name of her deceased mother.

--Letter from NEARI regarding vacancy in the Children's Librarian position, urging the same to be filled as soon as possible.

--Certificate of Achievement awarded to Library Director Theresa Coish from the Neighborhood Energy Challenge.

Director's report: Theresa Coish orally reviewed information. Motion to accept: Grisham. Second: Dionne-Thomas. Unanimously carried.

Committee reports:

--Budget: Workshop at Town Hall scheduled for April 27th; detailed presentation on proposed budget scheduled for April 19 Board meeting.

Contract Negotiations: Possible session dates discussed, to be forwarded to union through the Director. It was further noted that no increase in funding for salaries appears in the proposed budget for FY 2012.

--Director's Evaluation: No report.

--Friends Liaison: Theresa Coish reported that the annual Friends' Luncheon is scheduled for Sunday, March 27th. The Friends' Bookstore continues to thrive.

--Policy Review: No report.

Unfinished Business:

--West Main/Coddington Development Center Master Plan. Update on public forum of Mar. 10 at Town Hall. Slide presentation deferred to meeting's end, following executive session.

--FY2012 Capital Improvements Plan budget – estimates for repair of roof above front columns, and damage to front columns. Cost estimated at \$7,000. Motion to add this amount to proposed CIP budget: Gauch. Second: Williams. Unanimously carried.

New Business:

--Policy re printing charges. Motion to have Library Director set separate price for color printing, in line with the practices of other local libraries: Grisham. Second: Gibbons. Unanimously carried.

--Proposed community garden and/or Farmer's Market in rear of Library (addressed in Director's Report).

--Discussion re extension of contract with Liz's Cleaning. Motion to renew contract for one year: Gibbons. Second: Gauch. Unanimously carried.

--Discussion re contract for recabling project, funded at 50% by Universal Services Administration Corp. Motion to award contract to Third Millennium, contingent upon funding by Town in FY 2012 Capital Improvements budget: Grisham. Second: Williams. Unanimously carried.

Open call by Chair announcing Executive Session pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters) and 42-46-5(a)(2) (collective bargaining and/or litigation). Motion to enter executive session for stated purposes: Grisham. Second: Dionne-Thomas. Unanimously carried.

Executive session began at 7:40 P.M.

Regular session resumed at 8:13 P.M.

Motion to seal executive session minutes: Gauch. Second: Williams. Unanimously carried.

Motion to approve executive session minutes of Feb. 15, 2011: Dionne-Thomas. Second: Gauch. Unanimously carried.

Public presentation to, or discussion with the Board:

- No one asked to address the Board during this portion of the meeting.

Slide presentation re West Main/Coddington Development Center Master Plan, supra, with remarks by Theresa Coish and Town Council liaison Barbara Von Villas.

Announcements:

-The next regularly scheduled Board meeting will be held on Tuesday, April 19, 2011 at 6:00 P.M. at the Library.

--Motion to adjourn: Gauch. Second: Dionne-Thomas. Unanimously carried.

Meeting adjourned at 8:58 P.M.

Respectfully submitted,

John W. Grisham

Secretary