

Middletown Public Library Board of Trustees

Minutes of Meeting – October 19, 2010

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Paul LaMond, Chair; Steve Arendt; Lucie-Anne Dionne-Thomas; Sally Gauch; Ernest Gibbons; John Grisham; Ellrony Williams; Arak Bozyan (Council liaison – ex officio).

Members Absent: None.

Others Present: Theresa Coish, Library Director; Sue Connor; Heather Huggins.

--Meeting called to order at 6:00 P.M. by Paul LaMond, Chair.

Disposition of Minutes:

--Motion to seal executive session minutes of September 1, 2010: Grisham. Second: Arendt. Unanimously carried.

--Minutes of September 21, 2010 meeting reviewed. Motion to accept as amended: Arendt. Second: LaMond. Unanimously carried.

Correspondence received:

--Correspondence from MLK Center, expressing thanks for the Library's continuing support for the Feed-a-Friend program, with 144 additional cans of non-perishable food donated through the Library.

--Letter from Pawtucket Red Sox baseball club, expressing appreciation to the Library for its participation in the first annual PawSox Library Pass program.

Director's report: Theresa Coish orally reviewed information. Brief walk-through of newly carpeted non-fiction area. Motion to accept Director's report: Grisham. Second: Williams. Unanimously carried.

Committee reports:

--Budget: No report.

--Contract Negotiations: The Chair appointed Ellrony Williams, Lucie Dionne-Thomas and John Grisham to serve on the committee, for the purpose of upcoming interim negotiations.

--Director's Evaluation: No report.

--Friends Liaison: Update re ongoing discussion with Friends re possible appointment of a liaison to the Board. Subject to be explored at October Friends meeting. Update re Friends Endowment Fund.

--Policy Review: Discussion re proposed policy changes, amendments to Employee Handbook.

Motion to adopt proposal re Library Hours policy, as amended: Grisham. Second: Dionne-Thomas. Unanimously carried.

Motion to amend Parental/Family Leave policy as proposed: Arendt. Second: Dionne-Thomas. Unanimously carried.

Motion to adopt proposed new job description for Part-Time Reference Librarian, as amended: LaMond. Second: Gauch. Unanimously carried.

Motion to adopt proposed new job description for Library Page: Arendt. Second: Dionne-Thomas. Unanimously carried.

Motion to adopt one-year probationary period for all staff: Arendt. Second: Dionne-Thomas. Unanimously carried.

Unfinished Business:

--Repairs to non-fiction area (covered in Director's report).

New Business:

--None.

Public presentation to, or discussion with the Board:

- Town Council liaison Arak Bozyan commended the Trustees for their professionalism and dedication in discharging their duties.

Announcements:

-The next regularly scheduled Board meeting will be held on Tuesday, November 16, 2010 at 6:00 P.M. at the Library.

--Motion to adjourn: Gauch. Second: Williams. Unanimously carried.

Meeting adjourned at 7:54 P.M.

Respectfully submitted,

John W. Grisham

Secretary