

Middletown Public Library Board of Trustees

Minutes of Meeting – August 17, 2010

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Paul LaMond, Chair; Steve Arendt; Lucie-Anne Dionne-Thomas; Sally Gauch; John Grisham.

Members Absent: Arak Bozyan (Council liaison – ex officio); Ellrony Williams.

Others Present: Theresa Coish, Library Director; Sue Connor; Heather Huggins.

--Meeting called to order at 6:00 P.M. by Paul LaMond, Chair.

Disposition of Minutes:

--Minutes of July 20, 2010 meeting reviewed. Motion to accept: Arendt. Second: Dionne-Thomas. Unanimously carried.

Correspondence received:

--Correspondence from U.S. Census Bureau, thanking the Library for the use of its facilities to aid the Bureau's recruitment efforts for the

2010 Census.

--Certificate of appreciation from MLK Center, expressing thanks for the Library's support thereof.

Director's report: Theresa Coish orally reviewed information. Motion to accept: Grisham. Second: Gauch. Unanimously carried.

Committee reports:

--Budget: (Covered in Director's report.) Motion to amend budget as per discussion: Arendt. Second: LaMond. Unanimously carried.

--Contract Negotiations: No report.

--Director's Evaluation: No report.

--Friends Liaison: Next meeting of the Friends to be held on Wednesday, August 18th in the Library. New Friends liaison from Board to be appointed in September, following resignation of Trustee Joyce Morgenthaler earlier this month.

--Survey Committee: No report.

--Policy Review: Paul LaMond reported that the committee met on August 11. Discussion re: Library computer policy and employee

handbook/personnel policy changes proposed by committee. Motion to amend Internet access policy per committee recommendation: Grisham. Second: Arendt. Unanimously carried.

Motion to add security policy re keys to Library building and alarm access code, as recommended by committee: Grisham. Second: LaMond. Unanimously carried.

Old Business:

--Crack in building foundation: Director to forward progress reports to Trustees via e-mail.

New Business:

--Discussion re means of honoring donors to the Library (perhaps listing donors on Library website, posting names within the Library itself). To be addressed at next monthly Board meeting.

--Discussion re means of honoring former Trustee Joyce Morgenthaler for service to Library. To be addressed with Friends.

Public presentation to, or discussion with the Board:

No one asked to address the Board during this portion of the meeting.

Announcements:

--The September Board meeting will take place on Tuesday, September 21, 2010 at 6:00 P.M.

**--Motion to adjourn: LaMond. Second: Dionne-Thomas.
Unanimously carried.**

Meeting adjourned at 7:58 P.M.

Respectfully submitted,

**John W. Grisham
Secretary**