

Middletown Public Library Board of Trustees

Minutes of Meeting – May 18, 2010

Middletown Public Library

700 West Main Road

Middletown, Rhode Island

Members Present: Paul LaMond, Chair; Steve Arendt; Lucie-Anne Dionne-Thomas; Sally Gauch; John Grisham; Arak Bozyan (Council liaison – ex officio).

Members Absent: Joyce Morgenthaler, Ellrony Williams.

Others Present: Theresa Coish, Library Director; Sue Connor.

--Meeting called to order at 6:07 P.M. by Paul Lamond, Chair.

--Introduction of Library volunteers Jeanne Rooney, in recognition of her service since 1985; and Bethany Heinze.

--Disposition of Minutes: Minutes of April 27, 2010 meeting amended to reflect Heather Huggins not present. Motion to accept as amended: Gauch. Second: Arendt. Unanimously carried.

The Chair noted that discussion re procedure for Director's Evaluation was appropriately addressed in open session. Executive

session therefore not required.

Discussion re evaluation process. Self-evaluation, staff input to be sought. Evaluation forms reviewed. Completed evaluations from trustees, staff and self-evaluation anticipated by next Board meeting.

Correspondence received:

--Card from Bethany Heinze (Library volunteer), expressing appreciation for recognition at last Board meeting.

Director's report: Theresa Coish orally reviewed information. Motion to accept: Arendt. Second: Grisham. Unanimously carried.

Committee reports:

--Budget: Steve Arendt reported that the Committee is awaiting further Town action on budget for FY 2011. Possible further reduction of \$25,000 in Library budget discussed; move could result in state-aid reduction as well.

--Contract Negotiations: No report.

--Director's Evaluation: Previously addressed in lieu of executive session, supra.

--Friends Liaison: Theresa Coish reported that funds have been transferred from Friends account to RI Foundation Account, per prior directive. Assistance with purchase of books in view of Library budget situation has been discussed.

--Policy Review: No report.

--Survey Committee: Theresa Coish and Heather Huggins reported that 389 responses to the Library Patron Survey were received prior to May 15 cut-off date. The majority of responses were received online. Patrons' comments and survey breakdown reviewed.

--Long-Range Planning: John Grisham reported that the Committee continues to meet biweekly. Committee to integrate survey data and input from May 15 public forum into plan. Final LRP to be submitted to Trustees at June Board meeting for approval.

Old Business:

--Library website-update.

New Business:

--None.

Public presentation to, or discussion with the Board:

No one asked to address the Board during this portion of the meeting.

Announcements:

--The June Board meeting will take place on Tuesday, June 15, 2010 at 6:00 P.M.

--Motion to adjourn: Grisham. Second: LaMond. Unanimously carried.

Meeting adjourned at 8:45 P.M.

Respectfully submitted,

John W. Grisham

Secretary