

**Middletown Public Library Board of Trustees**

**Minutes of Meeting – April 27, 2010**

**Middletown Public Library**

**700 West Main Road**

**Middletown, Rhode Island**

**Members Present: Paul LaMond, Chair; Steve Arendt; Lucie-Anne Dionne-Thomas; Sally Gauch; John Grisham; Joyce Morgenthaler; Arak Bozyan (Council liaison – ex officio).**

**Members Absent: Ellrony Williams.**

**Others Present: Theresa Coish, Library Director; Sue Connor.**

**--Meeting called to order at 6:07 P.M. by Paul Lamond, Chair.**

**--Introduction of Library volunteers Jeanne Rooney, in recognition of her service since 1985; and Bethany Heinze.**

**--Disposition of Minutes: Motion to accept minutes of March 16, 2010 meeting: Arendt. Second: Dionne-Thomas. Unanimously carried.**

**Correspondence received:**

**--Card from Town Administrator Shawn Brown and family, expressing**

**appreciation for tributes and condolences received following the death of his father, Jack Brown.**

**--Letter from the National Endowment for the Humanities, informing the Library of its selection to receive the We the People: A More Perfect Union bookshelf.**

**Director's report: Theresa Coish orally reviewed information. Motion to accept: Arendt. Second: Gauch. Unanimously carried.**

**--Discussion re budget status for current fiscal year. Motion to authorize the Director, in her discretion, to identify and encumber remaining balance in underexecuted line items, to be applied to budget for next fiscal year: Arendt. Second: Dionne-Thomas. Unanimously carried.**

**Committee reports:**

**--Budget: Steve Arendt presented to the Board a revised budget plan for FY 2011-13, incorporating anticipated reduction as a result of further cuts in funding for the coming fiscal year. Motion to accept revised budget: Arendt. Second: Gauch. Unanimously carried.**

**--Contract Negotiations: No report.**

**--Director's Evaluation: Sally Gauch reported that the Committee**

**expects to begin meeting soon. Discussion followed re procedure and criteria for evaluation. Notice requirements under Open Meetings Act addressed.**

**--Friends Liaison: Joyce Morgenthaler reported that the monthly meeting of the Friends will take place on Wednesday, April 28, 2010 at the Library. Various prospective donations to the Library have been explored.**

**--Policy Review: No report.**

**--Programs/Outreach: Committee disbanded.**

**--Survey Committee: Theresa Coish and Heather Huggins reported that 319 responses to the Library Patron Survey have been received to date.**

**--Long-Range Planning: John Grisham reported that the Committee continues to meet biweekly. A public forum is planned for Saturday, May 15th from 2 to 4 P.M., to solicit patron input, in addition to the ongoing survey.**

**Old Business:**

**--Update on Young Adult, A/V area plan. Building materials have been ordered, and carpenters engaged. Anticipated completion date**

**by June 1, within or under budget.**

**--Library website-update. Previously addressed in Director's Report.**

**New Business:**

**--Discussion re: Possible effects of revisions to Middletown Comprehensive Plan on Library and adjoining land. The Town is seeking input from the Library.**

**Public presentation to, or discussion with the Board:**

**No one asked to address the Board during this portion of the meeting.**

**Announcements:**

**--The May Board meeting will take place on Tuesday, May 18, 2010 at 6:00 P.M.**

**--Motion to adjourn: Morgenthaler. Second: Arendt. Unanimously carried.**

**Meeting adjourned at 8:55 P.M.**

**Respectfully submitted,**

**John W. Grisham**

**Secretary**