

Middletown Public Library

Board of Trustees – Long Range Planning Committee

April 14, 2010

Minutes

Present: John Grisham, Ellrony Williams, Heather Huggins, Theresa Brace, Theresa Coish

Carolyn Redmond, Maureen Maurer, Teresa Stevenson, David Fontaine

Not Present: Joseph Kunicki

John Grisham, co-chair, called the meeting to order at 6:00PM. He welcomed new committee member David Fontaine.

The minutes of March 31, 2010 were unanimously approved.

Old Business: Mr. Grisham stated that the Community Survey and Public Forum scheduled for May 15th at 2PM will round out the goals for the 2010 LRP. Theresa Coish recommended that the survey be completed by May 15th with the forum being the final piece. This would allow time to compile the results for the writing of the draft by early June. Mr. Grisham agreed.

Assignment of New Members to Subcommittees: David Fontaine will work with the Collection Development team.

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Discussion re: Areas of Operation to be Addressed in 2010 LRP

Collection Development and Service – Mr. Grisham reviewed the draft 2010 goals submitted by Heather Huggins. David Fontaine noted that the Middletown High School Library hosts an Open House the 3rd week of each new school year. In previous years, library staff attended and students signed up for public library cards. Mr. Fontaine would like to see this collaboration begin again. He is also interested in learning more from our reference staff about the availability of the state funded database licenses. Maureen Maurer suggested that the Library work with Barnes & Noble to bring a Read Across RI event to the Library and have books available for sale to the students.

Staff Development – Mr. Grisham reviewed the draft submitted by Theresa Coish which reported on the current status of each goal of the 2005 plan. Ms. Coish noted that the draft was prepared with staff input.

Physical Plant – Carolyn Redmond reviewed draft 2010 goals compiled as a result of a walk through meeting of the physical plant subcommittee. Heather Huggins asked, “When was the collection last weeded?”, in response to the lack of shelf space for books in the children’s department. Ms. Coish made note of that point, and will follow through with staff on an answer.

New Business: Mr. Williams and Ms. Stevenson will work with Heather Huggins to compile the draft 2010 goals for Staff Development. They will present their draft at the next meeting.

Announcements: The next meeting will be at 6PM on April 28, 2010 at the Library.

Adjournment: The meeting adjourned at 7:20PM.

Respectfully submitted,

Theresa Coish Post meeting note: Staff state that weeding of children's collection is ongoing.