

Middletown Public Library

Board of Trustees – Long Range Planning Committee

Meeting Minutes March 3, 2010

Middletown Public Library, 700 West Main Road, Middletown, RI

The meeting was called to order at 6:15PM. Present were John Grisham, Chair; Carolyn Redmond (Friends); Heather Huggins (Reference Librarian); Theresa Coish (Director).

There was no Old Business.

New Business

Theresa Coish volunteered to serve as Secretary.

The following people were appointed to investigate a specific area:

Collection Development & Services: Prof. Kunicki, Heather Huggins, John Grisham

Staff Development: Heather Huggins, Theresa Coish, Ellrony Williams

Physical Plant: Theresa Coish, Carolyn Redmond

Theresa Coish volunteered to contact Maureen Mauer and David Fontaine to serve in an advisory capacity. Ms. Mauer is a patron, and Mr. Fontaine is the librarian at Middletown High School Library.

John Grisham reviewed the committee's purpose and the

methodology. He proposed a target date of 6/15/2010 for completion and submission to the Library Trustees for their review and approval. The current plan was distributed.

Theresa Coish reported that the Community Survey is underway. John Grisham added that a public forum would also be held for the purpose of gathering input.

The next meeting date was set for 3/17/2010 at 6PM.

The meeting adjourned at 7PM.

Respectfully submitted,

Theresa Coish