

Middletown Public Library

Board of Trustees Meeting

Tuesday, May 19, 2009

Middletown Public Library, 700 West Main Road

Board Members:

Present: Holly Levine, Mary Ulrich Budlong, John Grisham, Joyce Morganthaler,

Steve Arendt, Virgel Blaschke

Quorum? Yes

Others Present: Heather Huggins, Sue Connor and Barbara Camedeco

Proceedings:

. Meeting called to order at 6:05 pm by Chair, Holly Levine

Disposition of minutes;

April 21, 2009; unanimously approved

April 28, 2009; approved, Holly Levine, John Grisham, Joyce Morganthaler,

Steve Arendt, Virgel Blaschke

Mary Ulrich Budlong abstained

Correspondence:

.Resignation letter from Virgil Blaschke

.Expense statement

.Assistant director report

.Tech services report

Board Member's progress reports:

Joyce; Personnel

Paul; trash pick going well, MLK donations doing well and being delivered

Steve; Tech services report reviewed, working on website

Mary; staff schedule completed for July

John; Director's job has been posted on all appropriate sites, to date we have received 10 Resumes

Holly; set up new system for janitorial supplies, had copy machine serviced, updated person in charge list, set up new system for payroll pick up and bill drop off, scanned all past employee files, called to have front door fixed and working on fixing leak in Children's room door.

Committee reports:

. Budget Committee

-write letters to appropriate state officials with concern's to new budget constraints

. Children's room improvement committee

.project completed committee disbanded

. Capital Improvement Committee

-no report

. Director's Evaluation Committee

- no report

. Friends of MPL

Bookstore doing great, also spoke with Paul regarding planting trees around new sign

- IT Committee

- disbanded

. Contract Negotiation Committee

- no report

. Program/Outreach Committee

-no report

. Policy Committee

- no report

Unfinished Business

- FY09 expenditures; paint bathrooms and hallways, Holly is getting estimate.

New Business

.none

Public Forum:

-none.

Open Call by Chair Announcing Executive Session Pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters), 42-46-5(a)(2) (litigation) for the purpose of discussing personnel matters and correspondence received. All parties received written notification and no requests to have an open session have been received. The

executive session held in closed session.

Executive session, door closed, session called to order at 8:12 pm – Executive session adjourned at 8:27 pm, doors opened, returned to open meeting.

Motion to seal tonight's executive session minutes; unanimously approved

Announcements:

Next meeting June 2, 2009

Meeting adjourned at 8:29 pm.

Minutes submitted by acting Secretary, Mary Ulrich Budlong