

Middletown Public Library

Board of Trustees Meeting

Tuesday, June 2, 2009

Middletown Public Library, 700 West Main Road

Board Members:

Present: Holly Levine, Mary Ulrich Budlong, John Grisham, Joyce Morganthaler,

Steve Arendt and Paul Boyzan

Quorum? Yes

Others Present: Heather Huggins, Sue Connor, Noel Whitehust and Candice Prewitt

Proceedings:

. Meeting called to order at 6:00 pm by Chair, Holly Levine

Correspondence:

Email from Eric Bosogian

Letter from RILA

Board Member's progress reports:

Joyce; Personnel no problems

Paul; trash pick going well

Steve; Introduce Margaret O'Connor our web master

Mary; no report

John; Director's job has been posted on all appropriate sites, setting

up interviews for applicants for Director's position

Holly; working on heating and HVAC, Children's Room Project completed, hiring contractor to paint bathrooms and hallway.

Committee reports:

. Budget Committee

-no report

.. Capital Improvement Committee

-no report

. Director's Evaluation Committee

- no report

. Friends of MPL

Contract Negotiation Committee

- Holly reported that there are six sessions set up between now and July7, 2009 to work on contract

. Program/Outreach Committee

-no report

. Policy Committee

-Append to the Meeting Room Policy: "19. Organizations must not use the meeting room as a profit-making business plan. 20. Request for the meeting room should occurs at least two business days in advance of the event."

1. Append to the Computer Policy on Internet Access "Priority of use in the children's room, in order of first to last, (1) children, (2) parents with young children, and (3) other adults."

In first sentence of the second paragraph of Part II of the existing

Computer Policy on Internet Access general info to read. "All users must sign up at the reference desk or children's room desk."

In the fourth sentence of the second paragraph to Part II of the existing Computer Policy on Internet Access general info replace "type in password to bring up the Internet screen" with "bring them to the available work station."

Remove "Head of Technical Services" and "Circulation Supervisor" from Person-in-charge Policy.

Unfinished Business

- none

New Business

.Interviewing questions for Director's interviewing process revised.

Public Forum:

-none.

Open Call by Chair Announcing Executive Session Pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters), 42-46-5(a)(2) (litigation) for the purpose of discussing personnel matters and correspondence received. All parties received written notification and no requests to have an open session have been received. The executive session held in closed session.

**Executive session, door closed, session called to order at 7:42 pm –
Executive session adjourned at 9:04 pm, doors opened, returned to
open meeting.**

**Motion to seal tonight's executive session minutes; unanimously
approved**

Announcements:

Next meeting June 16, 2009

Meeting adjourned at 8:29 pm.

Minutes submitted by acting Secretary, Mary Ulrich Budlong