

Middletown Public Library

Board of Trustees Meeting

Tuesday, 15 July 2008

Middletown Public Library, 700 West Main Road

Minutes

Board Members:

Present: Peter Van Steeden, Holly Levine, Joyce Morgenthaler, John Grisham, Steve Arendt

Absent: Mary Ulrich Budlong, Virgel Blaschke

Quorum? Yes

Others Present: Jim Knowlton -Library Director

Proceedings:

. Meeting called to order at 6:02 pm by Chair, Holly Levine

. Motion to approve 19 JUN minutes as amended

Motion: Morgenthaler, Second: Grisham, Arendt Abstained, Motion Approved

Correspondence:

Barbara Murphy, letter of resignation

Joanne Gorman, Correction regarding type of resignation

Director's progress and financial reports on the library:

. Director's report

-Written report submitted by Jim Knowlton orally reviewed information.

. Financial report

- none submitted due to Town Hall budget process

- Motion to accept Directors report as submitted.

Motion: Grisham, Second: Van Steeden, Unanimously Approved

Committee Reports:

. Budget Committee

- none

. Children's Room Improvement Committee

- did not meet

. Director's Evaluation Committee

- Did not meet

. Capital Improvement Committee

In Director's Report

. Friends of MPL

- Did not meet

. IT Committee

- No quorum for meeting

. Policy Review Committee

- Holly Levine Reported

Reviewing bulletin board, magazine rack etc for use to distribute information to patrons.

. Programs/Outreach Committee

- Did not meet

Unfinished Business:

- none

New Business:

- Review of non-union job descriptions

Motion to create the part time supervisor position as amended.

Unanimously Approved

Motion to add position as amended to Person-in-Charge Policy.

Unanimously Approved

Executive Session:

Open Call by Chair Announcing Executive Session Pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters), 42-46-5(a)(2) (collective bargaining and/or litigation)

Executive session, door closed, session called to order at 7:09 pm, Executive session adjourned at 7:55 pm, doors opened, returned to open meeting.

Motion to enter Executive Session 7:09 pm

Motion: Grisham, Second: Van Steeden, Unanimously Approved

Return from Executive Session 7:55 pm

Motion to seal minutes

Motion: Van Steeden, Second: Levine Unanimously Approved

Motion to to increase Director salary by 4% effective 1 JUL 08

Motion: Levine, Second: Van Steeden, Unanimously Approved

Public Presentation:

-none

Announcements:

. Next board meeting will be 19 AUG 6:00 pm

. Motion to adjourn

Motion: Grisham, Second: Mogenthaler Unanimously Approved

Meeting adjourned at 7:58 pm

Minutes submitted by Secretary, Peter Van Steeden