

Middletown Public Library

Board of Trustees Meeting

Tuesday, 20 May 2008

Middletown Public Library, 700 West Main Road

Minutes

Board Members:

**Present:, Peter Van Steeden, Holly Levine, Virgel Blaschke,
Mary Ulrich-Budlong**

**Absent: Steve Arendt, Joyce Morgenthaler, John Grisham (arrived
6:30 pm)**

Quorum? Yes

Others Present: Jim Knowlton

Proceedings:

. Meeting called to order at 6:03 pm by Chair, Holly Levine

. Motion to approve 15 April minutes as amended

Motion: Ulrich-Budlong, Second: Blaschke, Unanimously Approved

Correspondence:

Howard Boksenbaum –State Information Officer

American Arbitrators

Rhode Island Labor Board

Union Letter

Paul Lamond

Director's progress and financial reports on the library:

. Director's report

-Written report submitted by Jim Knowlton orally reviewed information.

Book Store Open!

. Financial report

- Written flash budget submitted and accepted

- Motion to accept Directors report as submitted.

Motion: Grisham, Second: Blaschke, Unanimously Approved

Motion to suspend rules to move public comment section to this space (6:40 pm)

- Motion to suspend Van Steeden, Second Levine, Unanimously Approved

- Paul Lamond spoke to his letter regarding physical condition of Library exterior

Committee reports:

. Budget Committee

- Discussion to have budget committee switch to multi-year plan committee

. Children's Room Improvement Committee

- Ulrich-Budlong reported

- did not meet

. Director's Evaluation Committee

- John Grisham reported
- Awaiting Self Eval back from Jim
- Reviewing Customer Survey

. Capital Improvement Committee

- none

. Friends of MPL

- Virgel Blaschke reported
- Bookstore open !
- Blood Drive June 10
- Will fund Summer Reading program

. IT Committee

- Virgel Blaschke reported
- No quorum for meeting

. Policy Review Committee

- Is a standing committee

. Programs/Outreach Committee

- Discussed food for fines

Unfinished Business:

- Budget discussion w/ Town Council 28 MAY

New Business:

- **Regarding Library positions- Board creates positions and approves. Director recommends positions and fills openings**
- **Director recommended not filling reference position we need a 15 hr non-union circulation position more immediately.**

Motion to approve a second circulation position: Blaschke, Second: Van Steeden, Unanimously approved

Public Presentation:

- moved forward**

Executive Session:

Open Call by Chair Announcing Executive Session Pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters), 42-46-5(a)(2) (collective bargaining and/or litigation)

Executive session, door closed, session called to order at 7:30 pm, Executive session adjourned at 8:02 pm, doors opened, returned to open meeting.

Motion to enter Executive Session 7:30 pm

Motion: Grisham, Second: Ulrich-Budlong Unanimously Approved

Return from Executive Session 8:02 pm

Motion to seal minutes

Motion: Grisham, Second: Ulrich-Budlong Unanimously Approved

Announcements:

. Next board meeting will be 19 JUN 6:00 pm

. Motion to adjourn

Motion: Ulrich-Budlong, Second: Blaschke Unanimously Approved

Meeting adjourned at 8:03 pm.

Minutes submitted by Secretary, Peter Van Steeden