

Middletown Public Library

Board of Trustees Meeting

Tuesday, 18 March 2008

Middletown Public Library, 700 West Main Road

Minutes

Board Members:

Present: Holly Levine, Peter Van Steeden,

**Steve Arendt, Virgel Blaschke, Joyce Morgenthaler, John Grisham,
Mary Ulrich-Budlong**

Absent:

Quorum? Yes

Others Present: Jim Knowlton, Noel Whitehurst

Proceedings:

. Meeting called to order at 6:02 pm by Chair, Holly Levine

. Motion to approve 3 March minutes as amended

Motion: Grisham, Second: Morgenthaler, Unanimously Approved

Correspondence:

. none

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Director's progress and financial reports on the library:

. Director's report

**-Written report submitted by Jim Knowlton orally reviewed
information.**

- Motion to accept Directors report as submitted.

Motion: Van Steeden, Second: Blaschke, Unanimously Approved

. Financial report

- Written flash budget submitted and accepted

- Motion to accept financial report as submitted.

Motion: Grisham, Second: Van Steeden, Unanimously Approved

Committee reports:

. Budget Committee

- moved to Old Business

. Children's Room Improvement Committee

- Morgenthaler/Blaschke reported

- Painter Homosite Boards

- Lights, Waiting on Installer

- Maintenance items discussed

. Director's Evaluation Committee

- John Grisham reported

- First meeting –discussed Methodology

. Capital Improvement Committee

- Holly Levine reported

- Discussed during Director's Report

- Capital Improvement 08-12 now a 5 year plan

-town now wants 5 yr plans , should be planning 09-13

-also need an overarching 5 yr lifecycle plan

. Friends of MPL

- Virgel Blaschke reported

- Bookstore trying to open by 13 April

. IT Committee

- Virgel Blaschke/Steve Arendt reported

- No quorum for meeting, discussions concerning collaboration with school IT group

- Town survey submitted to town for comment. Comments received

- Island-wide IT committee met

- There is a Town initiative to integrate all software functions to reduce complexity, provide more seamless operations

- Discussions regarding investigations on wireless internet for town

. Policy Review Committee

- Holly Levine reported: policies written and posted

. Programs/Outreach Committee

- Holly Levine reported

- Bulletin boards and book store doors almost ready for install

Unfinished Business:

- Budget: Motion to approve budget totaling 1.61% increase

Motion: Van Steeden, Second: Grisham, Unanimously Approved

New Business:

- none

Public Presentation:

-none

Executive Session:

Open Call by Chair Announcing Executive Session Pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters), 42-46-5(a)(2) (collective bargaining and/or litigation)

Executive session, door closed, session called to order at 7:10 pm, Executive session adjourned at 7:45 pm, doors opened, returned to open meeting.

Motion to enter Executive Session 7:10 pm

Motion: Ulrich-Budlong, Second: Grisham Unanimously Approved

Return from Executive Session 7:45pm

Motion to seal minutes

Motion: Ulrich-Budlong, Second: Morgenthaler Unanimously Approved

Motion to approve previously sealed executive session minutes from December and January

Motion: Van Steeden, Second: Ulrich-Budlong Unanimously Approved

Announcements:

. Next board meeting will be 15 April 6:00 pm

. Motion to adjourn.

Motion: Grisham, Second: Arendt Unanimously Approved

Meeting adjourned at 7:48 pm.

Minutes submitted by Secretary, Peter Van Steeden