

**Middletown Public Library**

**Board of Trustees Meeting**

**Tuesday, August 21, 2007**

**Middletown Public Library, 700 West Main Road**

**Minutes**

**Board Members:**

**Present: John Grisham, Holly Levine, Lynda Bronaugh, Virgel Blaschke, Steve Arendt,**

**Mary Ulrich Budlong**

**Absent: Peter Van Steeden**

**Quorum: Yes**

**Others Present: Barbara Camadeco, Jim Knowlton, Barbara Barrows(6:07-6:30), Noel Whitehurst**

**Proceedings:**

- . Meeting called to order at 6:07 pm by Chair, John Grisham**
- . Welcomed Jim Knowlton to his first board meeting as Director of MPL.**
- . Motion to accept minutes of June 27 and July 9, 2007 as amended. Unanimously approved**

**Correspondence:**

- . Letter from Barbara Nash.**
- John Grisham to write a letter to Ms Barbara Nash stating that 1. )the present library trustees on the IT committee are Steve Arendt and Lynda Bronaugh and 2.) Virgel Blaschke and Steve Arendt are**

**interested in serving on the IT committee.**

**. Letters from Mom's Club.**

**. Letter regarding Union matter.**

**- Discussion referred to executive session.**

**. Letter of resignation from Lynda Bronaugh**

**- Lynda Bronaugh was thanked for her service. She will be missed.**

**Copy of letter to be sent to town clerk's office.**

**Director's progress and financial reports on the library**

**. Written report submitted. Jim Knowlton orally reviewed information.**

**- Motion to adopt Preservation Policy as submitted Unanimously carried.**

**- Motion to accept Director's report. Unanimously carried.**

**Committee Reports:**

**IT Committee – Steve Arendt stated that the committee is continuing to address an island wide technology committee, is working on survey and is formulating its review for the annual report for the Town Council.**

**Friends – Virgel Blaschke reported books are being collected for the annual book sale which kicks off on Sept. 28 at 6pm with its preview party. A blood drive is scheduled for October 18 and on Nov 17 there will be a bakes sale/cake-decorating contest. Rosemary Day has volunteered to work with the '08 summer teen reading program.**

**Old Business:**

- . Revised Personnel Policies**
- Motion to update library hours. Unanimously carried.**
- Motion to add job descriptions. Unanimously carried.**
- . Library Internet Policy**
- Discussed. No action taken.**

**New Business:**

- . Disaster Plan Update**
- Covered in Director's report**
- . State Grant-in-Aid Applications**
- Covered in Director's report.**

**Public Presentation to, or Discussion with the Board:**

**Noel Whitehurst told the trustees that he has met with Jim Knowlton on behalf of NEARI and the Director has expressed his desire to have an open door with the union.**

**Open Call by Chair Announcing Executive Session Pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters), 42-46-5(a)(2) (collective bargaining and/or litigation)**

**Barbara Camadeco received written notification and requested that the executive session be held in closed session.**

**Motion to go into executive session. Unanimously carried.**

**Executive session, door closed, session called to order at 7:24 pm, Executive session adjourned at 7:40 pm, doors opened, returned to**

**open meeting.**

**. Motion to adopt June 7, June 19, June 27, and July 9 executive session minutes. Unanimously carried**

**. Motion to seal June 7, June 19, June 27, July 9 and tonight's executive session minutes. Unanimously carried.**

**Announcement:**

**Next board meeting will September 18, 2007**

**Motion to adjourn. Unanimously carried.**

**Meeting adjourned at 7:44 pm.**

**Minutes submitted by Secretary, Holly Levine**