

Middletown Public Library

Jan 17, 2006 Board Meeting Minutes

6:00p.m. Library Conference Room

Board Members:

**Present: John Grisham, Peter Van Steeden, Holly Levine,
Lynda Bronaugh, Beverley Murphy**

Absent: Mary Nunes, Ed Wray

Quorum? Yes

Others Present:

Robert Balliot (library director)

Virgel Blaschke (friends rep)

Steve Arndt

Proceedings:

- . Meeting called to order at 6:05 pm by Chair, John Grisham**
- . December 12, 2005 minutes approved**

Correspondence:

- . Virtual Field Trip Invitation from URI/GSO Office of Marine Programs**
- . E-mail posting from Andrea Plaziak regarding CLAN Amnesty Week**

Director's progress and financial reports on the library:

- . Director's report**
- Written report submitted. Robert Balliot orally reviewed information.
Report accepted.**
- Director to look in to the logistics of implementing a "Spring**

Cleaning” amnesty program at MPL.

-Officer Fred Boddington will be at next MPL Board meeting to review library security and safety

recommendations.

. Financial report

- Written flash budget submitted and accepted.

Committee reports:

. Children’s room improvement committee

-Beverly Murphy reported that the donated boat stored in her barn has been moved to Penfield School.

. Budget Committee

- John Grisham reported the committee met twice since the last meeting and a review of the draft budget will be done in new business. Timeline for budget submission to the town is end of March 2006.

. Friends of MPL

- Virgel Blaschke reported the friend’s annual meeting would be held March 19th, at 12:30. Location is the Mainstay in Newport. The contest for designing an MPL note card is under way. The winning design will be decided after Feb 15, 2006.

. IT Committee

-John Grisham reported that the committee met earlier this month. John Grisham and Robert Balliot were unable to attend due to the meeting being held at noon on a weekday.

. Evaluation Committee

- No report.
- . Contract Negotiation Committee
- Report received in executive session.
- . Program Committee
- No report.

Unfinished Business:

- . Status Report re: Capital Improvement Fund Request (Climate Control System Automation)
 - Robert Balliot gave a status report. Rise will be coming to do an audit on Thursday. Once the report from them is in, a request for money from the capital improvement fund can be made.
- . Update on Children's Room (Phase I)
 - Robert gave an update of shelve and stack placement. Manufacturer has been in to measure shelving
 - A written estimate should be available at the Feb MPL Board meeting.

New Business:

- . Review and Discussion of Draft 2006-2007 Budget Outline
 - John Grisham gave an extensive line-by-line review of the draft and answered all questions.
 - Robert was instructed to draft a letter on behalf of the Board voicing our concerns with phone system changes that the town is pursuing.
- . MPL Board Meeting Dates for 2006 Calendar.
 - Meetings will be held on the 3rd Tuesday of each month in the MPL

Conference room. (1/17/2006, 2/21/2006, 3/21/2006, 4/18/2006, 5/16/2006, 6/20/2006, 7/18/2006, 8/15/2006, 9/19/2006, 10/17/2006, 11/21/2006, 12/19/2006)

-Robert was instructed to update MPL website to reflect the place of meeting.

. Executive session, Board to discuss contract and employee related matters, Virgel Blaiscke and Steve Arndt left, door closed, session called to order at 7:40pm – Executive session adjourned at 8:05pm, doors opened, returned to open meeting.

Meeting adjourned at 8:07pm.

Minutes submitted by Secretary, Holly Levine