

**At a Special Meeting of the Town Council of the Town of Middletown,
RI held at the Middletown Town Hall, 350 East Main Road,
Middletown, RI on Monday, May 08, 2017 at 6:00 P.M.**

Council President Robert J. Sylvia, Presiding

Vice President Paul M. Rodrigues

Councillor Henry F. Lombardi, Jr.

Councillor M. Theresa Santos

Councillor Dennis B. Turano

Councillor Antone C. Viveiros

Councillor Barbara A. VonVillas, Members Present

Amended – May 2, 2017

Posted – May 2, 2017

POSTED – May 1, 2017

Wendy J.W. Marshall, Town Clerk

Town of Middletown

Town Hall – 350 East Main Road

Middletown, Rhode Island 02842

Dear Ms. Marshall:

**Pursuant to the provisions of Article II, Section 203 of the
Town Charter and in accordance with Sections 42-46-2., 42-46-4.,**

42-46-5., and 42-46-6., RIGL, I hereby call a Special Meeting of the Town Council to formally consider, discuss and act upon the following items of business. All items on this agenda, may be considered, discussed and voted upon.

PLEDGE OF ALLEGIANCE TO THE FLAG

1. Executive Session - Pursuant to provisions of RIGL, Sections 42-46-2, 42-46-4 and 42-46-5 (a) (2) Potential Litigation.

2. Review of Town of Middletown Proposed Budgets and Capital Improvement Plan - General Fund, Sewer Fund, Parks & Recreation Fund, Refuse & Recycling Fund, Onsite Wastewater Management Plan and Stormwater Utility Fund for Fiscal Year 2017–2018 and matters related thereto.

**Said meeting will be begin and conclude at the Middletown Town Hall,
350 East Main Road, Middletown, Rhode Island 02842 on Monday,
May 8, 2017 at 6:00 P.M.**

Robert J. Sylvia, President

Middletown Town Council

cc:

Town Council

Public Library

Finance Director

Town Administrator

Town Solicitor

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing-impaired should notify the Town Clerk's Office at 847-0009 not less than 48 hours before this meeting.

1. Executive Session - Pursuant to provisions of RIGL, Sections 42-46-2, 42-46-4 and 42-46-5 (a) (2) Potential Litigation.

On motion of Vice President Rodrigues, duly seconded, it was voted unanimously to recess open session and reconvene in executive session at 6:02 pm.

On motion of Vice President Rodrigues, duly seconded, it was voted unanimously to recess executive session and reconvene in open session at 6:25 pm.

On motion of Vice President Rodrigues, duly seconded, it was voted unanimously to seal the executive session minutes pursuant to Section 42-46-7. RIGL.

2. Review of Town of Middletown Proposed Budgets and Capital Improvement Plan - General Fund, Parks & Recreation Fund, Sewer Fund, Refuse & Recycling Fund, Stormwater Utility Fund and On Site Wastewater Management Fund for Fiscal Year 2017–2018 and matters related thereto.

On motion of Vice President Rodrigues, duly seconded, it was voted unanimously to begin said review of Town of Middletown Proposed Budgets and Capital Improvement Plan - General Fund, Parks & Recreation Fund, Sewer Fund, Refuse & Recycling Fund, Stormwater Utility Fund and On Site Wastewater Management Fund for Fiscal Year 2017–2018.

Present also, were Town Administrator Shawn Brown, Finance Director Marc Tanguay, Human Resources Manager M. Cecelia Dursi, Deputy Town Clerk Karin Clancey, Town Solicitor Peter B. Regan, Attorney Marissa Desautel, Public Works Director Tom O’Loughlin, Town Engineer Warren Hall and Recycling Coordinator and Operations/ Facilities Manager Will Cronin.

Town Administrator Shawn Brown addressed the Council noting that Attorney Marissa Desautel, Richard Niles, Water Resources project Manager, representing Amec Foster Wheeler and Steven Cabral, representing Crossman Engineering will assist in the review of the draft Stormwater ordinance.

Attorney Marissa Desautel reviewed the draft ordinance, entered here:

Richard Niles, Water Resources Project Manager, representing Amec Foster Wheeler, noted the ordinance defines policy, procedures and rate structure of the program. Mr. Niles explained that waterways run off some properties and homeowners would need to prove that they are managing water runoff from their property.

Discussion centered around that the Town has a responsibility to manage stormwater, concern with building around Bailey's Brook, farmland will not be exempt, Town is working with DEM to address farmland stormwater issues, maintaining the existing stormwater systems, there will be two public hearings on the stormwater ordinance, the Town has not addressed the stormwater issue in a sustainable manner, the stormwater plan has been prepared by the Town Administration and stakeholder group, rate structure of residential and commercial properties and Middletown would be the first in the state to implement a Stormwater Utility.

Finance Director Marc Tanguay reviewed the following Stormwater Budget, entered here:

Steven Cabral, representing Crossman Engineering, reviewed the Onsite Wastewater Management Fund summary, entered here:

Mr. Cabral noted three reasons to impose the ordinance: 1) Public Health and Safety, 2) the Town would not have to extend the sewer system to the other side of Town and 3) homeowners would be able to participate in a low interest loan program to upgrade their septic system.

Discussion centered around sewers systems requiring inspections once a year, inspector requirements, a part time person to manage the program, a purchase of a vehicle for the inspector managing the program, the program has an educational component and the life expectancy of a septic system.

Public Works Director Tom O'Loughlin, Town Engineer Warren Hall

and Recycling Coordinator and Operations/Facilities Manager Will Cronin were present to answer Council questions regarding the Parks and Recreation Budget.

Parks and Recreation budget, Page 134, entered here:

Town Administrator Shawn Brown noted there are no recommended changes, there are a number of Capital Improvement items, purchase of a used truck and gators, improvements to the second beach parking lot, renovations to the Dunlap-Wheeler Park wall and upgrades to the athletic fields.

Discussion centered around beach staffing, three of beach staff are salaried, the Third Beach Manager will manage the boat ramp parking lot and safety, beach revenue is used for staffing, beach operations, Parks & Recreation staff, capital improvements, recreational civic appropriations, repairs to the beach building and beach security, number of Handicapped parking spaces at the beach and the gators at the beach are used by staff and police.

Refuse & Recycling Fund – Page 155, entered here:

Town Administrator Shawn Brown noted that he is in the process of reviewing the information regarding a small trash bag.

Discussion centered around there being 4,200 participants in the program, allowing residents to try the PAY-THROW program for free in September and October yearly and new replacement totes are orders yearly.

Public Works – Pages 353 and 354, entered here:

Public Works Director Tom O'Loughlin reviewed the above.

Discussion centered around the general supply line, vehicle repairs, the Road Condition Index, and the line item, page 355 Other Professional is for consultants.

Sewer Fund – Page 148, entered here.

Town Administrator Shawn Brown noted that the Upper Easton's Point project will be accelerated into one year. Mr. Brown explained the Town will borrow four million dollars on a short term basis at a low interest rate.

Finance Director Marc Tanguay review the Sewer Fund highlights, entered here:

On motion of Vice President Rodrigues, duly seconded, it was voted unanimously to adjourn said meeting at 9:42 pm.

Wendy J.W. Marshall, CMC

Town Clerk

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