

Fred Sullivan
Chairman

Janine L. Burke
Executive Director



Scott Avedisian
Mayor

Warwick Sewer Authority
125 Arthur W. Devine Boulevard
Warwick, RI 02886
Voice: (401) 739-4949 • Fax: (401) 739-1414

BOARD MEETING MINUTES

Thursday, April 25, 2013, 5:30 p.m.
Warwick Sewer Authority Conference Room
125 Arthur W. Devine Boulevard
Warwick, RI 02886

Board Members present:	Guests:
Fred Sullivan, Chairman	Councilman Ed Ladouceur, Ward 5
Aaron Guckian, Secretary	Kenneth Mallette, Tax Collector/Assessor
Peter Ginaitt	Gary P. Marino
Gary Jarvis	Dennis Setzko, P.E., AECOM
Steve Sylven, P.E.	Erik Meserve, P.E., AECOM
	Brian King, P.E., Crossman Engineering
Staff present:	Dave Bebyn, B & E Consulting, LLC
Janine L. Burke, Executive Director	Ed Loffredo, J. H. Lynch & Sons
John Revens, Legal Counsel	Steve Kearns, J. H. Lynch & Sons
Patrick Doyle, Superintendent	Lee Sprague, Boydco
Mathew Solitro, Collection Systems Manager	Debora Dalessandro, Esq.
Lynda Ortiz, Finance & Customer Serv. Mgr.	Arna Goodrich
Lynn F. Owens, Administrative Coordinator	Roy Dempsey

1. **Call to Order** At 5:30 p.m., Chairman Sullivan called this meeting to order. He introduced Gary P. Marino to those in attendance. Mr. Marino is being considered for a Board position with WSA; the City Council will vote on his appointment in May.
2. **Approval of Minutes**
 - a. Approval of minutes from the regular meeting held March 28, 2013.
ACTION: Messrs. Sylven and Jarvis moved approval of the minutes as submitted. Mr. Ginaitt seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.
3. **AWT-Phosphorus & Flood Control Project, Contract No. 91**
 - a. AECOM to submit progress reports and updated combined schedule

Erik Meserve, P. E., AECOM, reviewed with the Board the two progress reports and the updated schedule, all of which were included in the

agenda packets. He stated RIDEM has accepted the phosphorus project design documents with no comments (Order of Approval included on the Board's Consent Agenda). Mr. Meserve reported that the Certificate of Approval for funding of the phosphorus project has been submitted and they were working to address RIDEM's comments on that. He stated that RIDEM is also requiring modifications to WSA's sludge disposal plan.

Mr. Meserve stated the levee design work is on hold; WSA is waiting for approval to use Community Development Block Grant (CDBG) Disaster Relief funding from the City's Planning office. Director Burke stated there was a two-hour meeting yesterday with the FEMA consultants who are assisting with the appeal for construction grant funding for the levee project. She stated we need to compile a lot of additional information for the consultant to fine tune that Benefit Cost Analysis (BCA) for the project.

Regarding the design funding, Director Burke said that she and AECOM met today with members of the Planning Department. She said they are asking us now to perform modeling of the downstream impacts as part of the design of raising the levee. Mr. Setzko stated in designing to the 500-year flood event, some storage capacity is taken; the question is, what impact that will have downstream in the event of a 500-year flood. Director Burke stated the Planning Department will use the information gathered to support hazard mitigation work downstream. She stated they are willing to include the cost of the modeling in with the other design costs, but at this point in time, the modeling will further delay the project. She suggested using other WSA resources (i.e. grinder pump reserve funds) to finance the design work, to be reimbursed by CDBG funds when available. She stated we need to keep this project moving forward, and we are at a critical point in the project. Mr. Setzko stated they will look to see if USGS can assist; RIEMA has a flood plain coordinator who may be of some assistance. He stated we must talk to RIDEM about this as it pushes out our timeline on the project.

Mr. Guckian suggested reaching out to the congressional delegation, EPA (Curt Spalding) and the Governor's office for information and assistance. He suggested using the RIDEM deadlines as leverage to move this forward. Mr. Ginaitt suggested WSA look at the three facilities along the Pawtuxet to see if they would share in the costs of collective modeling, for everyone's benefit.

Mr. Sylven asked if this river modeling will be a new scope item for the AECOM contract. Director Burke stated yes, and the cost is unknown at this time. Mr. Setzko stated this work may take two to three months; the collection of data is the issue and will determine the cost of the task. He stated that due to the three months of inactivity due to funding issues, we are off schedule by at least six months; RIDEM must be advised. Director Burke stated we do not think the modeling will impact our design plans.

4. Flood Protection and Mitigation

a. Financial Report of 2010 Flood Expenses

Director Burke stated she has no update on this item.

b. Bellows Street Pumping Station

i. Crossman Engineering to submit progress report

In attendance were Ed Loffredo and Steve Kearns, J. H. Lynch & Sons, Inc., and Lee Sprague, Boydco (pump station fabricators).

Mr. Brian King, P.E., Crossman Engineering, passed out the construction project summary sheet and stated the precast concrete wet well/building re-submittal completed by Steere Engineering, Inc. has been approved. He stated the cofferdam sheeting and piles have been installed and dewatering well drilling has been scheduled. He passed out an updated construction schedule, listing a construction completion date of October 31st.

Mr. Mathew Solitro, Collection Systems Manager, stated all tasks have been built into this construction schedule; this is our working blueprint of task duration, delivery estimates, etc. He stated at the weekly meetings we will advance the schedule, update the tasks, and track the activity. Mr. Sylven asked about the completion date listed in the contract. Director Burke stated we would have to amend that date, as it is currently listed as June 12th. Mr. Sylven asked if WSA anticipates any additional costs from the contractor for extending the contract. Mr. Solitro stated no, but the three-month delay earlier this year, related to International Building Code requirements and our appeal for a variance, put us off our original schedule. Director Burke stated the October 31st date is reasonable but aggressive; there may be liquidated damages if the contractor goes beyond that date. The Board members asked to see the updated schedule on a regular basis.

Mr. Sylven asked about third party review and possible delays. Mr. Solitro stated that issue has been resolved; the review is required, but will not delay the schedule.

ii. Change Order No. 1: J. H. Lynch & Sons, Inc. Modifications to building doorway: \$3,254.18

ACTION: Having reviewed the change order documentation sent with the agenda packets, Mr. Sylven questioned the purpose of the door and the reason for the change in specifications. Messrs. Solitro and King explained the reasoning behind modifying the

building doorway, making the station more aesthetically pleasing to the surrounding business owners and will be more convenient for WSA maintenance staff. Mr. Solitro stated this is a standard door used at other stations throughout the City. Mr. Sylven clarified the intent of his questioning; had this item been in the original contract specifications, we would have paid for it; this is a value-added item.

Mr. Guckian thanked Mr. King for his detailed update and responsiveness to comments made at the last meeting, and suggested that he bring any communication issues to Director Burke's attention. Mr. Solitro said he didn't anticipate any communication issues.

Mr. Loffredo stated from J. H. Lynch's perspective, they want to get the job done and get out of there. Messrs. Guckian and Sylven stated they didn't have that level of comfort at the last meeting.

Mr. Sylven moved approval of this change order. Mr. Ginaitt seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

5. Collection Systems Division

a. Update on status of future sewer construction

DISCUSSION/ACTION: Director Burke stated there is no new information available. Chairman Sullivan suggested the Board instruct the staff to finish whatever is required to get these projects ready, so when and if we get approval for funding, the projects are ready to be constructed. He suggested the Board look at this next month.

Chairman Sullivan suggested the future construction projects be prioritized based on need and the availability of the project. He also suggested staff get all the bid paperwork ready for when money becomes available.

b. Cedar Swamp Pump Station improvements: progress report

DISCUSSION/ACTION: Mr. Solitro stated WSA is working with Hart Engineering on the manhole improvements at Cedar Swamp. Director Burke stated we are also proceeding with upgrades to the electrical system at the pump station; WSA maintenance staff will do the work with the assistance of Kent County Electrical Services, if needed.

6. Operation and Maintenance Division

a. Emergency Purchase Authorization: Internal recycle pump Delta Electro Power, Inc. \$7,941.76

ACTION: Confirm authorization rendered 4-18-13.

Mr. Sylven asked about the Chesterton mechanical seal, its installation, inspection, performance liability and warranty. Superintendent Doyle explained that it's more cost effective to order and install the Chesterton seal ourselves. He stated we've done this many times on other pumps, and the pump manufacturer did not raise this as a warranty issue. Mr. Sylven suggested WSA ask the pump manufacturer to put in writing that the warranty would not be null and void if something goes wrong following WSA installation of the seal, as the seal will not be "factory installed". Superintendent Doyle stated he will ask the manufacturer.

Mr. Guckian moved approval of the purchase. Mr. Ginaitt seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

b. Purchase Authorization: Internal recycle pump

ACTION: Mr. Guckian moved approval of the purchase. Mr. Sylven seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

**c. Fuel bid: Rescind Bid #2013-138 Award of Contract
Santa Buckley Energy: unleaded and diesel fuel**

ACTION: Director Burke stated the pricing publication (Journal of Commerce) referenced in the original bid is no longer published. The City has rescinded its award of contract and re-bid this commodity; WSA has been asked to do the same.

Mr. Ginaitt moved approval. Mr. Sylven seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

d. Fuel re-bid: Bid #2013-257 Award of Contract
i. East River Energy: unleaded fuel
ii. Dennis K. Burke, Inc.: diesel fuel

ACTION: Mr. Ginaitt moved approved. Mr. Sylven seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

**e. Lakewood Avenue pump station: shipping charges for equipment
Hayes Pump, Inc.: \$1,133.98
(Emergency purchase authorized 12/31/12; Board approval 1/24/13)**

ACTION: Director Burke stated these shipping charges were unanticipated; WSA's insurer will pay these charges as part of our

insurance claim. Mr. Guckian moved approval. Mr. Jarvis seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

- f. Emmons Avenue pump station: pump refurbishing
ABBA Pumps Parts & Service: \$11,738.00

ACTION: Superintendent Doyle explained the need for the pump refurbishing at this thirty-year old pump station. He stated a non-clogging impellor will be used at the station in an effort to reduce man-hours required currently to “de-rag” these pumps on a regular basis. Superintendent Doyle stated they will monitor the efficiency of the new impellor for possible use at other stations where de-ragging is a regular task for our maintenance crews.

Director Burke stated there is a nationwide initiative on “non-dispersables”, to increase awareness of flushing non-flushable items and the impact on our collection system and pumping stations. The initiative is called “It’s a Toilet, Not a Trashcan”. Mr. Guckian suggested the Beacon be contacted in an effort to educate the public about this issue.

Mr. Ginaitt moved approval. Mr. Sylven seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

- g. Local Limits Evaluation: RFP #2013-WSA-101, Award of Contract
James J. Geremia & Associates, Inc.: \$17,600.00

ACTION: Director Burke stated this local limits evaluation will benefit our commercial businesses; it will look at the levels where we start to surcharge commercial users. She said WSA staff believes the levels are high, but we need to justify it technically to RIDEM as part of the permitting process. She said she and Pretreatment Coordinator BettyAnne Rossi met with James J. Geremia & Associates, Inc. for a few hours to review the scope of services. She stated she has worked extensively with the company in the past and they have never gone over budget. She stated Geremia has been in business for twenty-five years, and oversees pretreatment programs on Block Island and in West Warwick. Ms. Burke expressed her opinion that Geremia is one of the best small local wastewater firms in Rhode Island.

Director Burke recommended the award of contract to James J. Geremia & Associates, Inc. for \$17,600.00.

Mr. Ginaitt asked if WSA evaluated the cost differences between the three companies that submitted proposals (Wright Pierce \$41,950, Fay Spofford & Thorndike \$47,600). Director Burke stated Geremia is a small company with not a lot of overhead but a lot of expertise in this particular area. She

stated when WSA originally considered doing this evaluation last year, we solicited a price from AECOM, who quoted us \$15,500 to perform the task; they did not bid on the work this year. Mr. Sylven expressed his concern with the discrepancy in price between the low bidder and the other bidders. Superintendent Doyle stated both he and Ms. Rossi are confident that Geremia can get the job done at the price quoted.

Mr. Jarvis moved approval of awarding the contract to James J. Geremia & Associates, Inc. Mr. Ginaitt seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

7. Billing Services

a. Sewer Usage Abatement

Name	Service Address	Reason	Amount
Thomas Goodrich	66 Church Avenue Plat 337 Lot 255	Customer charged penalty usage fees for failure to connect within one year of purchase; connection made September 2012.	\$661.34

ACTION: Tabled from 3-28-13.

Mrs. Arna Goodrich present. Director Burke stated WSA sent a Notice of Violation to the Goodriches for failure to connect within one year of sale (state law). She stated the property owner requested a deferment of the connection requirement, which is not provided for in state law, so sewer usage bills were assessed as if they were connected. She stated the property owners were advised that they could petition the Board to ask that the penalty charges be waived.

Mrs. Goodrich explained that she was not advised at the time of closing that state law required connection within one year of sale or transfer. She stated her first notice was WSA's enforcement letter sent one year after the sale of the property. She feels she should not have to pay for services she did not use, and feels the law is ambiguous in identifying who is responsible for the cost of connection. The property is now connected to sewers.

Director Burke stated when the law was initially enacted, WSA was advising property owners of the connection requirement at the one year anniversary of sale or transfer. She explained that WSA does notate the connection requirement on closing forms (requested by the real estate agent or closing attorney), but it is unknown if that information is being relayed to the buyers. She stated currently we notice the new owner thirty days following the closing date, with a six-month reminder and the violation letter after one year. Mrs. Goodrich stated neither her realtor nor her closing attorney advised her of the connection requirement. Director

Burke stated she and Ms. Ortiz have met with representatives of the Realtors' Association in the past about the state law requiring connection.

Mr. Ginaitt moved approval of the abatement. Mr. Jarvis seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

b. Sewer Assessment Abatement

Name	Service Address	Reason	Amount
Tracey A. Dunn Christopher Dunn	27 Kristen Court Plat 314 Lot 73	Property is a "corner" lot with all 180 feet of frontage located on Kristen Court. Fair and equitable to assess on longest side plus half the arc of the "corner".	\$3,116.00

ACTION: Tabled from 3-28-13.

Director Burke confirmed that the Dunns understand how WSA calculated the abatement and are satisfied that the calculations are correct. Mr. Sylven recused himself from voting on this matter. Mr. Jarvis moved approval of the abatement. Mr. Ginaitt seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt and Jarvis voted in favor of the motion, with Mr. Sylven abstaining. Motion approved.

c. Sewer Assessment Abatement

Name	Service Address	Reason	Amount
Scaroll LLC	101 Damon Avenue Plat 332 Lot 159	Resolution of tax sale issue.	\$1,211.22

ACTION: Tax Collector/Assessor Ken Mallette and Attorney Debora Dalessandro present for this item. Mr. Mallette stated this property was sold in error at tax sale. He stated unfortunately there was a municipal lien certificate issued, outlining the debt of the property, which was recorded for collection. He stated when the tax sale was reversed, that left the outstanding sewer assessment as an uncollectible debt. He asked that the Board abate the assessment so the property can be sold.

Mr. Ginaitt moved approval of the abatement. Mr. Sylven seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

d. Sewer Pretreatment Abatement

Name	Service Address	Reason	Amount
Hoxsie NY System Alan A. Abbott	1672 Warwick Avenue Plat 319 Lot 125	Owner filed for bankruptcy; discharged in May 2011. No assets.	\$1,400.00

ACTION: Mr. Sylven moved approval. Mr. Jarvis seconded the motion. Mr. Ginaitt recused himself from voting on this matter. Chairman Sullivan,

Messrs. Guckian, Sylven and Jarvis voted in favor of the motion, with Mr. Ginaitt abstaining. Motion approved.

8. Administrative Items

- a. Dave Bebyn, B & E Consulting, LLC, to appear before the Board to discuss his annual review of WSA rates and its five year financial plan.

ACTION: Mr. Bebyn reviewed his prepared report with the Board and staff. The report includes:

Schedule 1: Comparison of last year's projected FY 2012 figures vs. the audited FY 2012 figures indicating a down turn in usage-based revenues (10% decline in residential usage). As a result, Mr. Bebyn has modified the usage down in the 5-year plan as presented in Schedule 2.

Schedule 2: Shows the impact of the modified 5-year rate plan.

Schedule 3: Contains the projected revenue based on currently approved 5-year rate plan.

Schedule 4: Contains a summary of the proposed rates used to calculate the revenues presented on Schedule 2.

Schedule 5: Contains a review of the WSA current debt service structure and payments on future borrowing.

Schedule 6: Contains a review of the WSA Capital projections.

Mr. Bebyn/B & E Consulting, LLC, recommends that the WSA adopt the multi-year rate plan presented on Schedule 3. Rates for FY 2014 have been adopted; no additional increase above what has already been approved is required. The rates for FY 2015 should maintain the planned commercial rates while freezing the residential rates at the FY 2014 levels. The rates for FY 2016 should increase the planned FY 2016 commercial rates by 4% and increase FY 2015 rate mentioned above by 4%.

Mr. Bebyn included a schedule showing the ranking of comparative sewer rates among major RI sewer utilities, as well as a schedule of comparative combined water and sewer rates among major RI water and sewer suppliers.

Points made during the discussion:

- Modeling now using a conservative 150 new connections per year (initial estimate was 500).
- Better collection of sewer assessments (advance payments) is reflected in the study.
- Modifications to projections included an increase in the phosphorus capital project from \$16 million to \$21 million to include improvements to the levee.

Warwick Sewer Authority Board Meeting Minutes

April 25, 2013, 5:30 p.m.

WSA Conference Room, 125 Arthur W. Devine Blvd., Warwick, RI

- City Finance is using the market rate for borrowing; if WSA can use RICWFA funds, rates will be lower.
- This model assumes the original position that WSA will pay off the debt to the City by FY 2016. By FY 2017, funds will be available to fund capital projects and a reserve account.
- Mr. Ginaitt stressed the need to fund maintenance and scheduled improvements to our system and to plan for catastrophic events.
- There was general discussion (because of the variances in consumption) about shifting to a flat rate fee from our current usage-based fee, but this has a bigger impact on the lower income ratepayers. Mr. Bebyn stated the advantage of a flat rate fee is you know what your revenue will be based on the number of ratepayers you have.
- Mr. Bebyn stated in Westerly, whether or not you use the available sewer service, you pay a fee, a minimum charge. He stated this is why he left the “connect capable fee” on the WSA schedules (unfunded). He stated right now only the ratepayers connected to sewers are paying for the improvements to the collection system and the treatment plant. Director Burke will look at Westerly’s billing structure.
- This rate structure review does not consider the cost of new sewer construction; those costs are funded by new sewer assessment charges.
- Mr. Ginaitt suggested a full assessment of our system be conducted to factor in upcoming improvements into our financial plan. Director Burke will send to the Board the most up-to-date capital improvement plan (6-year plan).

Mr. Bebyn confirmed that the current projected rates for FY 2014 are sufficient to support the WSA’s plans for FY 2014. Recommended changes to the approved rate schedule should be considered next year. Mr. Guckian suggested that, due to the importance of this discussion and review of WSA rates and its rate structure, a separate meeting be held next year focusing on just this matter. Board members thanked Mr. Bebyn for his thorough examination of our rates and rate structure.

b. WSA FY2014 Budget preparation: schedule public hearing

ACTION: Board members and staff agreed to conduct a public hearing on the FY 2014 WSA Enterprise Budget on Wednesday, May 15, 2013 at 5:30 p.m. at WSA.

c. Contract for Legal/Professional Services: Revens, Revens & St. Pierre

ACTION: Mr. Sylven moved approval of continuing this legal services contract with Revens, Revens and St. Pierre. Mr. Jarvis seconded the motion based on outstanding performance. Chairman Sullivan stated Mr. Revens and his firm have done an outstanding job for the WSA.

Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

- d. Director's Report
 - i. Financial Report
 - ii. Administrative Items
 - iii. Cesspool Phaseout update

Director Burke provided the Board with the monthly financial update. She stated the Industrial Pretreatment Scholarship program application process is open until the end of May; a ceremony is being planned for June. She stated on May 3rd we will have a sewer assessment subcommittee meeting.

- e. Chairman's Report

Chairman Sullivan thanked the Board for their outstanding and diligent work. Mr. Guckian, members of the Board, and WSA staff presented Chairman Sullivan with a plaque recognizing his sixteen years of service to the Warwick Sewer Authority.

- f. Sewer Assessment Committee Report:

Mr. Jarvis stated the Committee had a preliminary meeting with the legal team working on the legislative proposals, trying to find a more agreeable way to assess sewer projects. Mr. Ginaitt asked if there has been involvement from the City Council in this effort. Director Burke stated we have met with several council members and have discussed with them what we have planned. She stated we obviously want to involve them. Mr. Ginaitt encouraged more involvement by the City Council; there is real value in their working knowledge. Mr. Jarvis stated the hope and expectation is we will get their approval to go before the General Assembly. He stated we fully expect to integrate the Council in these proceedings.

9. Consent Agenda - Correspondence

- a. WSA to RICWFA re: Request for SRF funding (3-29-13)
- b. RIDEM to City of Warwick re: Cesspool Phaseout Law (4-4-13)
- c. WSA to RIDEM re: Application for Certificate of Approval for SRF Funding of Phosphorus Removal/Flood Control project (4-9-13)
- d. RIDEM re: Order of Approval for Phosphorus Removal project (4-9-13)
- e. WSA to City Council: March 2013 financial report (4-10-13)
- f. WSA to USEDA: Bellows Street semi-annual financial progress report (4-17-13)
- g. WSA to USEDA: Bellows Street quarterly activity report (4-18-13)

ACTION: Mr. Guckian moved to accept the consent agenda. Mr. Ginaitt seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Sylven and Jarvis voted in favor of the motion. Motion approved.

10. New Business

Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

Mr. Ginaitt stated we run a very big operation here, and data recovery and data protection is of significant value to the Authority. He stated while he applauds MIS for the work they have done, he would like WSA to investigate additional backup/redundancy of our records. Mr. Jarvis reviewed with the Board the various industry options available to protect our data and systems.

This item will be added to next month's agenda. A representative of the MIS Division will be invited to attend the next Board meeting to discuss the possibility of cloud backup or a true redundant system. Mr. Jarvis suggested MIS come prepared to tell us how many servers we have, how much data, what are the applications we want to back up, do we have the software?

11. Old Business

- a. Amendments to By-Laws
- b. Modifications to Septage Hauling Regulations
- c. Mandatory Sewer Connection Program/Connect Capable Fee
- d. Changes to Enabling Legislation: Mandatory Connections
- e. WSA Sewer Assessment Deferral Policy
- f. WSA Resolution Supporting Revenue Bond Issuance for new sewer construction projects
- g. Bayside I-III Sewer Project: Amendment to GRA contract/design services
- h. Infrastructure Improvement: 48" line under Rte. 95
- i. WSA GIS Presentation (deferred until new Board member is appointed)

DISCUSSION/ACTION: Chairman Sullivan discussed modifications to the septage hauling regulations, and the use of septage hauling records to identify properties with potentially failing onsite systems. He also stated he believes the by-laws should be amended to include term limits for members. He stated he thinks a member should serve as chairman for only two years at a time. Mr. Ginaitt cautioned that we may lose qualified members if there are term limits.

12. PUBLIC COMMENT PERIOD

At 7:53 p.m., Chairman Sullivan opened the meeting to public comment.

Councilman Ed Ladouceur, Ward 5, shared his comments with the Board. He stated since he has docketed a resolution to establish a committee to work

towards getting sewers and funding, he has received many calls about the assessment rates. He suggested the downturn in usage revenues is directly related to the vacant properties in Warwick.

At 7:54 p.m., Mr. Roy Dempsey, 4 Killdeer Road, Warwick, shared his comments with the Board.

13. Adjournment

Mr. Jarvis moved to end this meeting. Mr. Guckian seconded the motion. Chairman Sullivan, Messrs. Guckian, Ginaitt, Jarvis and Sylven voted in favor of the motion. Motion approved.

At 7:58 p.m. this meeting ended.

WSA Board of Directors

Date of Approval