

approved 6/29/16.

RHODE ISLAND RESOURCE RECOVERY CORPORATION

**Recycling Subcommittee Meeting**

Wednesday, May 25, 2016

8:00 A.M.

65 Shun Pike

Johnston, Rhode Island 02919

In Attendance

Geoffrey Kirkman, Recycling Subcommittee Chair

Judith Kawa, Recycling Subcommittee Member

Lori Ann Pezzullo, Recycling Subcommittee

Jared Rhodes

Michael OConnell, Executive Director

Chris Jocelyn, HR Director

Nancy Minson, HR Coordinator

Dean Huff, Chief Financial Officer

Sarah Reeves, Director of Public Policy, Programs, and Planning

Kristin Littlefield, Municipal Coordinator

Krystal Noiseux, Education and Outreach Manager

Russell, Amato, Security Officer

Ron Ronzio, Allied Court Reporter

The meeting was called to order at 8:06 A.M. followed by the Pledge of Allegiance.

Motion to approve meeting minutes from 11/24/15 made by Commissioner Pezzullo. Seconded by Commissioner Kawa. Passed 3-0.

Kristin Littlefield provided a summary regarding the municipal grants that were submitted to us and recommended to the subcommittee that the board approve all seven of the grants totaling \$28,167.50. A recommendation from the subcommittee was approved and will be voted on by the full board at today's board meeting. Motion to accept the recommendation made by Commissioner Kawa and seconded by Commissioner Pezzullo. Passed 3-0.

Krystal Noiseux provided an update on RI Resource Recovery's website redesign and web applications project. It has been eight years since the Corporation's website has been updated. Much time has been spent on auditing our current website in order to determine how to redesign its look, feel, and functionality. A budget of \$100,000 was set to redesign the website and for web applications. Five firms responded to the bid and four of them responded with a price of \$100,000 or more. One firm, Ntirety responded with a price of \$50,000. And was awarded the project. Due to the lower cost of the project we were able to use the remaining \$50,000 towards other recycling programs. The one challenge we face working with Ntirety is that they do their coding and development overseas. Noiseux is hopeful this project will be completed by the end of 2016.

Motion to adjourn made by Commissioner Rhodes and seconded by Commissioner Kawa. Passed 3-0.

The meeting adjourned at 8:45 A.M.