

**RHODE ISLAND RESOURCE RECOVERY CORPORATION**

**BUSINESS MEETING**

**TUESDAY, MAY 1, 2007**

**8:30 A.M.**

**65 SHUN PIKE**

**JOHNSTON, RI 02919**

**I. Attendance**

**A. Austin Ferland, Chairman and CEO**

**Ken Aurecchia, Vice-Chairman**

**Michael Salvatore, Treasurer**

**John St. Sauveur**

**Mayor Scott Avedisian**

**George Welly**

**II. Staff Present**

**Michael OConnell, Executive Director**

**Dennis aRusso, Deputy Executive Director**

**Patrick McQueeney, Chief of Security**

**Joe Judge, Chief Financial Officer**

**Brian Card, Operations and Engineering Manager**

**William Anderson, Engineering Supervisor**

**Michael Mesolella, Municipal Liaison**

**Marcel Lussier, Business Manager**

**Daniel Szetela,**

**Joe Rotella, ECO Depot Manager**

**Pat Cerbo, Purchasing Manager**

**Sharon D'Angelo, Administrative Manager**

### **III. Others Present**

**Richard Nicholson, Jefferson Renewable**

**Greg Benik, Jefferson Renewable**

**Russell Maymon, Jefferson Renewable**

**Kelly Mahoney, RI Senate Policy Office**

**Sarah Kite, Smithfield**

**Bruce Hagerman, Crossman Engineering**

**David Darlington, Darlington Consulting**

**William Gildea, Converted Organic, Inc.**

**Dan Waugh, Moses Afonso, Jackvony**

**Tony Afonso, Moses, Afonso, Jackvony**

### **IV. Agenda Items**

**1. Call to Order – Chairman Ferland called the meeting to order at 8:30 a.m.**

**2. Minutes of the Meeting**

**Michael Salvadore made the following motion:**

**THAT THE READING OF THE MINUTES BE WAIVED AND FURTHER THAT THE MINUTES OF THE PREVIOUS MEETING OF THE OPEN SESSION AND THE EXECUTIVE SESSION HELD ON MARCH 15, 2007 BE ACCEPTED AND APPROVED AS PRESENTED TO EACH COMMISSIONER TODAY.**

**Ken Aurecchia seconded the motion which passed unanimously.**

**3. Set the Next Meeting – the next meeting was not scheduled.**

#### **4. Contracts**

**a) Slope Mower – Brian Card reported that bids were solicited on February 6, 2007 for the supply and delivery of a slope mower. Following an evaluation of the bids received and based upon the lowest responsive and responsible bidder the staff evaluation committee recommends awarding the contract to Kut Kwick Corporation of Brunswick, GA.**

**Michael Salvadore made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY OF A KUT KWICK, MODEL SSM38-72D**

**SUPER SLOPE MOWER BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND KUT KWICK CORPORATION OF BRUNSWICK, GA FOR AN AMOUNT NOT TO EXCEED \$48,434.00.**

**Scott Avedisian seconded the motion which passed unanimously.**

**b) Grinder Hammer Tips – Brian Card reported that bids were solicited on March 13, 2007, for the supply and delivery of grinder hammer tips to be installed on the Gruendler and the Diamond Z grinders that the Corporation currently operates. Following an evaluation of the bids received and based upon the lowest responsive and responsible bidder, the Staff Evaluation Committee recommends awarding the contract to Simplicity Engineering NE, Inc, of Westfield, MA.**

**Ken Aurecchia made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVER OF GRUENDLER HAMMER TIPS, PART NO. G5072-CT-034, AND DIAMOND Z HAMMER TIPS, PART NO. DZ-CT-011, BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND SIMPLICITY ENGINEERING, NE, INC. OF WESTFIELD, MA FOR AN AMOUNT NOT TO EXCEED \$174,720. THIS CONTRACT WILL COMMENCE ON JULY 1, 2007 AND CONTINUE**

**UNTIL JUNE 30, 2008 WITH TWO ONE-YEAR RENEWAL OPTIONS.**

**Scott Avedisian seconded the motion which passed unanimously.**

**c) Conveyor Belts for MRF – Marcel Lussier reported that bids were solicited on March 23, 2007 for the supply and delivery of conveyor belts and fasteners/belt lacing and rollers needed to service the MRF. Notice appeared in the Providence Journal and was placed on the State's electronic bulletin board. The IFB was mailed to 17 vendors. A pre-bid conference and site visit was held on March 30, 2007, and a public bid opening was held on April 12, 2007. There were 4 responses to the IFB. Following a review of the bids, the staff evaluation committee recommends that a contract be entered into with Bearing Distributors, Inc. of Groton, CT.**

**Michael Salvatore made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH BEARING DISTRIBUTORS, INC. OF GROTON, CT TO SUPPLY AND DELIVER CONVEYOR BELTS, FASTENERS/BELT LACING AND ROLLERS REQUIRED FOR THE PROCESSING EQUIPMENT AT THE MATERIALS RECYCLING FACILITY AS OUTLINED IN BEARING DISTRIBUTORS, INC. PROPOSAL DATED APRIL 6, 2007 IN RESPONSE TO IFB NO. 768 FOR AN AMOUNT NOT TO EXCEED**

**\$30,000. THE CONTRACT WILL COMMENCE ON OR ABOUT JUNE 1, 2007 AND CONTINUE FOR A ONE-YEAR PERIOD OF TIME WITH AN OPTION TO RENEW THE CONTRACT, THROUGH THE MUTUAL AGREEMENT OF THE CORPORATION AND BEARING'S DISTRIBUTORS, INC., FOR UP TO TWO ADDITIONAL ONE-YEAR PERIODS.**

**John St. Sauveur seconded the motion which passed unanimously.**

**d) Household Hazardous Waste Collection Facility Operations and Disposal – Joe Rotella reported that the Corporation is seeking the services of a contractor to provide for the proper handling, packaging, storage, transportation, and disposal of household hazardous wastes collected from residents of the State of Rhode Island. Notice of solicitation was placed on the State's electronic bulletin board as well as the Providence Journal and Dodge Report. A pre-proposal conference was held on March 23, 2007. Following an evaluation of the proposals received, the Staff Evaluation Committee recommends awarding the contract to CleanHarbors Environmental Services, Inc. of Braintree, MA. The contract will commence on or about July 1, 2007. Michael Salvadore stated that the Finance Subcommittee had reviewed and were in agreement with this matter before being brought to the full Board.**

**Michael Salvadore made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY OPERATIONS AND DISPOSAL BETWEEN THE RHODE ISLAND RESOURCE RECOVERY CORPORATION AND CLEANHARBORS ENVIRONMENTAL SERVICES, INC. FOR AN AMOUNT NOT TO EXCEED \$510,000.00 COMMENCING JULY 1, 2007 UNTIL JUNE 30, 2008 WITH AN OPTION TO RENEW THE CONTRACT UNDER THE SAME TERMS, CONDITIONS AND PRICING, AT THE CORPORATION'S OPTION, FOR UP TO TWO ADDITIONAL ONE YEAR PERIODS.**

**John St. Sauveur seconded the motion which passed unanimously.**

**e) Tree Clearing and Chipping – William Anderson reported that bids were solicited on March 27, 2007 for the clearing and chipping of land. Notice of solicitation appeared in the Providence Journal, the Dodge Report and New England Construction News. A public bid opening was held on April 11, 2007. Following an evaluation of the bids received and based upon the lowest responsive and responsible bidder, the Staff Evaluation Committee recommends awarding the contract to J&P Tree Service of Hope, RI.**

**John St. Sauveur made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS**

**AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE CLEARING AND CHIPPING OF RIRRC LAND BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND J&P TREE SERVICE OF HOPE, RI FOR AN AMOUNT NOT TO EXCEED \$39,000.00.**

**Scott Avedisian seconded the motion which passed unanimously.**

**f) Low Permeability Soil – Bill Anderson reported that bids were solicited on Monday, March 26, 2007 for the supply and delivery of 140,000 tons of Low Permeability Soil for the Phase VI landfill expansion. Notice of solicitation appeared in the Providence Journal, Dodge Report and New England Construction News and was placed on the State’s electronic bulletin board. A public bid opening was held on April 17, 2007. Following an evaluation of the bids received and based on the lowest responsive and responsible bidder, the combined PARE and Staff Evaluation Committee recommends awarding this contract to DiGregorio Corporation of Smithfield, RI.**

**Ken Aurecchia made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE PURCHASE OF A MINIMUM 140,000 TONS OF LOW**

PERMEABILITY SOIL AS SPECIFIED IN IFB NO. 769 WITH DIGREGORIO CORPORATION OF SMITHFIELD, RI FOR A TOTAL NOT TO EXCEED PRICE OF \$1,533,000.00. ADDITIONALLY, IF FUNDING IS AVAILABLE, THE BOARD OF COMMISSIONERS FURTHER AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO EXTEND THE CONTRACTUAL AGREEMENT FOR THE PURCHASE OF THE REMAINING AVAILABLE MATERIAL NEEDED FOR PHASE VI OR A PORTION THEREOF, AS SPECIFIED IN THE IFB, AT A UNIT PRICE OF \$10.95 PER TON, FOR AN AUTHORIZATION TOTAL NOT TO EXCEED \$3,723,000.00. EXECUTION OF THIS CONTRACTUAL AGREEMENT WITH DIGREGORIO CORPORATION IS CONTINGENT UPON THE REQUISITIONED MATERIALS SATISFYING THE SOIL TESTING REQUIREMENTS AS INDICATED IN THE IFB SPECIFICATIONS. SHOULD THIS MATERIAL NOT MEET SPECIFICATIONS AFTER TESTING, THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH NORTHEAST TRANSPORTATION CORP. UNDER THE SAME TERMS AND CONDITIONS, FOR A TOTAL NOT TO EXCEED PRICE OF \$1,925,000.00. THE BOARD OF COMMISSIONERS FURTHER AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO EXTEND THE CONTRACTUAL AGREEMENT FOR THE PURCHASE OF THE REMAINING AVAILABLE MATERIAL OR A PORTION THEREOF, AS SPECIFIED IN THE IFB, AT A UNIT PRICE OF \$13.75 PER TON, FOR AN AUTHORIZATION TOTAL NOT TO EXCEED \$4,675,000.000. NORTHEAST TRANSPORTATION

**CORP. MUST SATISFY THE CONTRACT SPECIFICATIONS, PASSING ALL MATERIAL TESTS.**

**Michael Salvadore seconded the motion which passed unanimously.**

**5. Jefferson Renewable Energy – Greg Benik gave an overview of the proposal by Jefferson Renewal Energy LLC to construct a 90MW Biomass to renewable energy facility. Greg Benik stated that the permitting could take up to one year and the construction of the plant would take 18 to 24 months. Chairman Ferland stated that he would like staff and Board members to visit an operating facility. Victor Gatto, stated that he will plan a trip for the members.**

**Ken Aurecchia made the following motion:**

**BE IT HEREBY RESOLVED THAT THE CHAIRMAN AND/OR THE EXECUTIVE DIRECTOR NEGOTIATE WITH JEFFERSON RENEWABLE ENERGY TO DEVELOP/APPROVE A MEMORANDUM OF UNDERSTANDING AND THEN A CONTRACT WITH THE SPECIFICS OF RIRRC'S AGREEMENT WITH JEFFERSON RENEWAL CONSISTENT WITH TODAY'S PRESENTATION.**

**John St. Sauveur seconded the motion which passed unanimously.**

**Chairman Ferland stated that he would like Executive Director Michael OConnell to meet with Mayor Polisena to discuss this matter**

with him. Chairman Ferland also stated that he would like a press-release on this matter.

### **Contract Increase**

a) VME Parts & Service – Brian Card reported that he was seeking to increase the contract mount for Woodco Machinery issued for VME Parts and Service by \$100,000.00. The increase is necessary to continue the preventative maintenance program on the Corporation fleet of Volvo yellow iron per our maintenance standards.

John St. Sauveur made the following motion:

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO INCREASE THE CONTRACTUAL AMOUNT OF IFB NO. 680 WITH WOODCO MACHINERY FOR VME PARTS AND SERVICES BY \$100,000 FOR A TOTAL NOT TO EXCEED CONTRACT PRICE OF \$495,000.00.**

Scott Avedisian seconded the motion which passed unanimously.

b) Off Road Diesel – Brian Card reported that after reviewing the projected expenditures through year end and remaining balances on contracts he noted that there is a need for an increase of \$300,000.

**Michael Salvadore made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO INCREASE THE CONTRACTUAL AMOUNT OF IFB NO. 677 WITH BRENNAN OIL COMPANY FOR THE SUPPLY AND DELIVERY OF OFF ROAD DIESEL FUEL BY \$300,000 FOR A TOTAL NOT TO EXCEED AMENDED CONTRACT PRICE OF \$1,300,000.00.**

**Scott Avedisian seconded the motion which passed unanimously.**

### **Contract Renewal**

**a) Equipment Rental – Brian Card reported that on June 9, 2006 the Corporation issued an IFB for the cost of various equipment rentals. A contract in the amount of \$120,000.00 was awarded to Southworth-Milton of Milford, MA for the period from July 1, 2006 to June 30, 2007, with an option to renew the contact under the same terms and conditions for two additional one year periods.**

**Scott Avedisian made the following motion:**

**BE IT RESOLVED TAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A RENEWAL AGREEMENT FOR VARIOUS EQUIPMENT RENTAL BETWEEN RHODE ISLAND**

**RESOURCE RECOVERY CORPORATION AND SOUTHWORTH-MILTON INC. OF MILFORD, MA FOR AN AMOUNT NOT-TO-EXCEED \$120,000.00. THE RENEWAL TERM SHALL BEGIN JULY 1, 2007 AND CONTINUE UNTIL NO LATER THAN JUNE 30, 2008.**

**John St. Sauveur seconded the motion which passed unanimously.**

**b) Welding Supplies – Brian Card reported that on April 7, 2006 the Corporation issued IFB NO. 740 for the supply and delivery of welding supplies. A contract in the amount of \$150,000 was awarded to Flash Welding of Cranston, RI for the period from July 1, 2006 to June 30, 2007 with an option to renew the contract under the same terms and conditions for two additional one year periods.**

**John St. Sauveur made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A RENEWAL AGREEMENT FOR WELDING SUPPLIES BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND FLASH WELDING COMPANY, INC. OF CRANSTON, RI FOR AN AMOUNT NOT TO EXCEED \$150,000.00. THE RENEWAL TERM SHALL BEGIN JULY 1, 2007, AND CONTINUE UNTIL NO LATER THAN JUNE 30, 2008.**

**Scott Avedisian seconded the motion which passed unanimously.**

**6. Grants – Mike Mesolella reported that the FY 2007 Competitive Municipal Grant program is one element in the ongoing effort to assist municipalities with increasing their diversion rates. The purpose of the grant program is to support new programs or initiatives that are undertaken by the municipalities to increase the quantity and improve the quality of material delivered to the MRF. The City of Warwick has completed the grant application with a description of their proposed initiatives and budget for preliminary approval by the Recycling Department Staff. This Grant was approved by the finance subcommittee.**

**Michael Salvadore made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO AWARD A RECYCLING ASSISTANCE GRANT IN THE TOTAL AMOUNT OF \$11,863 FOR THE PURPOSE OF FUNDING PROJECTS THAT ENHANCE RECYCLING AND INCREASE THE DIVERSION OF RECYCLABLES FROM DISPOSAL. A GRANT TO THE FOLLOWING MUNICIPALITY IN THE AMOUNT OF ELEVEN THOUSAND EIGHT HUNDRED SIXTY THREE DOLLARS (\$11,863) SHALL BE AWARDED TO THE CITY OF WARWICK.**

**John St. Sauveur seconded the motion which passed with a vote of 4 with Mayor Avedisian recusing himself.**

**7. Johnston Agreement – This matter was respectfully deferred.**

**8. Pricing Schedule – Michael Salvadore stated that this schedule had been reviewed by the Finance Subcommittee and he complimented Michael OConnell, Dennis aRusso and Brian Card for having done an excellent job of their due diligence of the rate and price schedule.**

**Michael Salvadore made the following motion:**

**BE IT RESOLVED THAT THE BASED ON THE RECOMMENDATION OF THE FINANCE SUBCOMMITTEE THE BOARD OF COMMISSIONERS ADOPT THE PROPOSED FY 2008 RATE CODE AND PRICE SCHEDULE AS PRESENTED TO THE FULL BOARD TODAY. THIS RATE AND PRICE SCHEDULE WILL BECOME EFFECTIVE JULY 1, 2007.**

**Scott Avedisian seconded the motion which passed unanimously.**

## **9. Executive Session**

**John St. Sauveur made the following motion at 9:40 a.m.**

**THAT BY A ROLL CALL VOTE, CALLED BY THE GENERAL COUNSEL, THIS BOARD OF COMMISSIONERS SHALL GO INTO EXECUTIVE SESSION, CLOSED TO THE PUBLIC, IN CONFORMANCE**

**WIT RI GENERAL LAWS SECTION 42-46-4, UPON AN AFFIRMATIVE VOTE OF THE BOARD'S MAJORITY IN CONFORMANCE WITH RI GENERAL LAWS SECTION 42-46-5, THIS BOARD'S VOTE TO HOLD THIS PORTION OF THE MEETING CLOSED TO THE PUBLIC IS FOR THE FOLLOWING PURPOSES:**

**(A) (1) PERSONNEL**

**(A) (2) LITIGATION**

**(A) (5) ACQUISITION/DISPOSITION OF REAL PROPERTY**

**Scott Avedisian seconded the motion which passed unanimously.**

**Michael Salvadore made the following motion at 10:20 a.m.:**

**THAT THE MINUTES OF THE EXECUTIVE SESSION BE SEALED INDEFINITELY OR WHERE APPROPRIATE UNTIL ALL MATTERS DISCUSSED ARE RESOLVED.**

**Scott Avedisian seconded the motion which passed unanimously.**

## **10. Other Business**

**Dennis aRusso reported that the Corporation was seeking to fill the position of Recycling Manager.**

**Scott Avedisian made the following motion:**

**WHEREAS, ON MAY 21, 1997, THE BOARD OF COMMISSIONERS ADOPTED A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO HIRE, TO TERMINATE, AND TO ESTABLISH COMPENSATION FOR EMPLOYEES OF THE CORPORATION; WHEREAS, THE EXECUTIVE DIRECTOR'S HIRINGS ARE TO BE REVIEWED AND APPROVED BY THE CHAIRMAN AND CEO AND RATIFIED BY THE BOARD' WHEREAS, THE POSITION OF RECYCLING MANAGER WAS ADVERTISED. A COPY OF THE ADVERTISEMENT HAS BEEN DISTRIBUTED TO THE BOARD OF COMMISSIONERS. AFTER A THOROUGH REVIEW OF ALL APPLICATIONS SUBMITTED FOR THE POSITION INTERVIEWS WERE HELD; WHEREAS, THE CHAIRMAN HAS APPROVED THE SELECTION OF THE NAMED INDIVIDUAL; THEREFORE, THIS BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE EXECUTIVE DIRECTOR TO EXTEND OFFERS OF EMPLOYMENT TO THE RECOMMENDED INDIVIDUAL. SUCH HIRINGS WILL BE SUBJECT TO THE CANDIDATE SATISFACTORILY PASSING A PRE-EMPLOYMENT PHYSICAL AND A BACKGROUND CHECK**

**Michael Salvatore seconded the motion which passed unanimously.**

**Chairman Ferland stated that the Corporation's enabling legislation requires the yearly election of officers to the Board. Ken Aurecchia nominated Austin Ferland as Chairman of the Board. John St. Sauveur seconded the nomination all members voted in favor. Michael Salvatore nominated Ken Aurecchia as the Vice-Chairman of**

**the Board. John St. Sauveur seconded the motion which passed unanimously. Scott Avedisian nominated Michael Salvadore as the Treasurer of the Board. Ken Aurecchia seconded the motion which passed unanimously, thereby concluding the election of officers of the Rhode Island Resource Recovery Corporation's Board of Commissioners.**

**Scott Avedisian made the following motion:**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE RHODE ISLAND RESOURCE RECOVERY CORPORATION, AS FOLLOWS: SECTION 1. THE CORPORATION IS HEREBY AUTHORIZED TO ENTER INTO, EXECUTE AND DELIVER A GROUND LEASE BY AND BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AS "LANDLORD" AND CONVERTED ORGANICS, INC. AS "TENANT" (THE "GROUND LEASE") IN SUBSTANTIALLY THE FORM PRESENTED TO THIS MEETING, WITH SUCH MODIFICATIONS AS MAY BE HEREINAFTER AUTHORIZED SUBJECT TO SATISFACTORILY REVIEW BY LEGAL COUNSEL OF THE CORPORATION. SECTION 2. THE CHAIRMAN, VICE-CHAIRMAN OR EXECUTIVE DIRECTOR, ACTING SINGLY, IS AUTHORIZED ON BEHALF OF THE CORPORATION TO EXECUTE AND DELIVER THE GROUND LEASE BY AND BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AS "LANDLORD" AND CONVERTED ORGANICS, INC. AS "TENANT" (THE "GROUND LEASE") IN SUBSTANTIALLY THE FORM PRESENTED TO THIS MEETING,**

**SUBJECT TO SUCH CHANGES AS MAY BE DETERMINED BY THE CHAIRMAN, VICE-CHAIRMAN OR EXECUTIVE DIRECTOR, ACTING SINGLY, TO BE IN THE BEST INTEREST OF THE CORPORATION, AND THE SECRETARY OR ASSISTANT SECRETARY OF THE CORPORATION IS HEREBY AUTHORIZED TO AFFIX THE OFFICIAL SEAL OF THE CORPORATION TO SAID DOCUMENT AND TO ATTEST THE SAME. THE CHAIRMAN, VICE-CHAIRMAN OR EXECUTIVE DIRECTOR, ACTING SINGLY, IS ALSO AUTHORIZED ON BEHALF OF THE CORPORATION TO PROPOSE ONE OR MORE ALTERNATE PARCELS FROM TIME TO TIME AS PROVIDED IN THE GROUND LEASE AND TO EXECUTE AND DELIVER, AN AMENDMENT TO THE GROUND LEASE TO REFLECT THE SUBSTITUTION OF AN ALTERNATE PARCEL FOR THE PREMISES OTHERWISE IDENTIFIED THEREIN. SECTION 3 THE CHAIRMAN, VICE-CHAIRMAN OR EXECUTIVE DIRECTOR, ACTING SINGLY, IS HEREBY ALSO AUTHORIZED AND EMPOWERED ON BEHALF OF THE CORPORATION TO EXECUTE AND DELIVER SUCH ADDITIONAL INSTRUMENTS, PAPERS, CERTIFICATES OR OTHER DOCUMENTS AS HE OR SHE SHALL DEEM NECESSARY OR APPROPRIATE TO CARRY OUT AND EFFECTUATE THE PURPOSES OF THIS RESOLUTION; AND PROVIDED FURTHER THAT THE EXECUTION BY ANY OF THE FOREGOING CHAIRMAN, VICE-CHAIRMAN OR EXECUTIVE DIRECTOR, ACTING SINGLY, SHALL BE DEEMED CONCLUSIVE EVIDENCE OF HIS OR HER AUTHORITY AND EMPOWERMENT TO ACT HEREUNDER. SECTION 4. THIS RESOLUTION SHALL TAKE EFFECT IMMEDIATELY UPON IT**

## **EXECUTION BY THE CHAIRMAN.**

**Michael Salvatore seconded the motion which passed unanimously.**

**Michael OConnell stated that he was seeking Board approval for a policy for Grant/Sponsorships/Charitable Donations/Memberships.**

**Michael Salvador made the following motion:**

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS ADOPT THE POLICY FOR GRANT/SPONSORSHIPS/CHARITABLE DONATIONS/MEMBERSHIPS AS PROPOSED TO THE BOARD OF COMMISSIONERS TODAY.**

**Ken Aurecchia seconded the motion which passed unanimously.**

**Bill Anderson, Brian Card and Bruce Haggerman gave an overview of the available parcels in the Industrial Park. Chairman Ferland stated that a work session consisting of staff and Board Members needs to be organized to further discuss the Industrial Park.**

**Michael Salvatore made a motion at 10:45 a.m. to adjourn. Scott Avedisian seconded the motion which passed unanimously.**

**Sincerely,**

**Michael J. OConnell**