

RHODE ISLAND RESOURCE RECOVERY CORPORATION

BUSINESS MEETING

WEDNESDAY, DECEMBER 13, 2006

8:45 A.M.

65 SHUN PIKE

JOHNSTON, RI 02919

I. Attendance

A. Austin Ferland, Chairman and CEO

Ken Aurecchia, Vice Chairman

Michael Salvatore, Treasurer

Scott Avedisian

John St. Sauveur

Jerry Williams

II. Staff Present

Sherry Mulhearn, Executive Director

Dennis aRusso, Deputy Executive Director

Patrick McQueeney, Chief of Security

Marcel Lussier,

John Trevor, Recycling Manager

Mike Mesoletta,

Patricia Cerbo, Purchasing Manager

Joe Judge, Chief Financial Officer

Claude Cote, Director of Regulatory Compliance

III. Others Present

Michael OConnell

Dino Autiello, RI Senate

Cliff Montiero, NAACP

IV. Agenda Items

1. Call to Order – Chairman Ferland called the meeting to order at 8:45 a.m.

2. Minutes of the Previous Meeting

John St. Sauveur made the following motion:

THAT THE READING OF THE MINUTES BE WAIVED AND FURTHER THAT THE MINUTES OF THE PREVIOUS MEETING OF THE OPEN SESSION AND THE EXECUTIVE SESSION HELD ON NOVEMBER 8, 2006 BE ACCEPTED AND APPROVED AS PRESENTED TO EACH COMMISSIONER TODAY.

Michael Salvatore seconded the motion which passed unanimously.

3. Set the Next Meeting

The next meeting was set for Tuesday, January 5, 2007 at 8:30 a.m.

4. Contracts

a) Utility Vehicles – Dennis aRusso reported that bids were solicited on September 27, 2006 for the supply and delivery of two utility vehicles one to be used for the security department and the other for the garage as a landfill service truck. The procurement appeared in the Providence Journal and was placed on the State’s electronic bulleting board. A public bid opening was held on October 23, 2006. There were four respondents. Following an evaluation of the bids received and based on the lowest responsive and responsible bidder, the Staff Evaluation Committee recommends awarding the security vehicle to Herb Chambers Ford and re-bidding the service utility vehicle because the bids received did not meet specifications.

Michael Salvadore made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY OF ONE NEW 2007 FORD EXPLORER XLT BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND HERB CHAMBERS FORD OF BRAINTREE, MA FOR AN AMOUNT NOT TO EXCEED \$23,391.00, WHICH INCLUDES

**THE TRADE-IN OF A JEEP CHEROKEE, VIN NO. 1J4FJ68S2WL217955
(UT 19).**

John St. Sauveur seconded the motion which passed unanimously.

b) Construction Tires – Dennis aRusso reported that bids were solicited on November 8, 2006 for the supply, delivery, and installation of 6 new 875/65xR29 tires for the tipping facility trucks. This procurement appeared in the Providence Journal and was placed on the State’s electronic bulletin board. A public bid opening was held on November 29, 2006. Following an evaluation of the bid received and based upon the lowest responsive and responsible bidder, the Staff Evaluation Committee recommends awarding the contract to Sullivan Tire.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE SUPPLY AND DELIVERY AND INSTALLATION OF SIX (6) 875/65XR29 CONSTRUCTION TIRES BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND SULLIVAN TIRE COMPANY, INC OF NORWELL, MA FOR AN AMOUNT NOT TO EXCEED \$38,700.00.

Ken Aurecchia seconded the motion which passed unanimously.

c) Removal & Recycling of Computer Equipment – Mike Mesoella reported that bids were solicited on September 29, 2006 for the removal and recycling of computer equipment. Notice of the solicitation appeared in the Providence Journal and on the State’s electronic bulletin board. A public bid opening was held on October 26, 2006 and bidders were required to submit prices for collections at the Corporation’s facility and satellite collections in the State of Rhode Island. Eleven responses were received. An evaluation of the bids received was conducted and based upon the lowest responsive and responsible bidders, the staff evaluation committee recommends awarding the contract to CRTR inc. of Brockton, MA.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR THE REMOVAL AND RECYCLING OF COMPUTER EQUIPMENT BETWEEN THE RHODE ISLAND RESOURCE RECOVERY AND CRTR INC. OF BROCKTON, MA FOR AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000.00). THE TERM OF THE CONTRACT IS FOR ONE YEAR WITH AN OPTION TO RENEW THE CONTRACT UNDER THE SAME TERMS AND CONDITIONS FOR TWO ADDITIONAL ONE YEAR PERIODS.

Scott Avedisian seconded the motion which passed unanimously.

d) 64-Gallon Recycling Containers – Mike Mesolella reported that bids were solicited on October 6, 2006, for a firm to supply and deliver sixty four gallon 2 wheeled recycling containers. Notice of solicitation appeared in the Providence Journal on October 6, 2006. Notice was also placed on the state’s electronic bulletin board. There were 20 recipients of the IFB. Bidders were required to submit pricing for approximately seven hundred 64-gallon recycling containers imprinted with the RIRRC logo, serial numbers and appropriate markings. The containers will be used for recycling programs in schools, colleges, commercial recycling programs, and public event recycling. Following the evaluation of the bids received, the staff evaluation committee recommends awarding the contract to Schaefer Systems International, Inc.

Michael Salvadore made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT FOR IFB NO. 754 WITH SCHAEFER SYSTEMS INTERNATIONAL, INC. IN CHARLOTTE, NC FOR THE SUPPLY AND DELIVERY OF FIVE HUNDRED (500) 64-GALLON GREEN RECYCLING CONTAINERS FOR A NOT TO EXCEED AMOUNT OF NINETEEN

THOUSAND EIGHT HUNDRED NINETY FIVE DOLLARS (\$19,895) AND TWO HUNDRED (200) 64-GALLON BLUE RECYCLING CONTAINERS FOR A NOT TO EXCEED AMOUNT OF TEN THOUSAND NINE HUNDRED FIFTY EIGHT DOLLARS (\$10,958).

Scott Avedisian seconded the motion which passed unanimously.

e) Curbside Recycling Bins – Mike Mesolella reported that bids were solicited on October 10, 2006 for the supply and delivery of curbside recycling bins. Notice of solicitation appeared in the Providence Journal and was placed on the State’s electronic bulleting board. Bidders were required to submit prices for the supply and delivery of approximately 5,000 new 16-gallon green curbside bins with lids and approximately 15,000 new 22-gallon blue curbside bins to the Corporation’s facility. A public bid opening was held on November 8, 2006. Two responses were received. An evaluation of the bids received was conducted and based upon the most responsive and responsible bid, the staff evaluation committee recommends awarding the contract to SCL A-1 Plastics Ltd. Of Brampton, Ontario, Canada.

Ken Aurecchia made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL

AGREEMENT FOR IFB NO. 755 FOR THE SUPPLY AND DELIVERY OF 5,000 GREEN CURBSIDE BINS WITH LIDS FOR AN AMOUNT NOT TO EXCEED THIRTY TWO THOUSAND NINE HUNDRED FIFTY DOLLARS AND 13,104 BLUE CURBSIDE BINS FOR AN AMOUNT NOT TO EXCEED SEVENTY SIX THOUSAND FIVE HUNDRED DOLLARS AND THIRTY SIX CENTS BETWEEN THE RHODE ISLAND RESOURCE RECOVERY CORPORATION AND SCL A-1 PLASTICS LTD, OF BRAMPTON, ONTARIO, CANADA.

John St. Sauveur seconded the motion which passed unanimously.

f) Baling Wire for the MRF – Marcel Lussier reported that bidders were required to submit bids to provide baling wire to be used during the daily functioning of the MRF. Notice of solicitation appeared in the Providence Journal and was placed on the State’s electronic bulletin board. There were 16 recipients of the IFB. One response that met the specification contained in the IFB was submitted by Accent Wire of Tumball, TX. The bid was reviewed and evaluated by an evaluation committee.

Scott Avedisian made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH ACCENT WIRE OF TUMBALL, TX TO PROVIDE BALING WIRE FOR

THE OPERATION OF THE MATERIALS RECYCLING FACILITY AS OUTLINED IN ACCENT WIRE'S BID DATED NOVEMBER 27, 2006 IN RESPONSE TO IFB NO. 758 FOR AN AMOUNT NOT TO EXCEED \$155,000. THE CONTRACT WILL COMMENCE ON OR ABOUT JANUARY 1, 2007 AND CONTINUE FOR A ONE YEAR PERIOD OF TIME.

Michael Salvadore seconded the motion which passed unanimously.

Contract Ratification

a) Pension Fund Manager – Sherry Mulhearn stated that the Corporation issued an RFQ/RFP seeking proposals from qualified firms to provide administrative and fund management services for the Corporation's Money Purchase Pension Plan in June 2004. A contract was awarded on September 21, 2004 to Van Liew Trust to provide these services for a one year period with an option to renew for two additional one year periods at the rate of 60 basis points based on the value of the portfolio. The first renewal commenced January 1, 2006 and will end December 31, 2006. Sherry recommended that the contract with Van Liew be renewed until February 1, 2007.

Ken Aurecchia made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS

AUTHORIZES THE CHAIRMAN OR THE EXECUTIVE DIRECTOR TO RENEW THE CONTRACT WITH VAN LIEW TRUST COMPANY TO PROVIDE PENSION PLAN INVESTMENT MANAGEMENT SERVICES, ADMINISTRATIVE AND RECORD KEEPING SERVICES, CUSTODIAL SERVICES AND UNITIZATION SERVICES FOR THE SECOND RENEWAL PERIOD STARTING JANUARY 1, 2007 AND ENDING FEBRUARY 1, 2007. THE COST FOR THESE SERVICES WILL BE 60 BASIS POINTS BASED ON THE VALUE OF THE PORTFOLIO.

Michael Salvadore seconded the motion which passed with a vote of 4 with John St. Sauveur recusing himself.

5. Recycling Grants - John Trevor stated that the Arthritis Foundation had applied for a grant in the amount of \$40,000 to continue the E-Z Recycler Program. Their program to facilitate recycling by individuals with arthritis who are unable to carry bins to their curb for collection. The Finance Subcommittee has reviewed this proposal and recommended a grant award in the amount of \$25,000 be given to the Arthritis Foundation.

John St. Sauveur made the following motion:

WHEREAS, THE SUPPORT FOR INITIATIVES BY NON-PROFIT ORGANIZATIONS THAT ENHANCE AND PROMOTE RECYCLING, ENVIRONMENTAL EDUCATION AND THE DIVERSION OF MATERIALS FROM DISPOSAL IS A PRIORITY FOR THE STATE OF RHODE

ISLAND AND THE RHODE ISLAND RESOURCE RECOVERY CORPORATION, THEREFORE; BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO AWARD A GRANT TO SUPPORT WASTE DIVERSION TO THE ARTHRITIS FOUNDATION FOR \$25,000. THE AWARD OF THIS GRANT WILL BE FOR THE AMOUNT INDICATED ABOVE AND WILL BE IN ACCORDANCE WITH THE GUIDELINES OF THE RHODE ISLAND RESOURCE RECOVERY CORPORATION'S FY 2007 "RECYCLING AND REUSE" GRANTS PROGRAM.

Scott Avedisian seconded the motion which passed unanimously.

John Trevor further reported that Recycling for RI Education was also seeking a grant for \$30,000 for funding for operations of the RRIE "recycle center".

John St. Sauveur made the following motion:

WHEREAS, SUPPORT FOR INITIATIVES BY NON-PROFIT ORGANIZATIONS THAT ENHANCE AND PROMOTE RECYCLING, ENVIRONMENTAL EDUCATION AND THE DIVERSION OF MATERIALS FROM DISPOSAL IS A PRIORITY FOR THE STATE OF RHODE ISLAND AND THE RESOURCE RECOVERY CORPORATION, THEREFORE; BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR

THE EXECUTIVE DIRECTOR TO AWARD A GRANT TO SUPPORT ENVIRONMENTAL EDUCATION AND WASTE DIVERSION OF RECYCLING FOR RI EDUCATION FOR \$30,000. PAYMENT OF GRANTS AND CONSIDERATION FOR FUTURE GRANTS WILL BE CONTINGENT ON THE COMPLETION OF THE GRANT PROGRAMS' OBJECTIVES AS SET FORTH IN THE PROPOSALS SUBMITTED BY THE GRANTEES.

Ken Aurecchia seconded the motion which passed unanimously.

Michael Mesolella reported that the FY 2007 Competitive Municipal Grant program is one element in the ongoing effort to assist municipalities with increasing their diversion rates. The purpose of the grant program is to support new programs or initiatives that are undertaken by the municipalities to increase the quantity and improve the quality of material delivered to the RIRRC MRF.

Ken Aurecchia made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD AND/OR THE EXECUTIVE DIRECTOR TO AWARD RECYCLING ASSISTANCE GRANTS IN THE TOTAL AMOUNT OF \$88,500 FOR THE PURPOSE OF FUNDING PROJECTS THAT ENHANCE RECYCLING AND INCREASE THE DIVERSION OF RECYCLABLES FROM DISPOSAL. GRANTS TO THE FOLLOWING MUNICIPALITIES IN THE AMOUNTS OF \$19,500,

\$34,000 AND \$35,000 RESPECTIVELY SHALL BE AWARDED TO THE CITY OF NEWPORT, THE TOWN OF MIDDLETOWN AND THE TOWN OF NORTH PROVIDENCE.

Scott Avedisian seconded the motion which passed unanimously.

6. Hirings – Sherry Mulhearn reported that on behalf of the Personnel Subcommittee interviews were held for the position of Executive Director. The Governor’s office participated in the review process. The Personnel Subcommittee shortlisted the candidates to seven. The Subcommittee interviewed all seven candidates by telephone. The Committee short listed to three candidates. Those candidates were brought into the Corporation for an interview. As a result of the interviews a unanimous decision was made to offer the position to Michael O’Connell of Lincoln, RI. Other interviews were held by Staff for the positions of Environmental Engineer, and Network Administrator/Systems Engineer.

Ken Aurecchia made the following motion:

WHEREAS, ON MAY 21, 1997, THE BOARD OF COMMISSIONERS ADOPTED A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO HIRE, TO TERMINATE, AND TO ESTABLISH COMPENSATION FOR EMPLOYEES OF THE CORPORATION; WHEREAS, THE EXECUTIVE DIRECTOR’S HIRINGS ARE TO BE REVIEWED AND APPROVED BY THE CHAIRMAN AND CEO AND

RATIFIED BY THE BOARD; WHEREAS, THE POSITIONS OF EXECUTIVE DIRECTOR, ENVIRONMENTAL ENGINEER AND NETWORK ADMINISTRATOR/SYSTEMS ENGINEER WERE ADVERTISED. A COPY OF THE ADVERTISEMENTS HAS BEEN DISTRIBUTED TO THE BOARD OF COMMISSIONERS. AFTER A THOROUGH REVIEW OF ALL APPLICATIONS SUBMITTED FOR THE POSITIONS INTERVIEWS WERE HELD; INCLUDING THE OPERATIONS MANAGER POSITION VACATED BY THE PROMOTION OF DENNIS ARUSSO TO DEPUTY EXECUTIVE DIRECTOR; WHEREAS, THE CHAIRMAN HAS APPROVED THE SELECTION OF THE NAMED INDIVIDUALS; THEREFORE, THIS BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE EXECUTIVE DIRECTOR TO EXTEND OFFERS OF EMPLOYMENT TO THE RECOMMENDED INDIVIDUALS SUCH HIRINGS WILL BE SUBJECT TO THE CANDIDATES SATISFACTORILY PASSING A PRE-EMPLOYMENT PHYSICAL AND A BACKGROUND CHECK.

John St. Sauveur seconded the motion which passed unanimously.

7. Letter of Engagement – Sherry Mulhearn reported that Letters of Engagement are entered into in July for a one year period. These Letters of Engagement are open purchase orders to which the Corporation is not obligated to any minimum rather the attorneys guarantee they will perform the legal services at their lowest preferred rates on an ad hoc case-by-case basis as work is assigned. Alfred Russo is seeking to enter into a Letter of Engagement with the

Corporation specifically for lobbying.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE CHAIRMAN AND/OR THE EXECUTIVE DIRECTOR IS AUTHORIZED TO EXECUTE A LETTER OF ENGAGEMENT WITH ALFRED RUSSO, JR. THE TERMS ARE BEGINNING DECEMBER 14, 2006 AND WILL EXPIRE JUNE 30, 2007. THE HOURLY RATE SHALL BE A BLENDED RATE TO BE NEGOTIATED BY THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR FOR THE PURPOSE OF LOBBYING FOR THE CORPORATION. THE LETTER OF ENGAGEMENT SHALL CERTIFY THAT THE RATE OF COMPENSATION CHARGED BY COUNSEL TO HIS, HER OR THEIR PREFERRED PUBLIC OR PRIVATE CLIENTS.

Ken Aurecchia seconded the motion which passed unanimously.

8. Other Business

a) Increase of Purchase Order 22892 – CRT Recycling – Dennis aRusso reported that he was seeking to have the above referenced purchase order for CRT Recycling increased by \$5,000.00. Approval to increase the purchase order by \$20,000 the maximum amount permitted without Board approval was obtained on August 29, 2006 for a not to exceed amount of \$65,000. The contract was also extended until 12/31/06 to allow for ample time for completion of procurement for a new contract for this service. The increase in the

purchase order would provide funding to pay outstanding invoices from CRTR and for services rendered prior to the execution of the new contract.

John St. Sauveur made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO EXTEND THE CONTRACTUAL AGREEMENT FOR THE REMOVAL AND RECYCLING OF ELECTRONIC WASTE BETWEEN RHODE ISLAND RESOURCE RECOVERY CORPORATION AND CRT RECYCLING OF BROCKTON, AM FOR AN AMOUNT NOT TO EXCEED \$70,000.

Scott Avedisian seconded the motion which passed unanimously.

b) Salvation Army – Joe Judge reported that at the last Board Meeting Chairman Ferland directed Major Thomas Taylor’s request that the Salvation Army, a non-profit organization be allowed to tip at the \$32.00 MSW disposal rate to the Finance Committee. Major Taylor has explained that the road side drop off containers have been the collection site for unusable items, which the Organization must then dispose of and thereby increasing its annual solid waste tonnage. The Finance Subcommittee reviewed the request and noted that the Salvation Army’s cap of 3,000 tons had not increased since 2002

while its annual tonnage had increased from 3548 tons in FY 2002 to an estimated tonnage of 5,565 for FY 2007.

Scott Avedisian made the following motion:

BE IT RESOLVED THAT BASED ON THE RECOMMENDATION OF THE FINANCE SUBCOMMITTEE, THE BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO RAISE THE SOLID WASTE CAP ASSIGNED TO THE SALVATION ARMY TO 5,000 TONS TO BE DISPOSED AT THE PREVAILING MUNICIPAL SOLID WASTE RATE.

John St. Sauveur seconded the motion which passed unanimously.

c) CSW Disposal Agreement – Joe Judge reported that Cooke Disposal was seeking to enter into a CSW Disposal Agreement.

Michael Salvadore made the following motion:

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE CHAIRMAN OF THE BOARD OR THE EXECUTIVE DIRECTOR TO ENTER INTO A FY 2007 CSW DISPOSAL AGREEMENT WITH PETER F. SWEET D/B/A COOKE DISPOSAL AT THE CONTRACT RATE OF \$56.75 PER TON THROUGH JUNE 30, 2007.

Scott Avedisian seconded the motion which passed unanimously.

9. Executive Session

John St. Sauveur made the following motion at 9:45 a.m:

THAT BY A ROLL CALL VOTE, CALLED BY THE GENERAL COUNSEL, THIS BOARD OF COMMISSIONERS SHALL GO INTO EXECUTIVE SESSION, CLOSED TO THE PUBLIC, IN CONFORMANCE WITH RI GENERAL LAWS SECTION 42-46-4, UPON AN AFFIRMATIVE VOTE OF THE BOARD'S MAJORITY. IN CONFORMANCE WITH RI GENERAL LAWS SECTION 42-46-5, THIS BOARD'S VOTE TO HOLD THIS PORTION OF THE MEETING CLOSED TO THE PUBLIC IS FOR THE FOLLOWING PURPOSES:

(A) (1) PERSONNEL

(A) (2) LITIGATION

(A) (5) ACQUISITION OR DISPOSITION OF REAL PROPERTY

(A) (6) PROSPECTIVE BUSINESS INTERESTED IN LOCATING IN RHODE ISLAND

Ken Aurecchia seconded the motion which passed unanimously.

Michael Salvatore made the following motion at 10:05 a.m.

THAT THE MINUTES OF THE EXECUTIVE SESSION BE SEALED INDEFINITELY OR WHERE APPROPRIATE UNTIL ALL MATTERS DISCUSSED ARE RESOLVED.

Ken Aurecchia seconded the motion which passed unanimously.

John St. Sauveur made the following motion:

WHEREAS, THE EXECUTIVE DIRECTOR IS LEAVING THE EMPLOYMENT OF THE RIRRC AS OF DECEMBER 31, 2006; WHEREAS, THE CORPORATION WILL ENGAGE THE SERVICES OF THE NEW EXECUTIVE DIRECTOR BEGINNING JANUARY 2, 2007; WHEREAS, IN ORDER TO EFFECTUATE A SMOOTH TRANSITION, TO PROVIDE TRAINING AND TO ENSURE CONTINUITY OF WORK IN PROGRESS THE CORPORATION SHALL ENGAGE THE SERVICES OF THE DEPARTING EXECUTIVE DIRECTOR; THEREFORE, BE IT HEREBY RESOLVED THAT THE BOARD OF COMMISSIONERS HEREBY RATIFIES THE CHAIRMAN'S EXECUTION OF THE CONSULTING AGREEMENT WITH SHERRY MULHEARN IN THE FORM PRESENTED TODAY.

Michael Salvadore seconded the motion which passed unanimously.

Scott Avedisian made a motion to adjourn at 10:05 a.m. the motion was seconded by John St. Sauveur which passed unanimously.

Sincerely,

Sherry Mulhearn
Executive Director

:spd