

**SMITHFIELD SCHOOL COMMITTEE MEETING
MONDAY, OCTOBER 2, 2017 @ 7:00 PM
SMITHFIELD HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mr. Brent Barrows, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mrs. Cheryl Hirst-Hodgins. Also present: Dr. Judith Paolucci, Superintendent, Dr. Sara Monaco, Assistant Superintendent, Mrs. Lisa Courmoyer, Director of Financial Operations, Mrs. Eileen Crudele, Director of Special Education, and Mr. Benjamin Scungio, Esq. School Committee/School Department Attorney. Absent: Student Representative Quinn Judge. Mr. Clough called the meeting to order at 7:00 pm.

1. Mr. Clough read the Emergency Evacuation and Health Notification.
2. Mrs. Cipriano moved to convene Executive Session pursuant to R.I. General Laws 42-46-5(a)(1) Personnel: Consideration of request for extension of catastrophic leave R.I. Gen. Laws 42-46-5 (a)(1). Mr. Barrows seconded the motion. This requires an individual vote. The individual vote was 5-0 polled by Mr. Clough, Chair.
3. Executive Session: (Closed) pursuant to RI General Laws Section 42-46-5(a). Motion to adjourn executive session made by Mrs. Cipriano. Mrs. Hodgins seconded the motion. The motion passed with a 5-0 vote.

Returned to open session at 7:30 p.m. Mr. Clough reported that there were no votes taken in executive session.

4. Mrs. Cipriano moved to approve Consent Agenda Items:
 - 4.1 Minutes:
 - A) Open Minutes of the September 18, 2017 School Committee Meeting
 - B) Approve and seal minutes of School Committee Executive Session of September 18, 2017.
 - 4.2 Bills:
 - A) Regular Bills totaling \$168,325.96
 - B) Prepaid Checks from September 18, 2017 through September 29, 2017 totaling \$182,311.42
 - 4.3 Leaves:
 - A) Alicia Moran, Pre-K teacher, McCabe, Medical, October 18, 2017 through January 10, 2018.
 - B) Maureen Nangle, Paraprofessional, Middle School, Family Medical, October 4, 2017 through November 3, 2017.
 - 4.4 Resignations:
 - A) Cynthia Davis, School-based Coordinator for Career & Technical Education, High School, effective October 18, 2017.
 - 4.5 Appointments:
 - A) Jennifer Tsonos, Special Education teacher, one-year position, OCRS, effective October 2, 2017 for the 2017-2018 School Year.
 - B) Tammy Beaudreault, Building Paraprofessional, William Winsor, effective October 3, 2017 for the 2017-2018 School Year, pending receipt of qualifying background criminal investigative report.
 - C) Alyssa Desalvo, Volunteer Assistant Cheerleading Advisor, fall season 2017, pending receipt of qualifying background criminal investigative report.

4.6 Homeschooling:

J. B., L.B., E.B., and T.B. approved for homeschooling.

4.7 Approval of extension of catastrophic leave regarding employee benefit.

Mr. Barrows seconded the motion to approve consent agenda items. The motion passed with a 5-0 vote.

5. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT

A high school student representative was not present.

6. Mr. Barrows moved to approve the school committee annual calendar. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. There were no changes to the proposed calendar.

7. First reading of policies BGA: School Committee Policy Development, BGB: Policy Adoption, and BGC: Policy Revision and Review.

Dr. Paolucci told the Committee that all of these policies pertain to policy development as it relates to how they are to be reviewed & approved by the school committee, and the need for continual review. Dr. Paolucci informed the Committee of an online policy handbook that is in the process of being developed, which will include those policies already approved as well as those that are approved in subsequent months. The online coding system that will be utilized for the policies will follow the recommendations of the National School Boards Association. The three policies will be brought back to the next school committee meeting for second reading and approval.

8. COMMUNICATIONS: None.

9. SUPERINTENDENT'S REPORT:

Dr. Paolucci reported:

A) The district has begun to investigate the purchase of new finance software with the town to improve efficiencies of operations and to accommodate the needs of the school department and the town.

B) Torrado Architects will be submitting a Stage I application on the school department's behalf for the Elementary Reconfiguration. The deadline for Stage I submission is October 16th. Stage II work continues.

C) Members of the administrative team have been working on revising the district's discipline policy, which should be available for school committee approval next month.

10. PUBLIC FORUM: None.

11. COMMITTEE COMMENTS: None.

Motion to adjourn was made by Mrs. Harnois; seconded by Mrs. Hodgins. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary