

**SMITHFIELD SCHOOL COMMITTEE MEETING
MONDAY, DECEMBER 18, 2017 @ 7:00 PM
SMITHFIELD HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mr. Brent Barrows, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mrs. Cheryl Hirst-Hodgins. Also present: Dr. Judith Paolucci, Superintendent, Dr. Sara Monaco, Assistant Superintendent, Mrs. Lisa Cournoyer, Director of Financial Operations, Mrs. Eileen Crudele, Director of Special Education, Mr. Benjamin Scungio, Esq. School Committee/School Department Attorney and Student Representative Quinn Judge. Mr. Clough called the meeting to order at 7:10 pm.

1. Mr. Clough read the Emergency Evacuation and Health Notification.
2. Mr. Barrows moved to convene Executive Session pursuant to RI General Laws 42-46-5(a)(1) for matters pertaining to personnel: Consideration of request for extension of catastrophic leave. Mrs. Cipriano seconded the motion. This requires an individual vote. The individual vote was 5-0 polled by Mr. Clough, Chair.
3. Executive Session: (Closed) pursuant to RI General Laws Section 42-46-5(a). Motion to adjourn executive session made by Mrs. Cipriano. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote.
Returned to open session at 7:15 p.m. Mr. Clough reported there was one vote taken in Executive Session to approve and seal Executive Session Minutes. Mrs. Cipriano moved to approve and seal the Executive Session Minutes of December 4, 2017. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote.
4. Mrs. Cipriano moved to approve Consent Agenda Items:
Consent Agenda Items:
 - 4.1 Minutes:
 - A) Open Minutes of the December 4, 2017 School Committee Meeting
 - 4.2 Bills:
 - A) Regular bills totaling \$392,229.74
 - B) Prepaid checks from December 4, 2017 through December 15, 2017 totaling \$340,312.60
 - C) Lunch bills totaling \$45,427.78
 - 4.3 Resignations:
 - A) Laurie Sullivan, Principal, Old County Road School, nine years of service, effective June 30, 2018.
 - B) Linda Carley, .5 Math teacher, Old County Road School, twenty-seven years of service, effective at the end of the 2017-2018 School Year.
 - 4.4 Approval of extension of catastrophic leave regarding employee benefit.

Mrs. Hodgins seconded the motion to approve consent agenda items. The motion passed with a 5-0 vote.

5. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT

High school student representative Quinn Judge reported on this week's upcoming activities that included spirit days for the holiday, a holiday assembly with performances from the chorus, an ugly sweater contest and a small encore fashion show performance.

6. Mrs. Young and the high school chorus presented their annual performance.
7. Mr. Mencucci gave an update on capital projects completed, capital projects remaining, other projects in the works, and other needs in the district and answered questions that the Committee had.
8. Mr. Barrows moved to award the bid for Roland SG-300 TrueVIS Cutter/Printer in the amount of \$11,070 to Central Paper Co., Inc. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Two bids were received. Central Paper Co., Inc. was the lowest bidder and had good references. Dr. Paolucci informed the Committee that this equipment will be paid for with funding from the Perkins grant.
9. Mrs. Harnois moved for a second reading and approval of the Student Activity Funds Policy. Mr. Barrows seconded the motion. The motion passed with a 5-0 vote. The Committee did a first reading at the last school committee meeting. Suggested changes have been incorporated into the policy.
10. Mr. Barrows moved for a second reading and approval of Teen Dating Violence & Sexual Assault Policy. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. The Committee did a first reading at the last school committee meeting. There were no further changes.
11. Mr. Barrows moved for a second reading and approval of the Food Allergy Policy. Mrs. Hodgins seconded the motion. The motion passed with a 5-0 vote. The Committee did a first reading at the last school committee meeting. There were no further changes.
12. The Committee had a first reading of the district's Physical Student Restraint, School Properties Disposition, Energy Efficient Appliances & Equipment, Tools for Schools, and Motor Vehicle Idling policies. Dr. Paolucci gave an overview of the updates and changes to the policies. The Energy Efficient Appliances & Equipment, Tools for Schools, and Motor Vehicle Idling policies are required for the district's Stage 2 application, they also present current practices. The Committee had a discussion about redlining proposed changes in the future on the policies for better clarity for committee members.
13. Mr. Barrows moved to approve of the Resolution On Compliance with the Northeast Collaborative for High Performance Schools (NE-CHPS). Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. This resolution is required for the district's Stage 2 application. Dr. Paolucci informed the Committee that the standards were developed with input from of numerous stakeholders and incorporates principles from the leading edge of sustainable building design and operation. She added that schools designed under NE-CHPS standards are healthy, energy efficient, and environmentally friendly. The resolution to comply with these standards will result in improved air quality and reduced operating costs along with improved acoustics and crime prevention through facility design.
14. Mrs. Cipriano moved to review of the Superintendent's entry plan findings and approve of Superintendent goals as presented. Mrs. Hodgins seconded the motion. The motion passed with a 5-0 vote.
The Superintendent goals consist of:
Goal 1: Revise or add no less than 20 School Committee policies to present to the School Committee for adoption.
Goal 2: Develop a district strategic plan to present to the School Committee for approval no later than April 1, 2018 and outline a timeline for school improvement cycles.

Goal 3: Work with the Director of Facilities to submit the Stage 2 application to RIDE by February 1, 2018, outline plans for other facility improvements, and identify sources of funding for facilities upkeep and renovations.

Goal 4: Improve district communications to increase stakeholders' understanding of district needs and strengths, including understanding of elementary reconfiguration, district improvement efforts, student achievement, school budgets, and School Committee governance.

Dr. Paolucci outlined key learnings and reviewed her goals. The goals are set to be a stepping stone for evaluating purposes for this year.

15. Mrs. Cipriano moved to approve of administrator salary scale with 2% increase and adjustments to Superintendent's position. Mrs. Hodgins seconded the motion. Dr. Paolucci told the Committee that Administrator raises as proposed matches the 2% increase in the teacher's contract and that adjustments to the Superintendent scale was made to be consistent with the current contract. The Committee had a discussion about increases and questioned the need to research surrounding communities as to compare Administrator salaries in other districts. Dr. Paolucci informed the Committee that the proposed scale was intended to be utilized as a baseline for the purpose of a starting point for next year's budget. Mrs. Cipriano and Mrs. Hodgins withdrew their first and second motion. Mrs. Cipriano moved to table the item to a future meeting. Mrs. Hodgins seconded the motion. The motion to table passed with a 5-0 vote. Further Administrative salary research will be done and the item will be revisited in the future.

16. Mr. Barrows moved to approve of the Northwest School District Consortium Resolution. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. The purpose of the resolution is to establish cooperative service operations to create greater efficiencies with joint purchasing of goods and services among School Districts.

Public comment: Michael Twohey questioned if the resolution included privatization of current services.

Dr. Paolucci clarified concerns of obligatory services of the resolution. She said the resolution does not include an obligation to busing services, nor does it include privatization of current services, it's intended for joint purchasing.

17. COMMUNICATIONS: None.

18. SUPERINTENDENT'S REPORT:

Dr. Paolucci informed the Committee that Tyler Technologies is set to do a presentation on the new financial software on this Thursday. The new financial software is essential for proper oversight and to increase efficiencies.

In January, a preferred option with costs will be presented to the school committee.

19. PUBLIC FORUM: None.

20. COMMITTEE COMMENTS: Mrs. Harnois commented on the continuous impressive community support of the fashion show and high school festivities, and congratulated Quinn Judge along with the high school students for their work on the fashion show. Mrs. Cipriano and Committee Members commended Laurie Sullivan for her hard work during her tenure as a Principal at OCRS.

Motion to adjourn was made by Mrs. Barrows; seconded by Mrs. Cipriano. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary