

**SMITHFIELD SCHOOL COMMITTEE MEETING
MONDAY, AUGUST 7, 2017 @ 7:00 PM
SMITHFIELD HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mr. Brent Barrows, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mrs. Cheryl Hirst-Hodgins. Also present: Dr. Judith Paolucci, Superintendent, Mrs. Lisa Cournoyer, Director of Financial Operations, and Mrs. Eileen Crudele, Director of Special Education and Michael Polak, Esq. School Committee/School Department Attorney. Mr. Clough called the meeting to order at 7:10 pm.

1. Mr. Clough read the Emergency Evacuation and Health Notification.
2. Mrs. Cipriano moved to convene Executive Session pursuant to R.I. General Laws 42- 46-5(a)(1) personnel Consideration of request for extension of catastrophic leave R.I. Gen. Laws 42-46-5 (a)(1). Mr. Barrows seconded the motion. This requires an individual vote. The individual vote was 5-0 polled by Mr. Clough, Chair.

Returned to open session at 7:19 pm.

3. Mr. Clough reported that there we no votes taken in executive session.

4. Mrs. Cipriano moved to approve Consent Agenda Items:

4.1 Minutes:

- A) Minutes of the July 17, 2017 School Committee Meeting

4.2 Bills:

- A) Regular Bills

2016-2017 \$31,479.32

2017-2018 \$224,174.61

Totaling: \$255,653.93

- B) Prepaid Checks from July 17, 2017 through August 4, 2017 totaling \$55,118.66

- C) Lunch Bills totaling \$23,273.70

4.3 Appointments:

- A) Jacyln Brush, Speech Language Pathologist, effective August 28, 2017.

- B) Fall coaches (See attached list).

- C) Leah Bozzuto, Special Education Teacher, Group Home location, pending receipt of qualifying background criminal investigative report, effective August 28, 2017.

4.4 Homeschooling:

| <u>Student Name</u> | <u>Parent(s) or Guardian</u> | <u>School</u> | <u>Grade</u> |
|---------------------|-------------------------------|---------------|--------------|
| Camara, Dylan | Ms. Margaret Camara | GMS | 6 |
| Camara, Elias | Ms. Margaret Camara | OCRS | 4 |
| Camara, Lucy | Ms. Margaret Camara | OCRS | 1 |
| DiCenzo, Jimmy | Ms. Jacqueline DiCenzo | SHS | 11 |
| Doucet, Caleb | Ms. Michele Doucet | SHS | 11 |
| Fontenault, Kerith | Mrs. & Mrs. Joshua Fontenault | Winsor | 5 |
| Fontenault, Seth | Mrs. & Mrs. Joshua Fontenault | Winsor | 1 |

| | | | |
|----------------|--------------------------|--------|---|
| Gagnon, Nathan | Mr. & Mrs. Roland Gagnon | OCRS | 1 |
| Khaykin, Adam | Ms. Irina Khaykin | Winsor | 2 |
| McCall, Ethan | Mr. & Mrs. Scott McCall | Winsor | 1 |
| McCall, Noah | Mr. & Mrs. Scott McCall | Winsor | 4 |

4.5 Nonresidents Pending Residency: These are students who are currently in the process of the establishment of residency in the Town of Smithfield.

| <u>Student Name</u> | <u>Parent(s) or Guardian</u> | <u>School</u> | <u>Grade</u> |
|---------------------|------------------------------|---------------|--------------|
| Grace Gibson | Rachel Gibson | Middle School | 8 |
| Faith Gibson | Rachel Gibson | OCRS | 4 |

4.6 Approval of extension of catastrophic leave regarding employee benefit.

Mr. Barrows seconded the motion. The motion passed with a 5-0 vote.

5. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT

A student representative was not present.

6. Mrs. Cipriano moved to approve of the revised 2017-2018 School Calendar. Mr. Barrows seconded the motion. The motion passed with a 5-0 vote.

Dr. Paolucci informed the Committee of the following changes:

- November 16th - No school for students. Elementary teachers will have a professional development day while the middle and high school parent conferences will be scheduled.
- November 22nd - Regular school day
- December 7th - Professional development day for the middle and high school while parent teacher conferences will be scheduled for elementary grades
- February 20th - No school, Winter Recess (previously a professional development day)

The 180th day of school will remain the same.

7. Mrs. Harnois moved to approve to go out to RFP for cafeteria tables at the high school and middle school. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. The Committee discussed the need for the tables and the condition of the tables. The average age of the tables at the middle and high school is twenty years. Mr. Mencucci was present to answer questions. The Committee discussed different options for funding for the purchase of the tables.

8. Mr. Barrows moved to approve of the District's Federal Financial Internal Controls and Procedures Policy. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. As a precondition to receiving federal funds, school districts must have written internal controls and procedures for the administration of federal grants. Dr. Paolucci told the Committee this policy outlines the financial internal controls and procedures established by our district and is in compliance with the requirements of federal laws and regulations.

9. Mrs. Cipriano moved to approve of change order from DiCenzo, Inc. for sidewalk replacement at the high school in the amount of \$24,312.50. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. The Committee had a discussion about the need for the additional sidewalk work and discussed ADA compliances. Mr. Mencucci answered questions the Committee had.

10. The end of year report of food service operations was given by Donna Humphries of Aramark. Ms. Humphries gave an overview of the food service operations for the 2016-2017 year.
11. Mrs. Harnois moved to approve of the revised District's Negative Balance Policy. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Dr. Paolucci reviewed the minor changes that were made to the policy.

12. COMMUNICATIONS: None.

13. SUPERINTENDENT'S REPORT:

Dr. Paolucci informed the Committee of the following:

1. The joint meeting with the town council and school committee is scheduled for Wednesday, August 30th. The agenda will be to discuss the Elementary Reconfiguration, as well as discussion of state reimbursements. The meeting will be held at the high school media center.
2. Raymond C. LaPerche Elementary students and Sandy Barrette visited The VETS in Providence and played along with The RI Philharmonic. They composed a piece of music called *Puzzle Peace*, which was orchestrated for and played by the entire orchestra to all 12,000 + students and chaperones who attended the Link Up concerts. The RI Philharmonic Orchestra musicians liked the music piece and have included it in their Summer Pops repertoire. The concerts are free and all are welcome to attend.
3. Central office is monitoring class sizes in the schools. While space remains in each grade, some grade levels are reaching capacity and there may be a potential need to add staff.

14. PUBLIC FORUM: None.

15. COMMITTEE COMMENTS: None.