

**SMITHFIELD SCHOOL COMMITTEE MEETING
 MONDAY, JUNE 12, 2017 @ 7:00 P.M.
 HIGH SCHOOL MEDIA CENTER
 MINUTES**

Members present: Mr. Sean Clough, Chair, Mr. Brent Barrows, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mrs. Cheryl Hirst-Hodgins. Also present were Mr. Robert O’Brien, Superintendent, Mrs. Eileen Crudele, Director of Special Education, Mrs. Lisa Cournoyer, Director of Financial Operations, and Mr. Benjamin Scungio, Esq. School Committee/School Department Attorney. Absent: Student Representative Joe Baxter. Mr. Clough called the meeting to order at 7:00 pm.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.
2. Mrs. Cipriano moved to convene in Executive Session pursuant to RI General Laws Section 42-46-5(a)(1) Personnel: Consideration of request for extension of catastrophic leave R.I. Gen Laws 42-46-5 (a)(1).
 Mrs. Harnois seconded the motion. This requires an individual vote. The individual vote was 5-0 polled by Mr. Clough, Chair.

Returned to open session at 7:08 pm.

3. Mr. Clough reported that there were no votes taken in executive session.
4. Mrs. Cipriano moved to approve Consent Agenda Items:
 - 4.1 Minutes:
 - A) Minutes of the May 15, 2017 School Committee Meeting
 - 4.2 Bills:
 - A) Regular Bill invoices totaling \$166,324.48
 - B) Prepaid Checks from May 15, 2017 through June 9, 2017 totaling \$480,936.82
 - C) Lunch Bills totaling \$51,706.56

4.3 Appointments:

A) High School Advisors for the 2017-2018 School Year.

<u>POSITION</u>	<u>SALARY</u>	<u>FIRST</u>	<u>LAST</u>
Student Council – Co-Advisor	935	Elizabeth	Russillo
Student Council – Co-Advisor	935	Kristine	Straus
Advisory Co-Coordinator	965	Kristine	Straus
Advisory Co-Coordinator	965	Elizabeth	Russillo
Class of 2018 Co-Advisor	500	David	Thibodeau
Class of 2018 Co-Advisor	500	Derek	Snow
Class of 2018 Co-Advisor	500	Steven	Russillo
Class of 2019 Co-Advisor	750	Samantha	Armstrong
Class of 2019 Co-Advisor	750	Katherine	Young
Class of 2020 Co-Advisor	750	Diana	Daniels
Class of 2020 Co-Advisor	750	Lisa	Dunphy

<u>POSITION</u>	<u>SALARY</u>	<u>FIRST</u>	<u>LAST</u>
Band Director	2,525	Kelly	Chartier
Choral Director	2,525	Katherine	Young
Yearbook Co-Advisor	772	Kara	Harrington
Yearbook Co-Advisor	772	Thomas	Lynch
Newspaper Co-Advisor	684	Elizabeth	Pimental
Newspaper Co-Advisor	684	Lisa	Pereira
FBLA Advisor	1,374	Ann	Andrews
National Honor Society Co-Advisor	629	Morgan	Witman
National Honor Society Co-Advisor	629	Karen	DiSano
Science Olympiad Coach	1,259	Kathleen	Babcock
Academy of Finance Director	2,273	Erica	Valentine

B) Fall Coaches for the 2017-2018 School Year.

<u>POSITION</u>	<u>SALARY</u>	<u>First</u>	<u>Last</u>
Boys Soccer Coach	3,753	Stephen	Votolato
Assistant Boys Soccer Coach	1,977	Mark	Gilchrist
Volunteer Assistant Boys Soccer Coach	100	Joseph	Joyce
Volunteer Assistant Boys Soccer Coach	100	Alex	Borts
Girls Soccer Coach	3,853	Robert	Squillante
Volunteer Girls Soccer Coach	100	William	Hickey
Field Hockey Coach	3,953	Vicky	Santos
Boys Cross Country Coach	2,159	Joseph	Bennett
Volunteer Assistant Boys Cross Country Coach	100	Jeffrey	Kurbec
Assistant Girls Tennis Coach	1,131	Sadie	Campanella
Girls Cross Country Coach	2,259	John	Marchand
Middle School Boys & Girls Cross Country Coach	2,860	Bruce	Ewart
Middle School Boys Soccer Coach	1,916	Anthony	Ward-Smith

C) Laurie Beauvais, District Safety Officer, 2017-2018 School Year.

D) June Mangassarian, .5 English Language Learner Teacher, effective 2017-2018 School Year.

E) Michael Murray, .4 French Teacher, Middle School, effective 2017-2018 School Year.

F) Melinda Hart, 12 month Secretary, Middle School, effective July 1, 2017.

4.4 Homeschooling:

<u>Student Name</u>	<u>Parent(s)/Guardian</u>	<u>School</u>	<u>Grade</u>
Sydni Sheeley	Mr. & Mrs. Mark Sheeley	Smithfield High School	9

4.5 Resignations:

A) Mary Ellen Dubuc, Special Education Teacher, high school, 10 years of service, effective June 30, 2017.

B) Kathleen McCurdy, Middle School Girls Soccer Coach, effective fall season 2017-2018

C) Bridget Morisseau, Assistant Superintendent, effective June 9, 2017.

4.6 Leaves:

- A) Bobbie-Jo Carnevale, Maternity, Pre-K teacher, Anna McCabe, October 17, 2017 through December 22, 2017.
- B) James Parente, One-year leave, Girls Basketball Co-Coach, Middle School, Winter Season 2017-2018 School Year.
- C) Kristine Straus, Maternity, Art Teacher, High School, August 29, 2017 through October 6, 2017.

4.7 Approval of extension of catastrophic leave regarding teacher benefit.

Mrs. Harnois seconded the motion to approve Consent Agenda Items. The motion passed with a 5-0 vote.

5. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT:

A student representative was not present at the meeting.

- 6. Mr. Barrows moved to approve to renew Aramark's contract for the 2017-2018 School Year. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Donna Humphries, Aramark Food Service Director was present to review Aramark's client return analysis report and answered questions the Committee had.
- 7. Mr. Barrows moved to approve of the high school Academy of Finance proposal for a coffee shop at the high school. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. Spring was present to answer questions. He presented the proposal and benefits of the coffee shop. The proposed plan includes the daily sale of coffee, tea and hot chocolate to Smithfield High School students and faculty in the Academy of Finance before school from 6:55 am - 7:25 am and after school from 1:45 pm-2:15 pm. Mr. O'Brien informed the Committee that the revenue raised will primarily go towards annual scholarships and that the coffee shop will use about \$1,000-\$1,500 of existing Academy and FBLA funds to allow this venture to become operational in the fall. Mr. O'Brien noted that this is contingent upon if there are no federal or state laws that prohibits this. Mr. Scungio will review and advise.
- 8. Mr. Barrows moved to approve of salary increases for Administrators, Truant Officer, Non-Union Employees, Coaches, and Advisors as proposed. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. The approval is for salary increases of 2% for Administrators, Truant Officer, Non-Union Employees, Coaches, and Advisors. Salary adjustments for the one-year high school principal, as well as the bookkeeper position in the district. Approval also included a stipend for the School Committee secretary in lieu of compensatory time. Mr. O'Brien informed the Committee that the district will no longer be paying a stipend for the district test coordinator so funding would come from that stipend. All of the recommended salaries are in the budget.
- 9. Mrs. Harnois moved that the bid for boiler cleanings be awarded to Industrial Burner in the amount of \$21,000. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. One bid was received for boiler cleaning services. Mr. O'Brien told the Committee that Industrial Burner has been providing this service to the district for many years and has done excellent work.

10. Mrs. Barrows moved that the bid for #2 Heating Fuel Oil be awarded to Peterson Oil Service, Inc. at an incremental price per gallon of \$.0275 for the 2017-2018 and 2018-2019 School Years. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Four bids were received. Peterson Oil Service was the lowest-priced vendor. Mrs. Cournoyer answered questions that committee members had.
11. Mr. Barrows moved to reject the bid for tennis court repairs at the high school and approval to go out to bid again. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien informed the Committee that only one bid was received and the bid was well over budget. Mr. O'Brien and Mr. Mencucci answered questions that the Committee had.
12. Mrs. Cipriano moved to approve to go out to RFP for curbing replacement at the high school and middle school. Mrs. Hodgins seconded the motion. The motion passed with a 5-0 vote.
13. Mrs. Harnois moved to approve to go out to RFP for intercom system at OCRS. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote.
14. Mrs. Harnois moved to approve to go out to RFP for gymnasium audio upgrades at the high school. Mrs. Hodgins seconded the motion. The motion passed with a 5-0 vote.
15. Mr. Barrows moved to approve to go out to RFP for renovations in room 105 at the high school. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. Mencucci answered questions that the Committee had. Mr. Kelley gave insight on the use of reusable materials.
16. Mr. Barrows moved to approve to go out to RFP for Chromebooks. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. Barrette was present to answer questions.
17. Mrs. Harnois moved to approve of revisions to the District's Employment and Duties of School Principals and Assistant Principals Policy #4050. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. The only revision to the policy was the addition of language to the section on "Duties and Responsibilities – School Principals and Assistant Principals".
18. Mrs. Hodgins moved to ratify the NEA Contract. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. The teachers' union ratified the contract last week. The negotiations started in February and ended on June 2nd. Mr. O'Brien thank the School Committee and the NEA for the collaborative effort always putting the needs of the students first. The three year fiscal impact statement will be available on the district's website. Mr. Twohey and Mrs. Connell were present and thanked Committee for the collaborative efforts as well.
19. Mrs. Cipriano moved to approve of the 2016-2017 Budget Line Item changes. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. Mrs. Cournoyer reviewed the budget line item changes and answered questions that the Committee had.

20. COMMUNICATIONS:

- A) A copy of the town budget report summary for fiscal year 2017.

21. SUPERINTENDENT’S REPORT:

Mr. O’Brien thanked the school committee for the gift he received at his retirement testimonial and expressed his appreciation of the Committee’s support during his tenure in Smithfield.

22. PUBLIC FORUM: None.

23. COMMITTEE COMMENTS

Mrs. Cipriano commented on the DARE presentations at the elementary schools. She extended many thanks to the Smithfield Police Department and commended the department for their hard work with the DARE graduations and the DARE programs in Smithfield.

24. EXECUTIVE SESSION: None.

Motion to adjourn was made by Mrs. Hodgins; seconded by Mr. Barrows. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary