

**SMITHFIELD SCHOOL COMMITTEE MEETING
MONDAY, MAY 15, 2017 @ 7:00 P.M.
HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mr. Brent Barrows, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mrs. Cheryl Hirst-Hodgins. Also present were Mr. Robert O'Brien, Superintendent, Mrs. Bridget Morisseau, Assistant Superintendent, Mrs. Eileen Crudele, Director of Special Education, Mrs. Lisa Cournoyer, Director of Financial Operations, and Mr. Michael Polak, Esq. School Committee/School Department Attorney. Absent: Student Representative Joe Baxter. Mr. Clough called the meeting to order at 7:00 pm.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.
2. Mr. Barrows moved to convene in Executive Session pursuant to RI General Laws Section 42-46-5(a)(1) Personnel: Consideration of request for extension of catastrophic leave R.I. Gen Laws 42-46-5 (a)(1).
Mrs. Cipriano seconded the motion. This requires an individual vote. The individual vote was 5-0 polled by Mr. Clough, Chair.

Returned to open session at 7:10 pm.

3. Mr. Clough reported that there were no votes taken in executive session.

Mr. Clough noted that agenda item 4.6 Approval of Resignations will be removed from Consent Agenda Items.

4. Mrs. Cipriano moved to approve Consent Agenda Items:
 - 4.1 Minutes:
 - A) Minutes of the May 1, 2017 School Committee Meeting
 - 4.2 Bills:
 - A) Regular Bill invoices totaling \$301,050.81
 - B) Prepaid Checks from May 1, 2017 through May 12, 2017 totaling \$487,605.95
 - C) Lunch Bills totaling \$29,972.83
 - D) Approval to pay bills received between May 15, 2017 and May 26, 2017.
 - 4.3 Leaves:
 - A) Courtney McGee, School Psychologist, Winsor & Old County Road Elementary Schools, August 29, 2017 through November 30, 2017.
 - B) Katherine Young, Music Teacher, High School, Maternity, August 29, 2017 through September 22, 2017.
 - C) Jennifer Pushee, Elementary Teacher, Anna McCabe, Maternity, August 29, 2017 through December 21, 2017.
 - 4.4 Appointments:
 - A) School Physician: Dr. Mary Giovetti, \$1,500.00 for the 2017-2018 School Year.

- B) School Dentist: Dr. Geoffrey Parrillo, \$1,750.00 for the 2017-2018 School Year.
- C) District Attorney: Brennan, Recupero, Cascione, Scungio & McAllister for the 2017-2018 School Year.
- D) High School Department Heads for the 2017-2018 School Year.

<u>Department</u>	<u>Name</u>
Math	Adelio Cabral
Health/Physical Education	Mark Atkinson
Science	Elizabeth Russillo
Social Studies	Vin Zibelli
Unified Arts	Kristine Straus
Guidance	Lora DiMuccio
Business	Adam Spring
World Language	Lora Calise
English	Kerissa Roderick
Special Education	Lynn Farren
Detention Supervisor	Michael Twohey

- E) Nicole Correnti Girls Basketball Coach, High School, Winter Season 2017-2018 School Year.

4.5 Non-Renewals

Non-renewal (Hired as one year position):

Bridgit Burke-Smith Social Studies Teacher High School

Non-renewal per RI General Laws, 16-16-24b Re: Employment Retiree:

Rosemarie Cabral .5 Special Education High School

Mike Murray .4 French Middle School

June Mangassarian .5 ELL All Schools

Non-renewal (Hired as remainder of the 2016-2017 School Year Only)

Amanda Lemek Special Education Teacher Anna McCabe

Jaina Harrison Special Education Teacher LaPerche

4.7 Extension of catastrophic leave regarding teacher benefit

Mrs. Hirst-Hodgins seconded the motion to approve Consent Agenda Items as listed. The motion passed with a 5-0 vote.

Mrs. Cipriano moved to approve Consent Agenda item 4.6 Resignations, with regret.

- A) Bridget Morisseau, Assistant Superintendent, thirteen years of service, effective June 16, 2017.
- B) Fran Harris, Kindergarten teacher, forty-seven years of service, Anna McCabe, effective August 31, 2017.
- C) Raymond Booker, Custodian, High School, twenty-five years of service, effective June 30, 2017.

Mr. Barrows seconded the motion. The motion passed with a 5-0 vote. Mrs. Morisseau thanked Mr. O'Brien and the School Committee for the opportunities afforded to her during her tenure in Smithfield. She also thanked parents, administrator's and staff for their support over the years. Committee members

spoke highly of Mrs. Morisseau, Ms. Harris and Mr. Booker and thanked all three employees for their commitment and dedication to the Smithfield School Department.

5. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT:

A student representative was not present at the meeting.

6. The high school chorus performed. Mrs. Young updated the Committee on upcoming festivities of the music department.

7. Mrs. Cipriano moved that Tammy Lynn Koller be appointed High School Assistant Principal, one-year position, effective July 1, 2017, pending certification and qualifying background criminal investigative report. Mr. Barrows seconded the motion. The motion passed with a 5-0 vote.

Mr. O'Brien told the Committee that twenty-two applicants were received, and that Ms. Koller was the unanimous choice of the interviewing committee. He spoke of Mrs. Koller's credentials. Mrs. Koller was present and she thanked the Committee for the opportunity to work in Smithfield.

8. Mrs. Harnois moved to go out to bid for RFP for boiler cleanings and #2 Heating Fuel Oil. Mr. Barrows seconded the motion. The motion passed with a 5-0 vote.

9. Mr. Barrows moved to go out to bid for RFP for High School Tennis Court Repairs. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien told the Committee that funding for this will be coming from money raised from the high school 50th celebration, and not from the district's capital account.

Public comment: Patrick Leonard

10. Mr. Barrows moved that the life insurance bid be awarded to Sun Life Financial for the period July 1, 2017 through June 30, 2020. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote.

Mr. O'Brien told the Committee that two responses were received. Sun Life Financial was the lowest-priced vendor offering no increase for the next three years.

11. Mr. Barrows moved to award the bid for network switches to Envision in the amount of \$35,268.60. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote.

Mr. O'Brien told the Committee that only one bid was received for network switches. He said the school district has worked with Envision previously and has been pleased with their services. Mr. O'Brien informed the Committee that this will be paid from capital technology funds. He added that the district is also applying for E-rate reimbursement for this project so the cost to the district could be less. Mr. Barrette was present to answer questions regarding the E-rate reimbursements.

12. Mr. Barrows moved to award the bid for network cabling to American Tele-Connect Services, Inc. in the amount of \$85,000. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote.

Mr. O'Brien told the Committee that two bids were received for the network cabling. American Tele-Connect Services, Inc. was the lowest bidder and had good references. Mr. O'Brien informed the Committee that this will be paid from capital technology funds. He added that the district is applying for E-rate reimbursement for this project so the cost to the district could be less.

13. Mrs. Harnois moved that the committee discuss and act upon the hiring of Don Holder as interim Assistant Superintendent on a part time, as needed basis. Mr. Barrows seconded the motion. The motion passed with a 4-1 vote, with Mrs. Cipriano voting nay.

The Committee had a discussion about Dr. Holder; there was discussion in the role he would presume as the interim. Mr. O'Brien mentioned that the knowledge and experience Dr. Holder brings to the district as Smithfield's former Assistant Superintendent is instrumental in attributing to the work that would need to be done. Mr. O'Brien's recommended rate of pay for the position is \$500.00 a day or \$250.00 for a half day's work.

14. Mrs. Cipriano moved that the committee hire Anthony Torregrossa for a limited period June 1, 2017 through August 31, 2017 for the purpose of consulting with the district and assisting with the transition to a full time Athletic Director position. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote.

Mr. O'Brien reviewed the duties that would be expected. He told the Committee that the approval of this will allow Mr. Torregrossa to assist with the transition of the new athletic director to Smithfield. Mr. O'Brien's recommended Mr. Torregrossa work until the end of August and receive a stipend of \$3,953.

15. The Committee reviewed and prioritized items on the Capital List. Mr. O'Brien and Mr. Mencucci reviewed the list with the Committee and discussed the needs throughout the district. The items discussed will be brought forward to the next school committee meeting for approval to go out to RFP. Mr. O'Brien said once the RFP's come in, the Committee could get a clearer idea on the cost associated with the items. Mr. Kelley and Mr. Barrette were also present to answer questions.

16. COMMUNICATIONS: None.

- 17. SUPERINTENDENT'S REPORT:** Mr. O'Brien commended Mrs. Pleau, teachers, and students at Anna McCabe Elementary School for work they did on the first edition of the school's newspaper, "The Paw Print".

18. PUBLIC FORUM

19. COMMITTEE COMMENTS:

<u>Name</u>	<u>Topic</u>
Mrs. Harnois	Town Manager Retirement Party
Mrs. Cipriano	Workshops set to begin for Superintendent Search Screening Committee

20. EXECUTIVE SESSION: (Closed) pursuant to RI General Laws Section 42-46-5(a):

At 8:35 pm Mrs. Cipriano made a motion to convene into Executive Session: (Closed) pursuant to RI General Laws Section 42-46-5(a)(2) to discuss matters pertaining to Collective Bargaining RI General Laws 42-46-5(a)(2).

Mrs. Hirst-Hodgins seconded the motion. This requires an individual vote. The individual vote was 5-0 polled by Mr. Clough, Chair.

Mrs. Cipriano moved to adjourn Executive Session. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote.

Returned to open session at 9:10 p.m. Mr. Clough reported that there we no votes taken in executive session. Mrs. Cipriano moved to seal the minutes of the Executive Session. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote.

Motion to adjourn was made by Mrs. Cipriano; seconded by Mrs. Harnois. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary