

**SMITHFIELD SCHOOL COMMITTEE MEETING
TUESDAY, FEBRUARY 28, 2017 @ 6:30 P.M.
HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mr. Brent Barrows, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mrs. Cheryl Hirst-Hodgins. Also present were Mr. Robert O'Brien, Superintendent, Mrs. Bridget Morisseau, Assistant Superintendent, Mrs. Lisa Cournoyer, Director of Financial Operations, Mrs. Eileen Crudele, Director of Special Education, Mr. Michael Polak, Esq. School Committee/School Department Attorney and Student Representative Joe Baxter.

I. Open Session

1. Mr. Clough called the meeting to order at 6:33 pm.
2. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee

II. Convene into Executive Session: (Closed) pursuant to RI General Laws Section 42-46-5(a).

At 6:36 p.m., Mrs. Cipriano moved to convene into Executive Session to discuss matters pertaining to:

1. Personnel in accordance with the Open Meeting Act, RI General Laws 42-46-5(a)1.
2. Consideration of personnel matter regarding teacher benefit. RIGL 42-46-5(a)(1).

Mrs. Harnois seconded the motion. This requires an individual vote. The individual vote was 5-0 polled by Mr. Clough, Chair.

III. Returned to open session at 7:03 p.m.

1. Mr. Clough reported that there was one vote taken in executive session. The vote was 5-0 to approve catastrophic leave for an employee.
2. Mrs. Cipriano moved to seal the minutes of the Executive Session. Mrs. Hirst-Hodgins seconded the motion. The motion passed with a 5-0 vote.

Mr. Clough noted a request to have Consent Agenda item 3.3(A) Approval of Spring Coaches for 2016-2017 School Year removed from the Consent Agenda.

3. Mrs. Harnois moved to approve Consent Agenda Items:

3.1 Minutes:

A) Minutes of the February 7, 2017 School Committee Meeting

3.2 Bills:

A) Regular Bill invoices totaling \$403,919.24

B) Prepaid Checks from February 7, 2017 through , February 24, 2017 totaling \$215,739.63

C) Lunch Bills totaling \$43,189.11

3.3 Appointments

B) Abby Murphy, Social Studies teacher, Middle School, 2017-2018 School Year.

3.4 Leaves

A) Jessica Lakeway, Kindergarten teacher, William Winsor, Maternity, May 19, 2017 through the end of the 2016-2017 School Year.

B) Angela DiCenzo, Paraprofessional, High School, Medical, April 10, 2017 through May 19, 2017.

3.5 Resignations:

- A) Denise Cinquegrana, Paraprofessional, LaPerche Elementary, twenty years of service, effective April 13, 2017.

Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote.

Mr. Barrows moved to approve Consent Agenda Item A) Spring Coaches for the 2016-2017 School Year pending receipt of required documents with the exception of the Boys' Track, Girls Track, and Boys Tennis Coaches.

There was discussion about coaches' responsibilities in regards to the ineligibility of players.

Mr. Kelley was present to reiterate his role and responsibility pertaining to the ineligibility of players. Mr. Kelley also clarified which coaches had ineligible players.

<u>POSITION</u>	<u>SALARY</u>	<u>First Name</u>	<u>Last Name</u>
Softball Coach	3,875	Robert	Sasso
Softball Assistant Coach	1,938	Scott	Lesiuk
Baseball Coach	3,775	Steven	Quattrini
Baseball Assistant Coach	1,938	Shane	Moore
Baseball Volunteer Assistant Coach	100	James	Connell
Boys Track Assistant Coach	1,938	Troy	Lange
Girls Track Assistant Coach	1,938	Joseph	Bennett
Girls and Boys Track Assistant Coach	1,108	John	Sliney
Golf Coach	2,115	James	Parente
Golf Volunteer Assistant Coach	100	Ryan	Strik
Boys Tennis Assistant Coach	1,109	John	Adamo
Boys Lacrosse Club Co-Coach	1,108	Stephen	Votolato
Boys Lacrosse Club Co-Coach	1,108	Joel	Votolato
Girls Lacrosse Coach	2,115	Amber	Polak
Girls Lacrosse Volunteer Assistant Coach	100	William	Hickey
Unified Basketball Coach	SP OLYM	Tony	Torregrossa
Boys Baseball Coach Middle School	1,878	Jay	Kennedy
Boys and Girls Track Coach Middle School	2,804	Bruce	Ewart
Girls Softball Coach Middle School	1,878	Mario	Vendittelli

Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote.

Mr. Barrows moved to approve the following Spring Coaches for the 2016-2017 School Year pending receipt of required documents.

<u>POSITION</u>	<u>SALARY</u>	<u>First Name</u>	<u>Last Name</u>
Boys Track Coach	3,875	LeeAnn	Brown
Girls Track Coach	3,875	John	Marchand
Boys Tennis Coach	2,215	Julie	Reddy

Mrs. Hirst-Hodgins seconded the motion. The motion passed with a 4-1 vote, with Mrs. Cipriano voting nay.

4. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT:

Student representative Joe Baxter reported:

- On March 1st, students will partake in competitions for the Future Business Leaders of America at Johnson & Wales University.
- On March 2nd, there will be a course selection fair during the school day that will give students the opportunity to talk to different departments at the high school.
- On March 2nd there will be open house for incoming grade 8 students.
- A performance of the Grease musical will be taking place at the high school on March 10th & 11th at 7:00 pm. Tickets are \$10 for adults and \$7 for students. Tickets will be sold during the school day and also at the door.

5. There was a presentation from the Anna McCabe Pre-K team on their recent NAEYC accreditation as well as their Bright Stars 4 star rating. The team spoke about the grants and awards the program has received and spoke about the purchases that were made with the grant money. Mrs. Pleau showed a video with students engaging in the program. The team spoke about challenges and areas for ongoing improvements. Mr. O'Brien and the Committee commended and thanked the Pre-School staff for their commitment to their students and for providing a nationally recognized and accredited program at Anna McCabe.

Public comment: David Keene made a suggestion for the school department to seek donations in regards to the challenge the program is facing pertaining to the required amount of mulch to be on the playground.

Mr. O'Brien added that the town has taken over grounds, and would check with them to see if they could assist with the mulch problem.

6. Mr. Barrows moved to approve a high school trip to Quebec City and Montreal. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mrs. Dunphy and Mrs. Dempsey were present to speak about the trip that is tentatively scheduled for April 6th to April 9, 2017 and answered questions that the Committee had.
7. Mrs. Harnois moved to approve the Special Education Parent Advisory Committee by-laws. Mr. Barrows seconded the motion. The motion passed with a 5-0 vote. Mrs. Crudele was present to answer questions that the Committee had. She said this is a newly established parent advisory committee and their by-laws need to be approved by the Committee. Parents and Holly DelRossi, the chair of the Smithfield Special Education Local Advisory Committee were present and the Committee thanked them for their work and devotion.
8. Mrs. Harnois moved that the bid for Consultant Services to search for new Superintendent be awarded to NESDEC. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien told the Committee that two bids were received and NESDEC was the lowest bidder. He added that NESDEC has extensive experience in Superintendent Searches. The Committee discussed concerns about the timeframe and the need to schedule a meeting with NESDEC as soon as possible to begin the search.
9. Mrs. Harnois moved that the Committee award the Communication Consultant bid to Martin & Associates not to exceed \$20,000. Mrs. Cipriano seconded the motion. The

motion passed with a 5-0 vote. Mr. O'Brien told the Committee that three bids were received and Martin & Associates was the lowest price bidder. He added that the Town Council had approved this at their last meeting. Mr. Kelley was present to answer questions.

10. Mr. Barrows moved that the 2017-2018 budget be approved. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. The budget is contingent upon a 4% increase that the school department has requested from the town. Mrs. Cournoyer was present to answer questions.
11. The Committee discussed scheduled school committee meetings during the months of March and April. With a recent change in school committee meetings during the months of March and April, the School Committee and Town Council have meetings scheduled on the same nights and a representative from the school department is not able to attend the town council meetings, nor is the public able to attend each committee's meetings. Mrs. Cipriano made a motion to approve the March meetings be held on March 7th & 28th and April 3rd & 24th. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote.
12. The Committee had a discussion about the school department's capital list. Mr. O'Brien told the Committee that curbing will be discussed at the joint meeting with the Town Council on March 7th. He suggested that the Committee discuss the capital priorities for next year but recommended that the Committee not take action on any capital projects until it is known how much the school department would be allotted next year for capital. Mr. Mencucci was present to answer questions.

13. COMMUNICATIONS: None.

14. SUPERINTENDENT'S REPORT:

1. Mr. O'Brien announced that a community forum for the Elementary Reconfiguration will be held on March 9, 2017 from 6:00 pm until 8:00 pm in the high school cafeteria. He said this will be an opportunity for members of the community to give feedback to the Elementary Reconfiguration Committee about their hopes and concerns for elementary facilities that will service students for the next 50 years. He will be sending out an invitation to all town council members, legislators, and financial review commission members. Babysitting services will be made available on the night of the forum.
2. Mr. O'Brien reminded the Committee of the joint meeting and areas of discussion that will take place on Tuesday, March 7th at 5:00 pm at the town hall.

15. PUBLIC FORUM: None.

16. COMMITTEE COMMENTS

Mrs. Cipriano and Mrs. Harnois spoke highly about the Elementary Reconfiguration workshops that they recently attended.

At 8:28 p.m. motion to adjourn was made by Mrs. Harnois; seconded by Mrs. Cipriano. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary