

**SMITHFIELD SCHOOL COMMITTEE MEETING  
MONDAY, OCTOBER 3, 2016 @ 7:00 P.M.  
HIGH SCHOOL MEDIA CENTER  
MINUTES**

Members present: Mr. Sean Clough, Chair, Mrs. Kellie-Ann Heenan, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mr. Brent Barrows. Also present were Mr. Robert O'Brien, Superintendent, Mrs. Lisa Cournoyer, Director of Financial Operations. Absent: Benjamin Scungio, Esq. School Committee/School Department Attorney and Joseph Baxter, Representative to the School Committee. Mr. Clough called the meeting to order at 7:00 p.m.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.
2. Mrs. Cipriano moved to approve Consent Agenda Items:
  - 2.1 Minutes
    - A) Minutes of the September 19, 2016 School Committee Meeting
  - 2.2 Bills
    - A) Regular Bill invoices totaling \$145,412.60
    - B) Prepaid Checks from September 19, 2016 through September 30, 2016 totaling \$142,116.75
  - 2.3 Appointments
    - A) Steve Burger, Custodian, LaPerche Elementary School, effective October 11, 2016 2016-2017 School Year.
    - B) Lisa Palmieri, Matron Custodian, High School, effective October 11, 2016 for the 2016-2017 School Year.
    - C) Katherine Melo, .5 Special Education Paraprofessional, William Winsor, One-Year Only, effective Oct. 5, 2016 for the remainder 2016-2017 School Year.
  - 2.4 Resignations
    - A) Justin Palazzo, Boys Lacrosse Coach, High School, Spring Season 2016-2017 School Year, effective immediately.

Mrs. Heenan seconded the motion. The motion passed with a 5-0 vote.

**3. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT:**

Interim student representative Quinn Judge reported:

- There is a new Sentinel Advisory Council that has been recently established at the high school. The Advisory Council consists of administrators and students and is intended to help identify any issues within the school.
  - Pink out for girls soccer has been rescheduled to Thursday, October 6<sup>th</sup> at 7:00 pm.
4. Laurie Beauvais was recognized for earning her Doctorate Degree. Mr. O'Brien told the Committee that Ms. Beauvais took courses and studied over the past few years to complete the doctorate program, all while leading Gallagher Middle School. Ms. Beauvais was present and Mr. O'Brien and the Committee congratulated her on this achievement.
  5. Mrs. Heenan moved that the minor changes to the negative balance policy be approved. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien informed the

Committee that the website to make pre-payments for lunch and breakfast has changed and the new website has been incorporated into the revised policy. The only other change to the policy was the addition of the word “vegetable” on page 1 (bullet #4) of the policy.

6. Mrs. Heenan moved that the replacement chest freezer for Anna McCabe Elementary School be awarded to Webstaraunt in the amount of \$545.85. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. O’Brien informed the Committee that the freezer at McCabe is broken and is not worth fixing. He told the Committee that Donna Humphries from Aramark received three quotes, and Webstaraunt was the lowest price.

**7. COMMUNICATIONS:**

- A) A copy of enrollments for the high school and middle school
- B) A copy of the District’s Affirmative Action Policy

**8. SUPERINTENDENT’S REPORT:**

1. Mr. O’Brien thanked all who helped make the 50<sup>th</sup> Anniversary Celebration such a success.
2. Mr. O’Brien scheduled a workshop with the Committee to look at the Superintendent’s Evaluation tool. The workshop will be held before the next school committee meeting of October 17, 2016 at 6:00pm in the high school media center.
3. A time capsule is coming to the high school courtyard area soon, school committee members are welcome to add items, if they wish to do so.

**9. PUBLIC FORUM:** None.

**10. COMMITTEE COMMENTS:** Mrs. Cipriano, Mr. Clough

At 7:20 p.m. Motion to adjourn was made by Mrs. Heenan; seconded by Mrs. Harnois. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone  
Secretary