

**SMITHFIELD SCHOOL COMMITTEE MEETING
TUESDAY, SEPTEMBER 6, 2016 @ 7:00 P.M.
HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mrs. Kellie-Ann Heenan, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mr. Brent Barrows. Also present were Mr. Robert O'Brien, Superintendent, Mrs. Bridget Morisseau, Assistant Superintendent, Mrs. Eileen Crudele, Director of Special Education, Mrs. Lisa Cournoyer, Director of Financial Operations, Benjamin Scungio, Esq. School Committee/School Department Attorney. Absent: Joseph Baxter, Representative to the School Committee. Mr. Clough called the meeting to order at 7:00 p.m.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.

2. Mrs. Cipriano moved to approve Consent Agenda Items:

2.1 Minutes

A) Minutes of the August 15, 2016 School Committee Meeting

2.2 Bills

A) Regular Bill invoices \$383,765.57

B) Prepaid Checks from August 15, 2016 through September 2, 2016 totaling \$74,800.64

2.3 Appointments

A) Patricia McChrystal, Librarian, McCabe and LaPerche, for the 2016-2017 School Year, retroactive to August 29, 2016.

B) Abby Murphy, Social Studies, Middle School, One-year only for the 2016-2017 School Year, retroactive to August 29, 2016.

C) Joseph Petrone, Maintenance, All Schools, for the 2016-2017 School Year.

D) Fall Coaches 2016-2017 School Year pending submission of proper paperwork.

| <u>Position</u> | <u>Salary</u> | <u>Name</u> |
|---------------------------------|---------------|------------------|
| Assistant Girls Tennis | 1066 | Sadie Campanella |
| Vol. Asst. Boys Soccer | 100 | Alex Borts |
| Middle School Vol. Girls Soccer | 100 | David Maggiacomo |

2.4 Leaves

A) Anthony Ward-Smith, Middle School Boys Soccer Coach, for the 2016-2017 School Year.

B) Sandra Wyrwal, Special Education, LaPerche, Medical, August 29, 2016 through November 25, 2016.

2.5 Homeschooling:

| <u>Student Name</u> | <u>Parent(s) or Guardian</u> | <u>School</u> | <u>Grade</u> |
|---------------------|---------------------------------------|---------------|--------------|
| Bastajian, Sela | Mr. & Mrs. Roupen & Roubina Bastajian | GMS | 7 |
| Bastajian, Roupen | Mr. & Mrs. Roupen & Roubina Bastajian | GMS | 8 |

2.6 Nonresidents Pending Residency. These are students who are currently in the process of establishing residency in Smithfield.

| <u>Student Name</u> | <u>Parent(s) or Guardian</u> | <u>School</u> | <u>Grade</u> |
|---------------------|------------------------------|---------------|--------------|
| Blouin, Jackson | Mr. & Mrs. David Blouin | Winsor | K |
| Massoyan, Emma | Mr. & Mrs. John Massoyan | GMS | 7 |
| Massoyan, Matthew | Mr. & Mrs. John Massoyan | GMS | 6 |

2.7 Resignation:

A) Jay DiSandro, Spanish Teacher, High School, effective September 2, 2016.

Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote.

3. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT:

A student representative was not present at the meeting.

4. Mr. O'Brien gave an update on a solution to replace the use of Styrofoam lunch trays in the district. This came to light based upon ideas that some students at Anna McCabe presented to the Committee at a former School Committee Meeting. Mr. O'Brien told the Committee that Angelo has been working with Aramark, and Anna McCabe and Winsor are ready for installation of dishwashers once the dishwashers are delivered. The students, who are now at the middle school, were present and the Committee Members thanked the students for their ideas and research, and let the students know that their voices were heard and that they made a difference. The students were present and expressed their appreciation to the Committee for the consideration of their ideas.
5. Mrs. Cipriano moved to support and approve of the high school music booster club fundraising campaign "Take Your Seat". Mr. Barrows seconded the motion. Mrs. Cipriano revised the original motion to move to support and approve of the high school booster club fundraising campaign that would provide seating name plates contingent upon the approval of the Superintendent or his designee. Mr. Barrows seconded the revised motion. The motion passed with a 5-0 vote. MaryAnn Iannuccillo and Kate Leach Viveiros from the High School Music Booster Club were present to present their idea of a fundraiser in hopes to provide some additional funding to enhance the high school auditorium sound system and lighting. Their idea for the fundraiser will be called "Take Your Seat" campaign and would involve getting sponsors for seat name-plates in the amounts of \$25.00, \$50.00 and \$75.00 in hopes of raising approximately \$37,500. There was a discussion about corporate sponsors for the stage as well. Mr. O'Brien and the Committee expressed concerns about corporate sponsors and signage on school property. They added that the school department needs to not only abide by state laws of advertising in schools, but with town ordinances as well. Mr. O'Brien suggested that there be a district advertising policy in place before extending advertisement to corporate sponsors to see what is acceptable and what is not acceptable. Once more legal research of corporate sponsors in a school department has been done, the idea of having corporate sponsors may be a possibility, but for the time being, the campaign would be limited to name plates of family and friends. Mr. O'Brien told the Committee that he hopes to have some funding for the upgrades come out of the district's capital account. He said he has made the upgrades a priority, and is awaiting input from the high school music department.
6. Mrs. Heenan moved to approve of a high school band/chorus trip for the 2016-2017 School Year. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. The trip will be to Williamsburg, Virginia from May 3rd through May 7, 2017. Mrs. Katherine Young was present to answer questions.
7. Robert Dumais of Legacy Benefit Advisors, and Hank Christiansen from "Call a Dr. Plus" presented a concept called Telemedicine, which is an alternative way to access healthcare in a less expensive way, providing savings to employers and employees to aid in cutting costs on the medical side. Mr. Dumais spoke about the benefits to the employer and also the benefits to the employee. His presentation included the cost, guarantees, and savings projections that the program would entail.
8. The Committee did a first reading on the Superintendent's evaluation policy. In a review of the policy, Committee members discussed the lengthy timeline that is proposed in the policy and discussed a possible reduction in the meetings proposed. Suggested changes will be incorporated into the policy, and the policy will be brought back to a future meeting for a second reading and approval.

9. The Committee did a first reading on the Superintendent's evaluation document. After a review of the newly created evaluation document, Committee Members made suggestions in regards to repetitious items, and the length of the document. There was also a discussion about possibly having a workshop to make appropriate revisions to the document to finalize what would be an appropriate superintendent evaluation model in the district. A revised evaluation document, will be brought back to a future meeting for a second reading and approval.

10. COMMUNICATIONS:

- A) A copy of letters to the Democratic and Republican Chairs in regards signage during the elections.
- B) A copy of a letter inviting the Town Council Members to tour the schools.
- C) A copy of the District's Annual Report for 2015-2016

11. SUPERINTENDENT'S REPORT:

- 1. Mr. O'Brien reminded the Committee that a tour of McCabe and the High school will be taking place on Monday, September 12th at 6:00 pm. Mr. O'Brien mentioned that he has extended an invitation to Town Council Members as well.
- 2. Mr. O'Brien told the Committee that the opening to the school year on Tuesday, August 30th went very well. He added that the teachers participated in professional development on Monday, August 29th.

12. PUBLIC FORUM: None.

13. COMMITTEE COMMENTS: RoseMarie Cipriano

14. EXECUTIVE SESSION: None.

At 8:44 p.m. Motion to adjourn was made by Mrs. Heenan; seconded by Mrs. Harnois. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary