

**SMITHFIELD SCHOOL COMMITTEE MEETING**  
**MONDAY, AUGUST 15, 2016 @ 7:00 P.M.**  
**HIGH SCHOOL MEDIA CENTER**  
**MINUTES**

Members present: Mr. Sean Clough, Chair, Mrs. Kellie-Ann Heenan, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mr. Brent Barrows. Also present were Mr. Robert O'Brien, Superintendent, Mrs. Bridget Morisseau, Assistant Superintendent, Mrs. Eileen Crudele, Director of Special Education, Benjamin Scungio, Esq. School Committee/School Department Attorney. Absent: Joseph Baxter, Representative to the School Committee. Mr. Clough called the meeting to order at 7:00 p.m.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.
2. Mrs. Cipriano moved to approve Consent Agenda Items:
  - 2.1 Minutes
    - A) Minutes of the August 1, 2016 School Committee Meeting
  - 2.2 Bills
    - A) Regular Bill invoices  
2015-2016 \$31,533.71  
2016-2017 \$162,168.88  
Totaling: \$193,702.59
    - B) Prepaid Checks from July 29, 2016 through August 12, 2016 totaling \$45,110.19.
  - 2.3 Appointments
    - A) Carlton Bradshaw, Reading Teacher, Middle School, 2016-2017 School Year (one year only).
    - B) Katelin Henriksen, Kindergarten Teacher, Anna McCabe, for the 2016-2017 School Year.
    - C) Jennifer Ross, Secretary, William Winsor Elementary School, for the 2016-2017 School Year.
  - 2.4 Leaves
    - A) Michael Stone, Math Teacher, High School, Paternal leave, December 2, 2016 through February 6, 2017.
    - B) Andrea Pleau, Social Studies Teacher, Middle School, Personal, 2016-2017 School Year.
    - C) Jennifer King, Psychologist, McCabe & LaPerche, Maternity, August 29, 2016 through November 18, 2016.
  - 2.5 Resignations
    - A) Caitlin Kelleher, Librarian, McCabe & LaPerche Elementary Schools, effective immediately.

2.6 Homeschooling:

<u>Student Name</u>	<u>Parent(s) or Guardian</u>	<u>School</u>	<u>Grade</u>
McCall, Noah	Mr. & Mrs. Scott McCall	Winsor	3
McCall, Ethan	Mr. & Mrs. Scott McCall	Winsor	K
Martin, Samuel	Ms. Grace Martin	SHS	9
DeChristofaro, Natalia	Mr. & Mrs. John DeChristofaro	SHS	10
DeChristofaro, John	Mr. & Mrs. John DeChristofaro	SHS	10

DeChristofaro, Evan	Mr. & Mrs. John DeChristofaro	SHS	9
Plante, Lillian	Mrs. & Mrs. William Plante	Winsor	1
Plante, Madeline	Mrs. & Mrs. William Plante	GMS	6
Plante, Lucien	Mrs. & Mrs. William Plante	SHS	9
Khaykin, Adam	Ms. Irina Khaykin	Winsor	1

2.7 Nonresidents Pending Residency: These are students who are currently in the process of the establishment of residency in the Town of Smithfield.

<u>Student Name</u>	<u>Parent(s) or Guardian</u>	<u>School</u>	<u>Grade</u>
Bernardi, Jennie	Mrs. & Mrs. Michael Bernardi	McCabe	1
Bernardi, Maria	Mrs. & Mrs. Michael Bernardi	McCabe	K
Terranova, Zadi	Ms. Carey Terranova	LaPerche	K
Terranova, Emmi	Ms. Carey Terranova	LaPerche	K

Mrs. Heenan seconded the motion. The motion passed with a 5-0 vote.

### 3. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT:

A student representative was not present at the meeting.

- Donna Humphries from Aramark gave an end of year report on the 2015-2016 financials and spoke about upcoming changes to the school lunch program for the 2016-2017 school year. Mrs. Humphries reported there had been a small decrease in sales, as compared to the 2014-2015 school year. She reported a subsidy of \$25,296 for the 2015-2016 school year. Mrs. Humphries spoke about solutions to Styrofoam trays that had been presented by students at Anna McCabe at a former school committee meeting. She informed the Committee of possible options for McCabe and also for Winsor Elementary School. One of the options included a lease to own dishwasher. There was a discussion on Mrs. Humphries recommendations. Mrs. Humphries shared that the easiest solution to Styrofoam trays would be a leasing option for William Winsor, and since Anna McCabe was not dishwasher ready, other options to Styrofoam trays could be visited. Committee members felt strongly about a leasing option for both schools. Mr. O'Brien added that with a return of \$25,000, it should be enough to do the lease option and also do the pre-work for both elementary schools. Mrs. Humphries will further discuss the dishwasher options with Mrs. Cournoyer and Mr. O'Brien to see if this option would be a feasible one. Mr. Mencucci was present to answer questions in regards to the plumbing & spacing at Anna McCabe. Mr. John McGrath from Aramark was also present and answered questions that the Committee had.
- Mrs. Cipriano moved that the Athletics Program Improvement Plan from the athletic audit recommendations be discussed and acted upon. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien reviewed the Improvement Plan. He reviewed each of the suggested improvements, reviewed the action steps, specific action to be taken, the person(s) responsible and the implementation timeline for each of the recommendations listed in The Improvement Plan. Mr. O'Brien assured the Committee that personnel actions have been taken where appropriate, so that issues will not be repeated in the future. Mr. Kelley was present to answer questions. Mr. Kelley told the Committee that he appeared before the RIIL's Principals Committee on Athletics on August 15, 2016. Mr. Kelley informed the Committee of the repercussions that have been implemented as it pertains to the ineligibility of players in Smithfield. The consequences included three years of probation as an athletic department, the district was tasked to have an Improvement Plan in place, and a \$1,100 fine. Mr. Kelley said there would be no forfeiture of additional games, other than the forfeiture of the original 9 softball games that are still in place. Public comment: Pauline Long

6. Mrs. Cipriano moved that the revised athletic policy be discussed and acted upon. Mr. Barrows seconded the motion. The revised athletic policy had been reviewed by Mr. Scungio. The policy incorporates the athletics program Improvement Plan. The Committee discussed the athletic policy and made suggestions to the policy. There were some concerns of the length of the policy and the redundancy as it pertains to the policy and the athletic handbook. Mr. O'Brien, Mrs. Morisseau, Mr. Kelley and Mr. Scungio answered questions that the Committee had. Mr. Barrette was present to address questions the Committee had as well.  
Mrs. Cipriano moved to adopt the amendments to the policy. Mr. Barrows seconded the motion. The motion to accept the amendments passed with a 5-0 vote.  
Mrs. Cipriano moved to adopt the policy as amended. Mr. Barrows seconded the motion. The motion passed with a 5-0 vote. Mr. Kelley will make the suggested changes to the policy. Mr. Kelley and the Committee thanked all involved in the task of making revisions to the policy.
7. The Committee discussed the Dan Malo senior courtyard project and dedication. The Malo family donated \$15,000 to build a greenhouse in memory of their son Dan who passed away before he graduated from Smithfield High School. Mr. O'Brien told the Committee members that over the past ten years we have had several architect drawings of a greenhouse. He added that each time the district went out to bid the cost was over \$40,000 to build the greenhouse. Mr. O'Brien told the Committee that Mr. and Mrs. Malo recently approved that the school department utilize the money to re-do the senior courtyard at Smithfield High School. He said the courtyard will get sprinklers and new grass as well as tables, flowers, shrubs and new lighting. When the project is completed, there will be a dedication ceremony and a memorial sign that reads "The Dan Malo Senior Courtyard".
8. **COMMUNICATIONS:**
  - A) A copy of the Division of Municipal Finance Reports for FY 2016 and FY 2017
  - B) A copy of the District's Athletic Handbook
9. **SUPERINTENDENT'S REPORT:**
  1. The Committee will be having of a tour of schools starting at 6:00 p.m. on September 12, 2016. Mr. O'Brien will be inviting the Town Council to join the Committee on the tour to see the completed work at McCabe and the refurbished gym at the high school.
10. **PUBLIC FORUM:** None.
11. **COMMITTEE COMMENTS:** None.
12. **EXECUTIVE SESSION:** None.

At 8:36 p.m. Motion to adjourn was made by Mr. Barrows; seconded by Mrs. Cipriano. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone  
Secretary