

**SMITHFIELD SCHOOL COMMITTEE MEETING
MONDAY, NOVEMBER 16, 2015 @ 7:00 P.M.
HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mrs. Kellie-Ann Heenan, Vice-Chair, Mrs. Virginia Harnois, Secretary, Mrs. Rose Marie Cipriano, and Mr. Brent Barrows. Also present were: Mr. Robert O'Brien, Superintendent, Mrs. Bridget Morisseau, Assistant Superintendent, Mr. Craig Levis, Director of Special Education, Mrs. Lisa Cournoyer, Director of Financial Operations, Ron Cascione, Esq. School Committee/School Department Attorney, Ryan Strik, Student Representative to the School Committee. Mr. Clough called the meeting to order at 7:00 p.m.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.
2. Mrs. Cipriano moved to approve Consent Agenda Items:
 - 2.1 Minutes of the November 2, 2015 School Committee Meeting
 - 2.2 Minutes of the November 5, 2015 School Committee Meeting
 - 2.3 Bills
 - A) Regular Bill invoices totaling \$185,704.48
 - B) Prepaid Checks from November 2, 2015 through November 13, 2015 totaling \$484,281.13
 - 2.4 Appointments
 - A) Lora Calise, World Language Chairperson, High School, for the 2015-2016 School Year.
 - B) Eileen Crudele, Special Education Director, effective November 30, 2015.
 - 2.5 Leaves
 - A) Mark Atkinson, Physical Education, High School, Parental, April 4, 2016 through the end of the 2015-2016 School Year.
 - B) Courtney McGee, School Psychologist, Maternity, January 25, 2016 through the end of the 2015-2016 School Year.
 - 2.6 Resignations
 - A) Kyle VanRossum, Baseball Coach, Gallagher Middle School, effective November 10, 2015.

Mrs. Harnois seconded the motion. The motion to approve the consent agenda items passed with a 5-0 vote.

3. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT

High school representative Ryan Strik reported:

1. Three SHS students have committed to play varsity sports during their college careers. Miranda Grundy, one of the top goalies in the state, will play field hockey at Bryant University. Adam Courtemache will play tennis and cross country at Southern New Hampshire University, and Megan Malloy will be attending the University of Michigan, throwing the hammer.
2. Smithfield High School's annual blood drive will be on November 18th.
3. The SHS Guidance Department's annual financial aid night will be November 19th from 6:30pm-9:00pm.

4. The first playoff game for Smithfield Sentinels football team, who are currently undefeated, will be November 20th at 7:00 p.m.
 5. SHS Junior Joe Baxter will be the interim student representative.
4. Mr. O'Brien and the Committee presented the 2015 school department partnership awards to Police Chief Richard St. Sauveur, Captain Kenneth Brown, Chief Robert Seltzer, and the Director of Emergency Management, Todd Manni in recognition of the collaboration of the safety and security given to the staff and students of the Smithfield School District.
Mr. O'Brien noted that Smithfield has a national model district safety plan thanks to the collaboration and partnership with the Police, Fire, and Emergency Management Departments. Mrs. Marques-Jordan, and Mrs. Pamela Traverse were present to show a video of some other ways the police and fire partner with our schools. Also present was Smithfield's former district emergency operations coordinator Mrs. Renee Palazzo. Mr. Kenneth Hopkins spoke about the importance of collaborating and partnering with the Police, Fire and Emergency Management Departments. Mr. O'Brien and the Committee thanked all involved in the safe security measures throughout the district.
 5. John Van Luling from the Financial Review Commission gave a PowerPoint presentation pertaining to the proposed School Grounds Maintenance Merger with the Smithfield Parks and Recreation Department. The presentation highlighted the following areas of the proposed project:
 - a) School Department Responsibilities
 - b) School Department Budget
 - c) A review & analysis of hours to perform tasks
 - d) A review of the town's parks & recreation and DPW departments
 - e) P&R budget—assuming school grounds responsibilities
 - f) P&R Improvements to school properties
 - g) Options
 - h) FRC recommendationMr. Van Luling later answered questions that the Committee had.
6. Mrs. Heenan moved that the award for the snow blower attachment be rescinded. Mrs. Harnois seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien told the Committee at the August 3, 2015 school committee meeting, the snow blower attachment bid was awarded to Howard Johnson Inc. in the amount of \$2,750. Subsequently, the town council has purchased snow removal equipment that the school department can use that makes the snow blower attachment no longer necessary, therefore, the bid that had been awarded had to be rescinded by the school committee.
 7. Mrs. Cipriano moved that the 2015-2016 Budget Line Item changes be approved. Mr. Barrows seconded the motion. The motion passed with a 5-0 vote. Mrs. Cournoyer said some of the changes were personnel changes, UCOA changes, leave of absences and unanticipated maintenance costs. These changes of about \$261,589 will be taken from the fund balance to offset those costs.
 8. Mr. Barrows moved that a paraprofessional position for Gallagher Middle School be approved for the remainder of the 2015-2016 School Year. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. Levis was present to answer questions that the Committee had.

9. The Committee had a discussion of the potential impact of the possible merger of School Grounds Maintenance with the town Parks and Recreation Department. Mr. Mencucci was present to discuss this and answer questions that the Committee had. Mr. O'Brien and Mr. Mencucci spoke about the potential impact that the loss of two positions would have on the school's ability to clear sidewalks and plow around school buildings during and after a snowstorm. The Committee reviewed a document that included man hours used for snow removal around the schools and sidewalks. They expressed concerns with being down 2 positions to clear snow, and felt this needs to be addressed. Options moving forward with the potential merger will be discussed at a future joint meeting with the town.

10. COMMUNICATIONS:

- A) A copy of an email from East Coast Sealcoating

11. SUPERINTENDENT'S REPORT:

1. Mr. O'Brien announced that the PARCC results will be released on Tuesday, November 17, 2015. He said a letter will be sent out a letter to parent's on Tuesday afternoon through email, and the letter will be posted on the district's website. He added that at the next school committee meeting, there will be a presentation on the PARCC results.

12. PUBLIC FORUM: Alex Arteaga of Palagis Ice Cream Co. addressed the Committee.

13. COMMITTEE COMMENTS: None.

14. EXECUTIVE SESSION: None.

At 8:40 p.m. Mrs. Cipriano moved to adjourn. Mr. Barrows seconded the motion. The motion to adjourn passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary