

**SMITHFIELD SCHOOL COMMITTEE MEETING
MONDAY, MARCH 2, 2015 @ 7:00 P.M.
HIGH SCHOOL MEDIA CENTER
MINUTES**

Members present: Mr. Sean Clough, Chair, Mrs. Kellie-Ann Heenan, Vice-Chair, Mrs. Virginia Harnois Secretary, Mrs. Rose Marie Cipriano, and Mr. Brent Barrows. Also present were: Mr. Robert O'Brien, Superintendent, Mrs. Bridget Morisseau, Assistant Superintendent, Mr. Craig Levis, Director of Special Education, Mrs. Lisa Cournoyer, Director of Financial Operations, Benjamin Scungio, Esq. School Committee/School Department Attorney. Absent: Ryan Strik, Student Representative to the School Committee. Mr. Clough called the meeting to order at 7:00 P.M.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.

Mr. Barrows requested to remove item 2.1 Minutes of the February 23, 2015 School Committee Meeting from the consent agenda.

2. Mrs. Cipriano moved to approve Consent Agenda Items:
 - 2.2 Bills
 - A) Regular Bills
 - B) Prepaid Checks from February 20, 2015 through February 27, 2015.
 - C) Lunch Bills
 - 2.3 Appointments:
 - A) Spring coaches for the 2014-2015 School Year, pending submission of proper documents.

<u>POSITION</u>	<u>SALARY</u>	<u>First Name</u>	<u>Last Name</u>
Softball Coach	3626	Anthony	Torregrossa
Assistant Softball Coach	1863	Scott	Lesuik
Volunteer Assistant Softball Coach	100	Reanna	Votta
Baseball Coach	3526	Steven	Quattrini
Assistant Baseball Coach	1863	POSTED	
Volunteer Assistant Baseball Coach	100	Robert	Squillante
Volunteer Assistant Baseball Coach	100	Vincent	Zibelli
Boys' Head Track Coach	3726	Peter	McCutcheon
Assistant Boys' Track Coach	1862	POSTED	
Girls' Head Track Coach	3726	John	Marchand
Assistant Girls' Track Coach	1863	Joseph	Bennett
Assistant Girls' and Boys' Track Coach	1065	John	Sliney
Golf Coach	2030	James	Parente

Volunteer Assistant Golf Coach	100	Steven	Palombo
Boys' Tennis Coach	2130	Derek	Snow
Assistant Boys' Tennis Coach	1066	Anthony	Lamborghini
Boys Lacrosse Club	2130	Justin	Palazzo
Unified Basketball Coach	SP OLYM	Noah	Escaler
Middle School Boys' Baseball Coach	1706	Kyle	VanRossum
Middle School Volunteer Assistant Boys' Baseball Coach	100	William	Gorgone
Middle School Track Coach (Boys and Girls)	2696	Bruce	Ewart
Middle School Girls' Softball Coach	1706	Mario	Vendittelli
Middle School Volunteer Assistant Softball Coach	100	Karey	Bouvier
Girls' Lacrosse Coach	2130	Frank	Varrechione

2.4 Non-renewal:

Angela DiCenzo, Paraprofessional, High School, effective March 25, 2015.

Mrs. Heenan seconded the motion. The motion passed with a 5-0 vote.

Mr. Barrows moved to amend the Minutes of the February 23, 2015 School Committee Meeting to add his remarks to the minutes from the previous school committee meeting regarding the adoption of the policy on State Assessment testing.

Mrs. Heenan seconded the motion. The motion to amend passed with a 5-0 vote.

Mrs. Cipriano moved to accept the amended motion. Mrs. Harnois seconded the motion. The amended motion passed with a 5-0 vote.

3. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT

A high school representative was not present at the meeting. Mr. Clough noted that Ryan Strik emailed him today to say that he is not available for tonight's meeting because he is currently in Washington, DC competing in a National competition. A few weeks ago, Ryan wrote a speech for a VFW competition and was selected the state winner, and has now moved on to Nationals.

4. Mrs. Harnois moved that the Committee review and approve the draft student transportation RFP pending Town Council approval. Mrs. Heenan seconded the motion. The motion passed with a 5-0 vote.

Mr. O'Brien said the School Department attorney has reviewed and approved the draft RFP and that the Town Finance Director has reviewed the draft and it is currently under review by the Town Solicitor. He said once the general content is approved by all bodies, dates and times will be entered, the table of contents will be re-numbered and all formatting changes will be made.

The Committee discussed the inclusion of the age of the buses to be taken into account and to be included in the numbers and specifications for pricing. There was also a discussion of the equipping of cameras on the buses to be included in the bid specifications so that the school

department is not constantly purchasing cameras for the buses. Currently, the school department is responsible for the purchase of cameras on the buses.

5. Mrs. Heenan moved that the school department go out to RFP to get options on the high school track. Mrs. Cipriano seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien reiterated the options that were discussed at a previous school committee meeting that included the option of a five year fix of resurfacing the existing track that would allow use of the track with the resurfacing done. He said that the under coat appears to be in good shape. Mr. O'Brien said this could be done this summer and in time for the Fall if the Committee decided to go out to RFP now. The Committee discussed the condition of the track and the fact that it is currently not in appropriate condition for track meets. Mr. O'Brien added that Mr. Mencucci had presented to the Committee at a previous school committee meeting some quotes of a five year temporary fix which was a ballpark figure of \$80,000 - \$89,000. He said that this is not a permanent fix, but it will get us through the next five years. The Committee was in agreement to go out to RFP to get exact prices and then meet with the Town Council for a discussion on this matter.
6. Mr. Mencucci gave an update on facilities. Mr. Clough mentioned that we will try to have a monthly update on facilities at school committee meetings. Mr. Mencucci spoke about:
 - 1) Snow removal and the disposal of snow offsite. He said extra manpower was needed in the snow clearing and removal process. Three different means of snow removal had been utilized to assist with snow removal. Mr. Mencucci said he had 6 roofers from McKenna Roofing, and had Jessie's Lawn Service at OCRS, to assist with the removal and the clearance of snow offsite. He spoke about the designated areas offsite for the storing of the snow. He thanked the Principals for their accommodations in the alternate parking arrangements at schools and different traffic flow patterns. Mr. Mencucci said on 2/18th a contracted engineer went up on the roofs to do assessments. Excessive roof loads of snow has been removed from the schools, with the exception of one more small spot at the high school. He said the engineer made sure everything was safe for the occupancy of the buildings, and any damage has been documented with the Trust.
 - 2) On 2/24th he and Bridget toured McCabe and Winsor with the Elementary Reconfiguration Committee.
 - 3) Committee members asked about future protocols in regards to the skylights, and inquired about the condition of the custodian that fell. Mr. Mencucci spoke about the procedures that are being employed for the future in regards to the skylights. He said each skylight has been marked clearly, and when contractors are on roofs they are accompanied by an employee. Mr. Mencucci gave an update on the condition of the custodian that fell through the skylight at the high school. He said she is doing well and recovering.Mr. O'Brien commended Mr. Mencucci and his entire team of custodial and maintenance staff for their hard work with the monumental task this winter.
7. Mrs. Harnois moved that the 2014-2015 budget line item changes be approved. Mrs. Heenan seconded the motion. The motion passed with a 5-0 vote. Mr. O'Brien made note to the fact that the budget line item changes for this agenda item is for this year's line item changes. He clarified Mrs. Cipriano's concerns regarding the cutting of the AP courses while administrator salary increases are in the budget. Mr. O'Brien noted that Mrs. Cipriano is referring to next year's budget, and the salary increases are

recommendations only. Mrs. Cournoyer clarified Mrs. Cipriano's concerns of the grouping of administrator's salaries on one budget line item. Mrs. Cournoyer said that each administrator's salary can be seen individually on the town budget, but the formatting of the school department budget is set up under the UCOA guidelines.

8. COMMUNICATIONS:

A) A copy of the final 2015-2016 Budget and the Executive Summary.

9. SUPERINTENDENT'S REPORT:

1. Mr. O'Brien said we have 5 days that need to be made up this year due to school cancellations. He said the following changes will be made to the high school calendar:

Senior Athletic Banquet – June 7

Senior Exams Begin – June 8

Senior Last Day – June 10

Honors Night – June 8

Graduation – June 16

These changes will be posted to the high school calendar.

2. Mr. O'Brien went over the procedure for schools to follow for students who refuse to take the PARCC test. The schedule for PARCC testing for each grade will be posted on every school website and the district website on Friday. He said the same procedure for the testing will also be followed for makeup days.

10. PUBLIC FORUM

Members from the public Rema Tomka, Jennifer Kilduff and Marylou Calabro addressed the Committee in regards to the PARCC.

Mr. Scungio gave a detailed explanation in regards to student participation in statewide assessments, parental rights, and the requirement of the Rhode Island Department of Education of at least 95% districtwide student participation in statewide assessments.

Mr. Scungio explained how less than that percentage of participation in the state assessments could jeopardize the loss of state funding and explained the federal regulations requiring student participation in statewide assessments.

11. COMMITTEE COMMENTS: None

12. EXECUTIVE SESSION: None

Motion to adjourn was made by Mr. Barrows; seconded by Rosemarie Cipriano. The motion passed with a 5-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary