

**DIVISION OF HEALTH SERVICES REGULATION
BOARD OF ATHLETIC TRAINERS**

**3 CAPITOL HILL
CONFERENCE ROOM 205
PROVIDENCE, RHODE ISLAND**

**FRIDAY, DECEMBER 5, 2014
8:30 AM**

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Matthew Culp

George Finn

Louise Humphrey-Arruda

Julie Montalbano

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Linda Phillips, Board Manager

Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Athletic Trainers was held on Friday, December 5, 2014 at the Rhode Island Department of Health, Conference Room 205, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:32 AM on a motion by Julie Montalbano and seconded by George Finn. Motion carried.

2. Presentation of the November 26, 2014 Open Session Meeting Minutes

Motion was made by George Finn and seconded by Julie Montalbano to accept the Open Session minutes of November 26, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Motion to adjourn to Closed Session

Motion was made by Louise Humphrey-Arruda and seconded by George Finn to adjourn to Closed Session at 8:35 AM. Motion carried.

Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

4. Motion to return to Open Session

Motion was made by George Finn and seconded by Louise Humphrey-Arruda at 9:40 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

5. Final Actions on all votes taken in Closed Session

- The board reviewed, approved, and issued a reprimand to one (1) application for licensure who was discovered to be working prior to**

issuance of a RI license.

6. Adjournment

Motion was made by Julie Montalbano and seconded by Louise Humphrey-Arruda to adjourn at 9:40 AM. Motion carried.

Respectfully submitted,

Linda Phillips

Linda Phillips, Board Manager

Office of Health Professionals Regulation