

**BOARD OF ATHLETIC TRAINERS**

**MINUTES OF MEETING**

**OPEN SESSION**

**August 7, 2012**

**The Open Session of the Board of Athletic Trainers was called to order at 8:52 a.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.**

**BOARD MEMBERS IN ATTENDANCE**

**Michelle Barber**

**George Finn**

**James Sullivan**

**Paul Ullucci**

**BOARD MEMBERS NOT IN ATTENDANCE**

**None**

**STAFF MEMBERS IN ATTENDANCE**

**Donna Valletta, Board Administrator**

## **OTHERS IN ATTENDANCE**

**None**

### **1. ESTABLISHMENT OF A QUORUM**

**Dr. Sullivan called the meeting to order at 8:52 a.m. A quorum was established at this time.**

### **2. REVIEW OF MINUTES OF OPEN SESSION OF August 9, 2011**

**Donna Valletta distributed the Minutes of the Open Session of August 9, 2011. On motion of James Sullivan, seconded by Paul Ullucci, it was unanimously voted to accept the minutes as presented.**

### **3. BOARD ADMINISTRATOR REPORT**

**Donna Valletta distributed a copy of the Department's proposed memo to School Athletic Directors and Administrators regarding Athletic Trainers. The Athletic Trainer Advisory Board members discussed and agreed on the content of the memo. Donna Valletta will forward a copy to George Finn to forward to the Rhode Island Interscholastic League and Donna Valletta will mail a copy to Rhode Island colleges and universities.**

### **4. ADJOURNMENT TO EXECUTIVE SESSION**

**On motion of James Sullivan, seconded by Paul Ullucci, it was unanimously voted to move into Executive Session pursuant to**

**42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Open Session adjourned at 9:20 a.m.**

## **5. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS**

**The Board reviewed and approved six Athletic Trainer applications and discussed two incomplete pended applications, which required supporting documentation.**

**The Board discussed the upcoming calendar year and agreed upon a tentative schedule.**

## **6. ADJOURNMENT**

**On motion of James Sullivan, seconded by George Finn, it was unanimously voted to adjourn at 9:25 a.m.**

**Sincerely,**

**Donna Valletta**

**Board Administrator**

**Health Professions Regulation**