

Meeting of the Board of Trustees  
Warwick Public Library  
March 28, 2018  
Minutes

**Opening and Attendance**

The meeting of the Board of Trustees of the Warwick Public Library was called to order by Mr. Carbone at 4:40 PM. Trustees present were Ms. Carter, Ms. Cotter, Ms. Dorsey, and Ms. Moorehead. Mr. McNeil and Ms. Johnson were excused. Also present were Mr. LaRoux, Director of the Library, Jana Stevenson, Deputy Director of the Library.

Approval of minutes from January 17, 2018 meeting, motion to accept minutes made by Carter/Cotter. All in favor.

**Communications**

Email from a previous volunteer.

**Budget Report**

No issues with the Library budget.

**Trustees Budget Report**

Trustee's budget is doing very well. We are waiting for the Studio Rhode Grant check from the State. Once the City materials budget is spent, the Endowment will kick in.

**Director's Report**

Building: The Apponaug Branch has chimney issues. Mr. Carbone suggested using a local business he has worked with in the past. Children's room will be re-carpeted next week.

Personnel: We have two shelving positions open at this time and a new Circulation Aide is starting on Monday. Joe Terrizzi will be retiring at the end of April. The board voted to allocate \$100 for the pizza for the party. If money is left over it would go toward a gift for Joe. (Carter/Moorehead).

Programs: We started a new service at two of the branches, Playaways. They are digital audiobooks. The library was awarded the Studio Rhode Next Generation Library Phase II Grant from the Office of Library and Information Services and the Office of Innovation. This grant is being used to purchase Virtual Reality equipment to use for programs. The library was also awarded a Revisiting the Founding Era Grant from ALA. This program will begin in January 2019 and we will be working with Hendricken students and the

history book group. Gerald Carbone will be our local expert, guiding us through conversations about the Founding Era and its relevance to today's political environment.

### **Report of the Chairman**

None

### **Unfinished Business**

Kayarian Memorial: A new mockup of the plaque was reviewed and will be sent to the family to approve. The cherry tree will be planted in April.

### **New Business**

The Board approved to participate in a Fine Amnesty Day on April 14<sup>th</sup> in celebration of national Library Day (Moorehead/Cotter).

An updated version of the ILL Policy was approved (Carter/Moorehead).

Teenspace Carpet Bid: Awarded to Ruggieri \$11,685 (Cotter/Moorehead).

The director reviewed with the Board the library budget proposal for fiscal 2019 that he presented to the Mayor. The Mayor has not yet presented his budget request to the city council, nor have the public budget meeting dates been set. Trustees expressed a desire to attend the hearing to support the library budget.

### **Adjournment**

Motion to adjourn (Moorehead/Cotter), all in favor. Meeting adjourned at 5:45 PM.

Respectfully Submitted,

Nancy Dorsey  
Secretary