

QUINNVILLE FIRE DISTRICT

IN THE TOWN OF LINCOLN
861 LOWER RIVER RD
LINCOLN, RHODE ISLAND 02865

Warden's Meeting Minutes: January 13, 2015

Members present:

Moderator; Russell Hervieux
Warden; David Garneau
Warden; James Larivee
Tax Collector, Jerianne Nunes
Treasurer; Claire Girard
Secretary; Tom Hagen
Chief Stephen Nunes
Missing: Warden Mike Williams

Meeting was called to order at 7:09 PM by Moderator Russell Hervieux.

Secretary's report:

A motion was made and seconded to waive the reading of the secretary's report. Motion passed

Treasurer's report:

Claire Girard presented a copy of the 2014/2015 budget with updated savings and checking account balances to the attendees. Highlights: Navigant checking \$20,106.47, Navigant truck savings account \$91,667.64, Capitol One truck savings account \$10,875.00 No outstanding bills were reported, however she did report that, due to an increase in the department's insurance premium, the budget will be underfunded for the year

Claire announced that a \$30,000 Navigant CD failed to renew and a signature from Mike Williams would be needed to start a new 13 month CD.

Claire also announced a balance of \$24,900 left on a department loan.

A motion was made and seconded to accept the report. Motion passed

Tax Collector's Report:

Jerianne Nunes reports an additional \$6,800 was collected in taxes since the December meeting. The break-down of paid taxes, interest and penalties paid was not known at the time of the meeting.

Late notices have not gone out yet.

Discussion of late payments with interest accrued and late payment penalties ended with the agreement of a one-time break per tax payer provided that the tax collector was contacted via phone or e-mail or extenuating circumstances conveyed. The bills are clearly marked with the due date and grace period.

A motion was made and seconded to accept the report. Motion passed

Old Business:

Building North Side Stairs

The contractor selected for the project is presently busy. Work not expected until spring 2015. No start date commitment at this time.

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Kitchen Electrical Panel

The street-facing trouble horn/strobe alert unit has been installed and tested. Permission to provide payment has been given to the treasurer.

Chief Nunes expressed dissatisfaction with the fuse panel installation, stating that in the kitchen area a recessed panel had been agreed upon. The panel provided was mounted *on* the wall much like a typical basement installation. Discussion about how to remedy with the absent Mike Williams ended with the wardens asking Mike to perform the additional work as originally specified in the near future.

Hall Rental

The tenant using the hall for dance and exercise classes is up to date with monthly rent payments of \$700.

An incident involving an unauthorized function being held in the station hall was brought up by Jim Larrivee. A party in progress was discovered being held on a Saturday evening without notice being provided to Jim in advance. A firefighter allowed friends to use the hall and also was not present during the occupied gathering. Such a situation may have potentially interfered with a scheduled, paid function with unfortunate consequences.

Although station personnel are allowed use of the hall, free of charge, advance reservations must be made and their presence mandatory during their function. Regardless of who rents the hall, the renter assumes liability for anything that happens during the function.

Chief Nunes noted that a banquet table has been missing since the beginning of the holidays. Permission for anything used off-property must be sought by an officer and its prompt return expected.

Snow plowing

A minor storm with marginal snow fall occurred recently. The paved portion of the station parking area was plowed by a passing town vehicle. The station private plowing contractor did not perform any work with no impact on hall rental or station operations.

Recruiting

Tina Snyder is to create a Quinnsville Fire District web page with a link to it from a resurrected Facebook page, that residents can visit, which can further be used as a recruiting aid. Area post card mailings are being planned after the web page creation to bring attention to it. The web page domain name is expected to cost less than \$10 annually and a variety of information involving the department and public safety will be featured.

New Business

Attorney General's Office Meeting Training

Chief Nunes announced attending a session of meeting training sponsored by the RI Attorney General's office. The chief described the training as a method of standardizing meetings' recordkeeping and indicated that quarterly treasurer reports will need to be provided.

Lincoln Fire Departments Town Merger

Chief Nunes announced that he will be soon attending a meeting with other fire district department chiefs to discuss a proposed merger of the Lincoln fire districts. Such a merger may be a ballot item

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within 2 years, which would involve the RI General Assembly dissolving the charters of the individual fire districts in order to create a single town department.

A motion was made to adjourn at 8:52pm. Motion passed.

The next wardens' meeting is scheduled for Tuesday February 10, 2015 at 7:00