

QUINNVILLE FIRE DISTRICT

IN THE TOWN OF LINCOLN
861 LOWER RIVER RD
LINCOLN, RHODE ISLAND 02865

Minutes

Warden's Meeting Minutes: June 10, 2014

Members present:

Moderator; Russell Hervieux
Warden; David Garneau
Warden; James Larivee
Warden; Mike Williams
Treasurer; Claire Girard
Secretary; Richard Andrews
Chief; Stephen Nunes
Tax Collector, Jerianne Nunes

Meeting was called to order at 7:09 PM by Moderator Russell Hervieux.

Secretary's report:

The minutes of the June 10, 2014 were read by Secretary Tom Hagen. A motion was made and seconded to accept the reading. Motion passed

Treasurer's report:

Treasurer Claire Girard provided a copy of the 2014/2015 budget to the attendees. Highlights of account holdings: Navigant Checking \$7076.43, Navigant Truck Savings Account \$76099.50, Capitol One Truck Savings Account \$24,231.33, Navigant Hall Rental Savings Account \$12020.54.

Claire also provided a building utilities cost comparison between the up to date 2014-2015 year and the previous 2012-2013 year.

A motion was made and seconded to accept the report. Motion passed

Tax Collector's Report:

Tax Collector Jerianne Nunes reports \$4331.06 in unpaid taxes, for the years 2010-2013, has been collected since the annual fire district meeting in May 2014.

The total amount of taxes collected for fiscal year 2013: \$78,569.58

Old Business:

Vision Software

The Vision software, approved for purchase at the June 6 2014 Warden's Meeting, has not yet been purchased. Jerianne indicated that following the software purchase and 4 hours of training and familiarization, tax bills could be distributed in approximately 3 weeks. There was some concern about how to keep information up to date between separate computers for the 3 software licenses available. It was agreed that, initially, only Jerianne's personal computer would house the software.

With the new software in service, residents seeking an urgent auto registration fire tax payment stamp at the station would have any outstanding owed taxes indicated on their present bill.

Kitchen Electrical Panel

No activity to date. Warden Mike Williams, a licensed electrician, to look at the job and determine a price.

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Hall Rental

The rental of the station hall several days a week for jazzercise classes in recent months has resulted in no reported conflicts between station operations and exercise studio activities. Parking during exercise classes, however, has become a concern. Exercise class attendees considerately park away from the apparatus bay and south side parking spaces reserved for responding firefighters. Class attendees either park on the north side lawn area, then along Lower River Road, as the lawn area becomes full. Winter time parking may become a problem since the lawn area may not be effectively plowed and maintained for foot traffic. Presently the station parking area is plowed by town contractors but bids for private snow removal of the parking area will be sought for reliability in consideration for regular hall rental tenants.

With the anticipated added expense of snow and air conditioning upgrade (see new business), the present monthly rent of \$600 is not expected to adequately cover expenses. An increase in rent to \$800 was agreed upon. Warden Jim Larivee to approach the renter for the proposed increase effective November 1, 2014. Jim also to review the renter's insurance policy to determine if any additional liability coverage is needed.

The possibility of paving over the parking portion of the north side lawn area, to resolve parking limitations was discussed, then tabled for a later date.

Building North Side Stairs

Chief Nunes reports having to patch deteriorating steps leading into the building's north entrance. 3 bids have been received for stair replacement pressure treated lumber material, labor and permits: \$1450, \$2700 and \$3250. Bids were based on engineering specifications provided by Russell Hervieux. In addition to the stairway bids, two estimates for a walkway to the stairway landing were obtained: \$1200 and \$1330.

The suggestion of replacing the stairs with concrete was discussed. Warden Dave Garneau to contact a fellow contractor for an estimate.

New Business:

New Tax Forms

Treasurer Claire Girard alerted the group that new tax forms are being required by the state for income collected.

Hall Air Conditioning

Presently the station hall is cooled by 3 window air conditioners and 4 fans, barely adequate for present use during exercise classes. Three estimates for 2 wall air conditioners with ducting and outdoor compressor units have been obtained: \$8,550, \$10,850 and \$15,284. Considering present financial priorities, discussion to be tabled until spring 2015.

Chief Nunes announced an \$800 expense for Quinville Fire Dept's share of a new radio antenna erected in Lincoln's Fairlawn neighborhood.

A motion was made to adjourn at 8:08. Motion passed.

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The next meeting is scheduled for Tuesday October 14, 2014 at 7:00