

ALBION FIRE DISTRICT, INC.

BOARD OF FIRE COMMISSIONERS

MONTHLY MEETING MINUTES

April 12, 2016

PRESENT: Commissioner Michael Allen Commissioner Michael Napolitano

Commissioner Daniel Adamski Commissioner Sharon Remillard

Commissioner Anthony Leone Chief Richard Andrews

Deputy Chief Valentine Attorney Louis DeSimone

Treasurer Raymond Neves Tax Collector David Almond

CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen

APPROVAL OF MINUTES: Approval of the Minutes of the March 8, 2016 Meeting made by a Motion by

Commissioner Adamski, seconded by Commissioner Napolitano.

Motion passed 5-0

APPROVAL OF BILLS: There being no questions on this month' s bills, Commissioner Leone made a Motion to approve the bills for payment, seconded by Commissioner Remillard. Motion passed 5-0.

TAX COLLECTOR'S REPORT: Collections for period 3 /9/2016 to

4/12/2016 \$17,607.75 Collections for period 11/01/2015 to 4/12/2016 \$828,058.27. The Tax Collector advised that we anticipate holding a Tax Sale sometime in August. Motion to accept the Tax Collector's Report made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0.

TREASURER'S REPORT: The Treasurer's Report for the month ended March 31, 2016 indicated a Balance of Accounts of \$582,518.22 and a Register Balance of \$575,263.31. Also provided was a Profit & Loss Budget vs. Actual Reports for year-to-date March 31, 2016, which was reviewed by the Commissioners. The Treasurer advised that all accounts are within acceptable limits for the five-month period. Commissioner Napolitano made a Motion to accept the Treasurer's Report, seconded by Commissioner Remillard. Motion passed 5-0.

CHIEF'S REPORT: Chief Andrews presented his report for the Month of March during which the department responded to 99 incidents with 86 in Albion and 13 Mutual Aid. The Chief detailed inspections for the month.

Motion to accept the Chief's Report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 5-0.

UNFINISHED BUSINESS:

Attorney DeSimone advised that he has nothing new to report on the Attorney General's Complaint.

Attorney DeSimone advised that he has reviewed the entire policy and will be making a claim for the funds expended.

Regarding Unemployment Funds, the matter is on-going.

NEW BUSINESS:

The matter of the RISE audit report was tabled until we receive the proposal from RISE.

Discussion ensued regarding whether we should expend funds, either by mailing notices to taxpayers who have their second tax payment due on 5/1/2016 or running a block ad in the Valley Breeze. It was decided that we will do neither since the taxpayers received a payment stub dated 5/1/16 and a reminder was unnecessary.

Attorney DeSimone reviewed the provisions of the Deputy Chief's

Contract Extension for the Board and

Discussion ensued. Motion to Ratify the Contract Extension made by Commissioner Napolitano, seconded by Commissioner Remillard. Motion passed 5-0. Motion to authorize the Chairman to execute the document made by Commissioner Napolitano, seconded by Commissioner Remillard. Motion passed 5-0.

GOOD AND WELFARE:

Correspondence: Thank You Note received from the District Clerk for arrangement sent during her recent hospitalization.

Public Comment: None

Commissioner Leone made a Motion to enter into Executive Session under RIGL 42-46-5(a) 1 for discussion of a personnel matter, seconded by Commissioner Adamski. Motion passed 5-0.

Open session closed at 7:27 p.m.

Open session reopened at 7:56 p.m.

No votes were taken during the Executive Session except to approve the Minutes of the Executive Session Meeting of 2/9/2016.

Commissioner Leone made a Motion to seal the Minutes of the Executive Session, seconded by Commissioner Adamski. Motion passed 5-0

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Commissioner Napolitano made a Motion to close the Open Session at 7:57 p.m., seconded by Commissioner Leone. Motion passed 5-0.

**Lois E. Moore
District Clerk**