

ALBION FIRE DISTRICT, INC.

BOARD OF FIRE COMMISSIONERS

MONTHLY MEETING MINUTES

April 14, 2015

PRESENT: Commissioner Michael Allen Commissioner Michael Napolitano

Commissioner Anthony Leone Commissioner Daniel Adamski

Chief Richard Andrews Attorney Louis DeSimone

Deputy Chief Robert Valentine Treasurer Raymond Neves

Tax Collector David Almond

ABSENT: Commissioner Sharon Remilard

CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen

APPROVAL OF MINUTES: Motion to approve the Minutes of the March 10, 2015 Meeting made by Commissioner Leone, seconded by Commissioner Adamski . Motion passed 4-0.

APPROVAL OF BILLS: There being no questions on this month' s bills, Commissioner Adamski made a Motion to approve the bills for payment, seconded by Commissioner Leone. Motion passed 4-0.

TAX COLLECTOR'S REPORT: Collections for period 3/11/2015 to 4/14/2015 \$32,624.12. Collections for period 11/1/14 to 4/14/2015 \$806,011.49. There are presently 22 properties on the tax sale list. Tax Sale is scheduled for July 23. Motion to approve the Tax Collector's Report made by Commissioner Napolitano, seconded by Commissioner Adamski. Motion passed 4-0.

TREASURER'S REPORT: Balance of Accounts as of 3/31/2015 \$575,439.08 Register Balance \$569,543.04.

Profit & Loss Budget vs. Actual Report was reviewed. The Treasurer has the First Quarter Report to Municipal Finance ready for review and signature. Commissioner Allen will visit the Blackstone River Credit Union at Town Hall to see what is required for a Tax Anticipation Line of Credit. Motion to accept the Treasurer's Report made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 4-0.

CHIEF'S REPORT: Chief Andrews presented his report for the Month of March with statistics on incidents, maintenance, and training. We responded to 92 calls, 70 in District and 22 Mutual Aid. Training hours for the month were 279 with YTD Hours 469.

All State fire reports have been sent to the State Fire Marshal's office with receipt of reports attached.

Station Maintenance – all damage has been repaired to the station office area that resulted from the ice and snow buildup in gutters and on roof. Total damage amounted to \$29,575 which was covered by

insurance.

Chief Andrews discussed fire coverage for Town Districts.

Motion to accept the Chief's Report made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 4-0.

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UNFINISHED BUSINESS:

Attorney DeSimone advised that the Attorney General's Law Suits have been settled and completed.

New Ladder 20 is now scheduled for October delivery.

We received two quotations for our 2014 Compilation Audit: Marcum LLC \$12,000, Robert Civetti CPA

\$6,750. Commissioner Napolitano made a Motion to award the job to Robert Civetti, motion unanimously seconded.

Status of our insurance claim for damage to the office area this winter is detailed in the Chief's Report.

NEW BUSINESS:

None

GOOD AND WELFARE:

Correspondence: The Clerk advised that an APRA Request was received on 4/1/15 and satisfied on 4/8/15.

A second request was received via Fax today (4/14/15) and will be responded to within the allowed timeframe.

Public Comment: None

Commissioner Napolitano made a Motion to enter into Executive Session under RIGL42-45-5(a)1 for discussion of a personnel matter, seconded by Commissioner Adamski. Motion passed 4-0.

Commissioner Leone made a Motion to close the Open Session at 7:29 p.m., seconded by Commissioner Napolitano. Motion passed 4-0.

Commissioner Leone made a Motion to reopen the Open Session at 7:37 p.m., seconded by Commissioner Adamski. Motion passed 4-0.

No votes were taken in Executive Session except to approve the Minutes of the Executive Session of March 10, 2015. Motion to seal the Minutes of the Executive Session made by Commissioner Adamski, seconded by Commissioner Napolitano. Motion passed 4-0.

Commissioner Leone made a Motion to Close the Open Session at 7:38 p.m., seconded by Commissioner Adamski. Motion passed 4-0.

Lois E. Moore

District Clerk