

ALBION FIRE DISTRICT, INC.

BOARD OF FIRE COMMISSIONERS

MONTHLY MEETING MINUTES

JANUARY 14, 2014

PRESENT: Commissioner Michael Allen Commissioner Daniel Adamski

Commissioner Anthony Leone Attorney Louis DeSimone

Chief Richard Andrews Tax Collector David Almond

Treasurer Raymond Neves Deputy Chief Robert Valentine

ABSENT: Commissioner Michael Napolitano (arrived following Roll Call)

Commissioner Remillard is out of town

CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen

APPROVAL OF MINUTES: Motion to approve the Minutes of the December 10, 2013 Meeting made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 3-0.

APPROVAL OF BILLS: All Commissioners have reviewed the monthly bills. Motion to approve and pay made by Commissioner Adamski, seconded by Commissioner Leone. Motion passed 3-0.

NOTE: Commissioner Napolitano arrived at this time.

TAX COLLECTOR'S REPORT: Collections for period 12/11/2013 to 1/14/2014 \$658,879.85. Collections 11/1/2013 to 1/14/2014 \$770,886.63. Motion to approve the Tax Collector's Report made by Commissioner Leone, seconded by Commissioner Adamski. The Tax Collector advised that once collections slow down he will be able to advise the Commissioners approximately how many taxpayers split their payments. Motion passed 4-0.

TREASURER'S REPORT: Balance of Accounts as of 12/30/2013 \$759,254.70. Register Balance \$756,576.99.

Profit & Loss Budget vs. Actual was reviewed. The Treasurer advised that all accounts are within acceptable limits at this time. Motion to accept the Treasurer's Report made by Commissioner Adamski, seconded by Commissioner Leone. Motion passed 4-0.

CHIEF'S REPORT: During December we responded to 87 incidents, 66 in District and 21 Mutual Aid.

Total training hours for the month 199 with year-to-date hours 2867.

(5) new Firefighters are attending NFPA 1001 Level 1 Class, (3) Firefighters completed Level 1 class in December and (1) Firefighter completed the EMT basic class.

L-20 had alternator replaced. E-24 has “Pump in gear switch” replaced and S-21 had broken hinges on compartment roll-up door replaced.

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Station Maintenance – New roof was completed and contractor has been paid. Gas Company replaced the existing meter as part of their program to update equipment.

Motion to accept the Chief’s Report made by Commissioner Napolitano, seconded by Commissioner Adamski. Motion passed 4-0.

CONSOLIDATION COMMITTEE:

No updates to report.

UNFINISHED BUSINESS:

Attorney DeSimone advised that he has nothing new to report regarding the Attorney General’s lawsuits. He followed up with Adam Sholes at the Attorney General’s office advising him that we are still awaiting receipt of copies of the depositions as requested from Michael Fields.

Chairman Allen asked the Chief, Tax Collector, Treasurer and Clerk if they could have ready by January 29 all the information required so that Bob Civetti of Braver PC can begin the 2013 Audit in early February. All agreed that they could meet this schedule.

The subject of a Line of Credit was discussed again and it was agreed that if there is no application fee, we would apply. The Treasurer will contact Navigant to determine if there would be an application fee.

NEW BUSINESS:

Chief Andrews advised that he would like to award the bid for the station sleeping quarters so that work could begin in February before the Contractor gets busy with outside work. The Chief said he received three bids: one exceeded \$50,000, one was \$37,450 and one \$36,850. The Chief recommended to the Commissioners the middle bid which was American Builders of RI. This is the company that replaced the station roof and based on the quality and timeliness of their work, the Chief recommended this bid.

Commissioner Napolitano made a Motion to accept the bid by American Builders of RI for \$37,450 based on the Chief's recommendation, seconded by Commissioner Leone. Motion passed 4-0

Commissioner Leone made a Motion to amend the Agenda to include

discussion of a policy addition proposed by VFIS on the subject of IOD, seconded by Commissioner Napolitano. Motion passed 4-0. This information was just received following the posting of the Agenda. This subject is of a timely nature since we presently have an employee out on IOD. The fee for this Policy is \$700 and it is recommended by Chief Andrews. This item will be placed on next month's agenda and will be discussed further and voted on at that time.

Commissioner Adamski made a Motion to return to the original order of the Agenda, seconded by Commissioner Leone. Motion passed 4-0.

GOOD AND WELFARE:

Correspondence: None

Public Comment: Chairman Allen stepped down and expressed his thanks to the Firefighters Association for their invitation to their Christmas Party and wished all a Happy and Healthy New Year.

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Motion to adjourn to Executive Session under RIGL 42-46-5(a) 1 for discussion of a Personnel Matter made by Commissioner Adamski,

seconded by Commissioner Leone. Motion passed 4-0

Open Session adjourned at 7:29 p.m.

Motion to reopen the Open Session made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 4-0. Open Session reopened at 7:37 p.m.

No votes were taken in Executive Session. Motion to seal the Minutes of the Executive Session made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 4-0.

Motion to close the Open Session made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 4-0.

Meeting adjourned at 7:38 p.m.

**Lois E. Moore
District Clerk**