

**ALBION FIRE DISTRICT, INC.**

**BOARD OF FIRE COMMISSIONERS**

**MONTHLY MEETING MINUTES**

**NOVEMBER 12, 2013**

**PRESENT: Commissioner Michael Allen Commissioner Michael Napolitano**

**Commissioner Anthony Leone Commissioner Sharon Remillard**

**Commissioner Daniel Adamski Chief Richard Andrews**

**Treasurer Raymond Neves Deputy Chief Robert Valentine**

**Tax Collector David Almond Attorney Louis DeSimone**

**Call to Order: Meeting called to order at 7:00 pm by Chairman Allen**

**Approval of Minutes: Waived – September Minutes approved at Annual Meeting in October**

**Approval of Bills: All Commissioners have reviewed the monthly bills. Motion to approve and pay made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 5-0.**

**Tax Collector's Report: Collections for fiscal year 2012-2013 \$1,009,024.51. Collections 11/1/2013 to 11/12/2013 \$2,582.13. Motion to approve the Tax Collector's Report made by Commissioner Adamski, seconded by Commissioner Napolitano. Motion passed 5-0.**

**Treasurer's Report: Balance of Accounts as of 10/31/2013 \$370,474.82. Register Balance \$369,613.16.**

**Profit & Loss Budget vs. Actual was reviewed. Regarding the 2012 Compilation Report, the Treasurer advised that the field work has been completed. Motion to accept the Treasurer's Report made by Commissioner Leone, seconded by Commissioner Remillard. Motion passed 5-0.**

**Commissioner Leone made a Motion to amend the order of the Agenda to allow Town Administrator Almond to speak on the subject of Consolidation, seconded by Commissioner Napolitano. Motion passed 5-0.**

**Committee Reports – Consolidation Committee: Town Administrator Almond reported on his meeting with the Wardens/Commissioners and Chiefs of Albion, Lonsdale and Saylesville to encourage them to revisit the subject of consolidation. These three districts have enough common elements to realistically merge voluntarily by merging their three charters into one. The General Assembly is treating charters as sacred.**

**He suggested that we follow Cumberland's model on a voluntary basis. Proposed merging resources, debt, manpower, etc. but allow the newly formed Board to make decisions regarding management, etc.**

**Mr. Almond recommended that Attorney DeSimone get a copy of the Cumberland legislation as a model for us to follow.**

**Chairman Allen polled the Commissioners regarding their feelings on continuing talks on this subject. Commissioner Leone made a Motion to continue discussions with Saylesville and Lonsdale on consolidation, seconded by Commissioner Adamski. Motion passed 5-0.**

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**Commissioner Adamski made a Motion to return to the normal order of the Agenda, seconded by Commissioner Remillard. Motion passed 5-0.**

**Chief's Report: During October we responded to 111 incidents, 85 in District and 26 Mutual Aid.**

**Total training hours for the month 463 with year-to-date hours 2176.**

**Ladder testing was completed on L-20 as well as all ground ladders. Various maintenance completed on L-20 also.**

**Chief Andrews read a thank you letter to FF Kathy Gagnon from her instructor at CCRI Wendy L. Pelto thanking Kathy for her**

**professionalism and for taking charge of the situation when Ms. Pelto experienced a medical emergency on November 5. Chairman Allen asked that the Clerk write a letter from the Board to FF Gagnon Expressing their thanks for her actions in this situation.**

**Chief Andrews advised that he will be writing a letter to Manville advising them that as of January 1, 2014 we will be responding to their alarms with only one truck rather than two and they will have to choose either the Engine or the Ladder but not both.**

**Regarding the Roof Replacement the Chief received three bids for thirty-year shingles and he recommended approval of the bid of \$16,750 based on recommendations he received about this contractor. Commissioner Napolitano made a Motion to approve the bid of \$16,750, seconded by Commissioner Leone. Motion passed 5-0.**

**Regarding Station Renovations, the Chief recommended that we wait until March before proceeding on this project.**

**Chief Andrews advised the Board the Bob Civetti of Braver wants to meet with the Treasurer, Chief and Clerk to clean up some misposted items in the computer.**

**The Board agreed to the Chief's request that we no longer have Citizens Bank keep track of the items deposited into various**

**concentration accounts but rather that all funds will be deposited into the General Account and we will track the posting to the various accounts internally.**

**Commissioner Napolitano made a Motion to accept the Chief's Report, seconded by Commissioner Leone. Motion passed 5-0.**

**Unfinished Business:**

- a. Attorney General's Law Suits – Attorney DeSimone will discuss in Executive Session**
- b. IRS filing for Non-Profit Status – based on renewal of consolidation talks, this will be tabled**

**New Business: Commissioner Napolitano nominated Commissioner Allen to serve as Chairman, seconded by Commissioner Leone. Unanimous vote of approval.**

**Commissioner Allen nominated Commissioner Napolitano to serve as Vice Chairman, seconded by Commissioner Remillard. Unanimous vote of approval.**

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**Commissioner Adamski recommended that the format of the Profit & Loss Budget vs. Actual Report be revised to add a column indicating Monthly Expenses. The Treasurer will make this revision.**

**Good and Welfare:**

**Correspondence: None**

**Public Comment: None**

**Commissioner Leone made a Motion to adjourn to Executive Session under RIGL 42-46-5(a) 1 for personnel matter and RIGL 42-46-5(a)2 for discussion of pending litigation regarding Attorney General's Law Suits, seconded by Commissioner Remillard. Motion passed 5-0.**

**Open Session adjourned at 8:24 p.m.**

**Open Session reconvened at 8:33 p.m. No votes were taken in Executive Session. Commissioner Adamski made a Motion to seal the Minutes of the Executive Session, seconded by Commissioner Napolitano. Motion passed 5-0.**

**Motion to adjourn made by Commissioner Napolitano, seconded by Commissioner Remillard.**

**Meeting adjourned at 8:34 p.m.**

**Lois E. Moore**

**District Clerk**