

ALBION FIRE DISTRICT

In The Town of Lincoln

38 School Street

PO Box 579

Albion, Rhode Island 02802

401-333-1242

MINUTES OF MEETING: August 13, 2013

Meeting called to order at 7:00 p.m. by Chairman Michael Allen

ROLL CALL:

PRESENT:

Commissioner Michael Allen Commissioner Michael Napolitano
Commissioner Anthony Leone Commissioner Sharon Remillard
Chief Richard Andrews Tax Collector David Almond
Attorney Louis DeSimone Deputy Chief Robert Valentine
Treasurer Raymond Neves

Absent: Commissioner Daniel Adamski

APPROVAL OF MINUTES:

**Motion to approve the Minutes of the July 9, 2013 Meeting made by
Commissioner Remillard, seconded by Commissioner Leone. Motion**

passed by vote of 4-0. Commissioner Napolitano questioned whether the Legislature had actually passed the Mia Ackerman Bill requiring all Fire Districts to post their Minutes on the website prior to their approval at the following month's meeting. Attorney DeSimone believes it was passed but will verify and confirm.

APPROVAL OF BILLS:

The month's Bills have been reviewed by the Commissioners. Chairman Allen questioned the two \$50 checks to St. Ambrose Parish. This is a duplication and check No. 5751 was voided. Motion by Commissioner Napolitano to approve the bills for payment, seconded by Commissioner Leone. Motion passed 4-0.

TAX COLLECTOR'S REPORT:

Taxes collected for the period July 10, 2013 through August 13, 2013 \$8247.46. Taxes collected November 1, 2012 through August 13, 2013 \$986,319.52.

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Regarding the subject of semi-annual tax bill payments, Vision

Government Solutions (OPAL) advised that they can separate the Motor Vehicle but cannot split Tangibles from Real Estate for this purpose. The Tax Collector advised that by December 31, 2012 our records indicate that we had collected approximately 50% of the tax base.

Motion to accept the Tax Collector's report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 4-0.

TREASURER'S REPORT:

Balance of accounts as of July 31, 2013 \$561,798.21 with Register Balance for the same period \$556,609.98. Profit & Loss Budget vs. Actual was reviewed. The Treasurer advised Chairman Allen that he would have all the required documentation ready for the Auditors prior to next month's meeting.

Motion to accept the Tax Collector's Report made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 4-0.

CHIEF'S REPORT:

Total calls for the month of July were 84 with 65 in District and 19 Mutual Aid. Total training hours for the month were 330 with YTD hours 1414. Three Firefighters will attend Level 1 Class in October which the department will pay for. The RIAFC received a Safer Grant

which will pay for physicals, salary reimbursement and new turnout gear for the new Firefighters upon completion of the course.

L-20 had the problem with short jacking repaired.

The sewer line from the Station to the street was repaired by R. Clegg Plumbers at a cost of \$3625.

The Chief is getting bids for renovation of sleeping quarters and to reroof the original station with 30 year shingles. His preliminary estimate is \$60,000 to complete both projects. With the Commissioners' approval, this matter will go before the voters at the Annual Meeting.

Commissioner Napolitano made a Motion to accept the Chief's Report, seconded by Commissioner Remillard. Motion passed. 4-0.

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COMMITTEE REPORTS:

Commissioner Allen advised that we have received no word from the Town Administrator on this subject.

OLD BUSINESS:

Additional discussion was held on the subject of changing the tax payment schedule to semi-annual. Chief Andrews did a study on cash flow and it appears that funds will be available to cover all our expenses with the semi-annual tax schedule. The Tax Collector suggested that we apply for a line of credit of \$50,000 in anticipation of taxes just in case collections fall short of anticipated revenue under the new schedule. There will be no cost for this line of credit unless we draw against it. The Treasurer is to investigate with Navigant Credit Union what is required for this. If the Commissioners approve of the line of credit, it would be voted on as a Resolution at the Annual Meeting, as well as the semi-annual tax payment schedule.

NEW BUSINESS:

It was decided that the regular monthly Board Meeting would be held on September 10, 2013 and the Public Budget Hearing will be on September 24, 2013. The Clerk will post a Notice of Special Meetings for the Budget Hearing and the Annual Meeting in eight (8) locations on September 10. It was also decided that the Annual Meeting will be held in the Library of Lincoln High School this year rather than in the Apparatus Bay of the Fire Station. The Clerk will contact the Stenographer regarding her services for this meeting.

GOOD AND WELFARE:

Correspondence: None

Public Comment: None.

It was determined that there was no need to hold Executive Session.

Commissioner Leone made a Motion to Adjourn the Meeting at 7:38 p.m, seconded by Commissioner Remillard. Motion passed 4-0.

Lois E. Moore

District Clerk