

**To: All members, Lincoln Parks & Recreation Commission. From: Paul Hetu**

**Re: Minutes of meeting held on Wednesday, October 13,2004.**

**Meeting called to order at 7:06 PM.**

**Members present were Chris Tardie, Gary Stott, Roy Coulombe, Paul Hetu, and Kevin Bryson.**

**No minutes available for meeting held on September 15,2004**

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**Invited guest Ms.~ n Sheppard, Town Administrator, informed the Chainnan that she was lliJable to attend. - - - - -**

**Dates to remember:**

**Qctober 21. 2004 a pre-bid conference at 11 :00 AM at Sullivan Field on the lighting project for Sullivan Field will be held.**

**November 3. 2004 the bids for the lighting project at Sullivan Field will be opened.**

**The agreement between Lincoln Park and the Town of Lincoln relative to the construction of a soccer and a baseball field was read at the meeting. Commission members present felt that this agreement, and any future action relative to this agreement, should be discussed with the Town Administrator.**

**It is anticipated that the lighting project at Sullivan Field will include lights facing the basketball court and also adequate lighting for the center field area of the softball field.**

**Discussion was also held on who will be responsible for turning on and turning off the lights at any and all facilities that have this equipment. Commission members are also concerned about payment for the use of these lights. It is important to know how the Town will be reimbursed for the use of the these lights by any and all organizations who utilize the fields. It was agreed that this issue should be discussed with the Town - Administrator.**

**Finally, it was decided that the Commission should continue to investigate ways to inform the community of the Commission's activities.**

**Mr. Hetu made a motion, seconded by Mr. Stott, to adjourn the meeting at 7:49 PM. Motion passed unanimously.**

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