

North Cumberland Fire District Board of Trustees

Minutes of March 21, 2012 Meeting

Present: Philip Koutsogiane, Chair Others: Ghislaine Therien, Clerk

Michael Spaziani, Vice Chair Robert Murray, Treasurer

John Patrick McCoy Martin Klara, Tax Collector

Duanne Guenard Chief Brian Jackvony

Paul Lindquist Absent: Harry MacDonald:

Brian Campbell

Matthew Gannon

OPENING

Chairman called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:05 p.m.

CLERK'S REPORT- February 2012 Meeting

Motion made by Mr. Gannon and seconded by Mr. McCoy to accept the February 2012 Minutes as presented. Motion carried by all present.

CORRESPONDENCE

None

TREASURER'S REPORT — February 2012

Mr. Murray submitted his report and highlighted the following:

NCFD Payroll and Overtime

• February payroll was \$55,474.80; Overtime was \$13,884.11. YTD payroll is \$509,605.68/OT \$163,532.99

• Percent of total expenses through February 12.47%

- **Total expenses through February \$1,161,851.00**

Month of February 2012 P/L

Income/Revenue:

- **\$1,841,422.59 YTD taxes collected**
- **Interest income \$4,235.04 YTD**
- **Various Fees \$1,683.13 YTD**

Expenses:

- **Total expenses for month \$124,254.82**
- **BC/BS \$148,113.43 YTD**
- **Total expenses YTD \$1,037,596.60**
- **37.12% of budget remaining**

February 2012 YTD Profit and Loss

- **Total Savings/Cash \$1,182,327.10**
- **Total Assets \$2,952,465.78**
- **Taxes Receivable \$324,856.68 (reflects all taxes owed as of 2/12 estimate)**
- **RI State Pension \$4,992.74**
- **Lease Obligation \$307,019.37**
- **Total Liability & Equity \$2,256,491.18**
- **Net Income \$685,489.34 (reflects aggregate income through February)**
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Motion made by Mr. Spaziani and seconded by Mr. Lindquist to accept the Treasurer's report as presented. Motion carried by all present.

TAX COLLECTOR'S REPORT — February 2012

- **Taxes collected \$63,388.98/ytd total \$1,843,719.40**
- **Fees collected \$329.12**
- **Checks returned \$0**
- **Monies retained by Attorney Baker this month \$0**

Mr. Leveillee appeared before the Board at the January 2012 meeting regarding taxes paid to both this district and the Cumberland district. Mr. Klara informed the Board that it was determined that Mr. Leveillee's property on Pound Country Road was in the Cumberland district and the North Cumberland Fire District needed to issue a refund to him in the amount of \$663.00.

Motion made by Mr. McCoy and seconded by Mr. Campbell to accept the Tax Collector's report as presented. Motion carried by all present.

CHIEF'S REPORT/MONTHLY EXPENDITURES

Deputy Chief presented the Chief's monthly report for February 2012 and highlighted the following:

Emergency Calls:

- **The North Cumberland Fire Department responded to 111 incidents in the month of February. This represents 27 fewer than the same month in 2011.**

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Personnel/Equipment:

- **Firefighter personnel responded to a brush fire/mutual aid to North Attleboro/chimney fire on Lantern Land/EMT refresher course/Walk through occupancies/Smoke detector program.**

Buildings/Grounds:

• Tree removed from the pond/Reviewed bids and specifications for replacement windows.

Equipment:

- Repairs made to station alerting system
- General service contract renewed
- Cybercom completed all radio programming

Motion made by Mr. Campbell and seconded by Mr. Lindquist to accept the Chief's report as presented. Motion carried by all present.

COMMITTEE REPORTS

Financial Management, Budget, Taxes:

- Mr. McCoy met to start budget process. Most items in line but waiting for Blue Cross numbers.

Apparatus/Buildings/Grounds

- Reviewed three bids for window replacement at station. Replacement cost will be paid up front and will apply for grant monies. Bid awarded to Holmes Remodeling and windows have been ordered.

Personnel/Labor Relations

- Nothing to report

Negotiations

- Nothing to report

Labor Management

- Nothing to report

Consolidation

- Will report under Old Business

OLD BUSINESS

Update of Sharing Services with Valley Falls Fire District

- **Valley Falls contract has been signed regarding future sharing of positions.**

Fire Districts Consolidation update

- **Nothing to report.**

NEW BUSINESS

Annual Meeting

- **Date set for June 20, 2012 at 7:00pm at the Fire station.**

Election of Trustees

- **Two open positions**

Administrative Assistant for Chief

- **10-15 hours per week during days. Could be on contractual basis.**

Need to have Chief pursue with Valley Falls.

Firefighter Vacancy

- **Firefighter no longer on department. Personnel Committee and Chief to discuss.**

Schedule April meeting date

- **Keep as scheduled**

Computer Update

- **Mr. Guenard and Chief will meet to upload information.**

Annual Firefighter's Appreciation Dinner

- **Chairman Koutsogiane tabled item for later discussion**

PUBLIC COMMENT

None

Adjournment

Motion made by Mr. Spaziani and seconded by Mr. Lindquist to adjourn the meeting. Motion carried by all present. Meeting adjourned at 7:50 pm.

Respectfully submitted,

Ghislaine D. Therien

Ghislaine D. Therien, Clerk