

## LINCOLN WATER COMMISSIONERS

July 13, 2016

### **Regular Meeting**

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission office with Commissioners Frederick Conklin, George Hadley, Edward Fox and Eric Fox present. Commissioner Rene Lapiere was absent. Also present were Water Superintendent Romeo Mendes, Lewis Prescott and Anna Nascimento.

The meeting was called to order at 5:57 p.m.

### PUBLIC COMMENT

There was no public comment on July 13, 2016 meeting.

### CONSENT AGENDA –

Motion to approve the Consent Agenda passed unanimously. (EricF/GH)

The following items were approved with the consent agenda for the July 13, 2016 meeting:

- June 8, 2016 Regular Meeting Minutes
- Superintendent Report of Daily activity
- Capitol Accounts– June 2016
- Abatements – June 2016
- Account Transactions– June 2016
- News Articles June 2016 - None

The meeting returned to the regular order of business.

### MINUTES

- June 8, 2016 Executive Session

Motion to accept the June 8, 2016 Executive Session minutes passed unanimously. (GH/EdF)

### MONTHLY FINANCIAL REPORT

The June 2016 operating and revenue report was presented to the Board for approval

Chairman Conklin inquired to whether everybody was impressed with the totals (expenditures at 100.67% against a projection of 100%) and all commissioners replied yes.

Motion to accept the expenditure and revenue report for the month of June 2016 passed unanimously (GH/EricF)

Motion to send the monthly financial status report for June 2016 to the Town Finance Director passed unanimously. (RL/GH)

#### OUTSTANDING BALANCE REPORT

Chairman Conklin stated balances for 120 days past due had been reduced by \$50,000 and that bodes well for the Commission. Overall, we are doing well as outstanding balances on customer accounts are down. Superintendent Mendes replied yes adding that our new clerk is doing an excellent job. Chairman Conklin replied that is good to hear. Motion to accept the outstanding balance report for the month of June 2016 passed unanimously (GH/EricF)

#### CAPITAL ACCOUNTS

The capital Accounts report for June 2016 was passed with the Consent Agenda and will be placed on file.

#### MONTHLY INVOICES

Motion to approve payment of the June 2016 Accounts Payable in the amount of \$300,064.49 as well as Direct Payments in the amount of \$344,597.95 passed unanimously. (EricF/GH)

#### ABATEMENTS

Monthly Abatements were passed with the Consent Agenda and will be placed on file.

#### ACCOUNT TRANSACTION REPORT

The Account Transaction Report was passed with the Consent Agenda and will be placed on file.

#### CORRESPONDENCE

Monthly Correspondence was passed with the Consent Agenda and will be placed on file

- a. Bank Of America Merchant Services – modified Interchange rate
- b. NEWWA 135<sup>TH</sup> Annual Conference, Providence RI

#### UNFINISHED BUSINESS

Chairman Conklin inquired as to the status of the Martin Street Emergency waterline repair. Superintendent Mendes replied the contractor winning the bid has procured an engineer registered in RI to propose bolting of new supports to DOT as opposed to welding. The Bolting would cost \$30,000 - \$40,000 less than welding. The Contractor will coordinate the approval of bolted connections with DOT and still contemplates beginning the work during the last week of September or the first week of October.

#### New Business

- a. None

## CLAIMS

### a. Property Damage due to Water Main Break

Superintendent Mendes relayed a claim similar to that received from a resident on Duxbury Court has been received. The resident lives on Smith Street and suffered some damage from a pipe break in an easement adjacent to his house. Chairman Conklin stated that the break occurred the same day as the last meeting. Superintendent Mendes explained that the water main leaves Smith Street and travels through an easement to the upper part of Smith Street. The main broke in the easement toward the upper section of Smith Street. Water from the break flowed onto a property immediately down gradient of the break. The homeowner has asked to be reimbursed for materials such as rip rap that was washed away and timbers that were impacted by flood waters. He stated that he would provide the labor. Chairman Conklin inquired as to the project outlay on the Commission's part. Superintendent Mendes replied that it would be something on of the order of \$1,000 to \$1,500. The resident will be in touch and let the Commission know what the cost of the materials. Details will presented that to the commissioners as more information is received.

### News Articles –

- a) None

## EXECUTIVE SESSION

Motion to seek to adjourn to Executive Session per RIGL 42-46-5 (a) (2)

No executive session was held at the July 13, 2016 meeting.

## ADJOURN

There being no further business before the board the meeting adjourned at 6:10 pm