

LINCOLN WATER COMMISSIONERS

August 12, 2015

Regular Meeting

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission office with Commissioners Frederick Conklin, Rene Lapierre, Edward Fox and George Hadley present. Commissioners Eric Fox was absent. Also present were Water Superintendent Romeo Mendes, Foreman Jean Gagnon, William Lima, property owner from Lladnar Drive and Maureen Smith.

The meeting was called to order at 6:00 p.m. by Commission Chairman Frederick Conklin.

Motion to amend the order of business and move New Business item 11 a) Lladnar Drive – Request for Relief – Turn On Fee to the front of the meeting passed unanimously. (RL-GH)

The Superintendent reviewed for the Commission the request for relief regarding the property on Lladnar Drive.

The property owner addressed the Board regarding the fee imposed for having the water turned on after a discontinuation of service. The owner is requesting a credit be applied to the account for the fee paid to have the service restored. The customer stated she was not receiving her mail.

Commissioners reviewed the account history and a motion was made to credit the account with the stipulation that if the issues continue with the account, the fee will be reinstated.

Motion to credit the turn on fee to the account on Lladnar Drive with

the stipulation that if issues continue with the account the fee will be reinstated passed unanimously. (RL-GH)

Motion to return to the regular order of business passed unanimously. (GH-RL)

PUBLIC COMMENT

William Lima requested that he be put on the September agenda.

CONSENT AGENDA –

Motion to approve the Consent agenda as presented passed unanimously. (GH-RL)

The following items were approved on the consent agenda for the August 12, 2015 meeting:

- July 8, 2015 Regular Meeting Minutes**
- July 2015 Superintendents Report**
- July 2015 Capital Accounts**
- July Monthly Abatements**
- July Account Transaction Report**
- July Correspondence – RI Interlocal Trust – New Web-Site**
- News Articles – None**

MINUTES

- July 8, 2015 Executive Session**

Motion to accept the July 8, 2015 Executive Session minutes passed

unanimously. (RL-GH)

SUPERINTENDENTS REPORT

Approved with the Consent Agenda

MONTHLY FINANCIAL REPORT

The July 2015 operating and revenue report was presented to the Board for approval.

Motion to accept the expenditure and revenue report for the month of July 2015 passed unanimously. (GH-RL)

Motion to send the monthly financial status report for July 2015 to the Town Finance Director passed unanimously. (RL-GH)

OUTSTANDING BALANCE REPORT

The outstanding balance report for the month of July 2015 was reviewed by the Board and will be placed on file.

The outstanding balance due over 120 days for July was \$122,589.00. This amount is higher than the June 2015 report.

CAPITAL ACCOUNTS

The Capital Accounts report for July 2015 was passed with the Consent Agenda.

Interest on investments has gone down for the month of July.

MONTHLY INVOICES

Motion to approve payment of the July 2015 Accounts Payable in the amount of \$307,243.44 and Direct Payments in the amount of \$374,231.20 passed unanimously. (GH-RL)

ABATEMENTS

a. Regular Monthly Abatements

Motion to approve the July 2015 abatements in the total amount of

\$255.13 passed with the consent agenda.

- Senior Abatements - \$31.62**
- Reversal of TON Fee - \$100.00**
- Reversed Billing – Rebilled - \$86.89**
- Reversed Payment – Reapplied - \$25.00**
- Billing Error – License, Capital Fees and Interest - \$11.62**

ACCOUNT TRANSACTION REPORT

The July 2015 Account Transaction Report was passed with the Consent Agenda and will be placed on file.

CORRESPONDENCE –

a. R. I Interlocal Trust – New Web-Site – Passed with the Consent Agenda

UNFINISHED BUSINESS

a. Consent Agenda Review – Commissioners reviewed the consent agenda. The consensus is that the agenda is working out well.

Motion to continue with the consent agenda passed unanimously.

(RL-Edward F)

b. Albion Road Tank – Release of Retainage Fees

The Superintendent advised the Commissioners that the anniversary inspection of the interior painting of the Albion Road tank was completed on June 4, 2015. The inspection showed three small isolated spots that will be addressed the next time the tank is drained.

The contractor will do the repairs at this time. The estimated cost for repairs should total no more than \$500.00. This amount will be withheld until the repairs are made.

Motion to approve the payment of fees retained for the painting of the interior of the Albion Road Tank in the amount of \$26,532.60 to HEMI Enterprises passed unanimously. (RL-GH)

c. Providence Connector Pump 3 Proposed VFD Installation

Superintendent Mendes presented an Energy Initiative from National Grid for the proposed VFD installation for Pump 3 at the Providence Connector. The estimated cost for the upgrade is \$19,000.00 with a reimbursement from National Grid for half of the costs. The upgrade will also result in an annual electric cost savings. Monies for the project were anticipated in the Capital budget.

Motion to have the Superintendent proceed with the Providence Connector pump 3 VFD installation passed unanimously. (RL-GH)

NEW BUSINESS

a. Lladnar Drive – Request for Relief – Turn On Fee

This was moved to and discussed at the front of the meeting.

b. Albion Station VFD Controller Upgrade

Superintendent Mendes presented the Commissioners with a proposal for an upgrade to the Albion Station VFD Controller. The total net price for the project is \$11,780.00. A service contract for the current controls would be similar in price to the cost of installing new controls. Parts for the old controls have become increasingly hard to find. Money for the proposed project was anticipated in the Capital Budget. The Superintendent advised that the upgrade should also help to negotiate a better service contract price.

Motion to have the Superintendent proceed with the upgrade proposal, in the amount of \$11,780.00, for the VFD Controller at the

Albion Road Station passed unanimously. (GH-Edward F)

CLAIMS –

There were no claims presented at the August 8, 2015 meeting.

NEWS ARTICLES –

There were no news articles and this was passed with the Consent Agenda.

EXECUTIVE SESSION

Motion to seek to adjourn to Executive Session per RIGL 42-46-5 (a) (2) to discuss the Policies Governing Benefits and Other Administration Functions for Union Employees and Collective Bargaining regarding Staff Promotions and Article 20 – Licenses passed unanimously. (RL-GH)

EXECUTIVE SESSION – PUBLIC VOTE

Motion to Seal the Minutes of the Executive Session passed unanimously. (RL-GH)

ADJOURN

There being no further business before the board the meeting adjourned at 8:25 p.m.