

LINCOLN WATER COMMISSIONERS

June 10, 2015

Regular Meeting

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission office with Commissioners Frederick Conklin, Edward Fox, Eric Fox, Rene Lapierre and George Hadley present. Also present were Water Superintendent Romeo Mendes, Assistant to the Superintendent Lewis Prescott, and a property owner from Bittersweet Lane and Maureen Smith.

The meeting was called to order at 6:00 p.m. by Commission Chairman Frederick Conklin.

Motion to amend the order of business and move Unfinished Business items a) Bittersweet Lane – Water Usage – Request for Relief to the front of the meeting passed unanimously. (RL-Eric F)

The Superintendent reviewed for the Commission the request for relief regarding the property on Bittersweet Lane. This came before the Board at the May 13, 2015 meeting where the request was denied. The property owner contacted the Superintendent and requested that this be placed on the June 10, 2015 meeting agenda so that she could address the Board directly.

The property owner advised the Board that the property was being checked on a regular basis up until the winter due to having twins and inclement weather. She stated she was unaware that the water could be turned off during the winter months. She advised that she has tried to obtain relief from the contractor and her homeowners

insurance. The property owner is looking for relief of the payment of the bill.

The Commission advised that they are bound by State and Federal laws and that they must collect for what passed through the meter. The Commission offered to set up time payments, but must charge for the water. Commissioners discussed that the adjustment they could make would be for the owner to pay all water consumption at the third tier along with all surcharges and fees.

Motion to have the Superintendent recalculate the billing to reflect all of the consumption charges at the third tier and allow a 6 month payment plan passed unanimously. (RL-Eric F)

Motion to return to the regular order of business passed unanimously. (RL-GH)

PUBLIC COMMENT

There was no public comment at the June 10, 2015 regular meeting.

CONSENT AGENDA –

The May 13, 2015 Minutes and the May Account Transaction Report were pulled from the Consent Agenda and will be heard during the regular order of business.

Motion to approve the remainder of items on the Consent agenda passed unanimously. (Eric F-GH)

The following items were approved on the consent agenda for the

June 10, 2015 meeting:

- **May Superintendent Report of Daily Activity**
- **May Capital Accounts Report**
- **May Monthly Abatements**
- **May Account Transaction Report**
- **May Correspondence**
- **News Articles**

MINUTES

- **May 13, 2015 Regular Meeting**
- **May 13, 2015 Executive Session**

Motion to accept the May 13, 2015 Regular Meeting minutes passed unanimously. (Eric F-GH)

Motion to accept the May 13, 2015 Executive Session minutes passed unanimously. (Eric F-GH)

MONTHLY FINANCIAL REPORT

The May 2015 operating and revenue report was presented to the Board for approval.

Motion to accept the expenditure and revenue report for the month of May 2015 passed unanimously. (Eric F-Ed F)

Motion to send the monthly financial status report for May 2015 to the Town Finance Director passed unanimously. (Eric F-Ed F)

OUTSTANDING BALANCE REPORT

The outstanding balance report for the month of May 2015 was discussed by the Board and will be placed on file.

The outstanding balance due over 120 days for May was \$117,361.00.

This amount was higher than the April 2015 report. This is due to accounts reaching the 120 days past due from the January 2015 billing.

CAPITAL ACCOUNTS

The Capital Accounts report for May 2015 was passed with the Consent Agenda.

Interest on investments has gone down for the month of May.

MONTHLY INVOICES

Motion to remove Larry's Lincoln Auto and Conklin Limestone Company from the list of payables and vote on separately passed unanimously. (Eric F-Ed F)

Motion to pay Larry's Lincoln Auto in the amount of \$682.21 passed unanimously. (RL-GH)

Commissioners Edward Fox and Eric Fox recused themselves from the vote.

Motion to pay Conklin Limestone Company in the amount of \$105.60 passed unanimously. (RL- GH)

Commissioner Conklin recused himself from the vote.

Motion to approve payment of the remaining May 2015 Accounts Payable in the amount of \$221,365.62 and Direct Payments in the amount of \$255,981.23 passed unanimously. (Eric F-GH)

ABATEMENTS

a. Regular Monthly Abatements

Motion to approve the May 2015 abatements in the total amount of \$80.25 passed with the consent agenda.

- Interest Adjustment - \$1.04**

- **Senior Abatements - \$4.21**
- **Administrative Fee - \$75.00**

ACCOUNT TRANSACTION REPORT

The Account Transaction Report was reviewed by the Commission and will be placed on file. There were questions regarding meters and details of meter pricing were reviewed.

Motion to accept the Transaction Report for May 2015 Passed unanimously. (RL- Eric F)

CORRESPONDENCE – There was no correspondence for the month of May.

UNFINISHED BUSINESS

- a. **Bittersweet Lane – Water Usage – Request for Relief**

Moved and addressed at the front of the meeting

NEW BUSINESS

- a. **2015/2016 Budget – Discussion and Vote**

Commissioners reviewed the 2015/2016 budget and the revisions made at the May 22, 2015 and June 3, 2015 special meetings.

New information regarding Detail 652-113 was given to the Commission regarding the cost of Health Care. Commissioners raised the current amount of \$200,000.00 to \$230,000.00 based on the information obtained.

Motion to accept the 2015/2016 Operation Expenditures budget with an increase to Detail 651-113 of \$30,000.00 and a possible amendment to Detail 651-030, for a total budget amount of \$3,432,100 passed unanimously. (RL-Eric F)

The new budget is a decrease of \$29,250.00 from the 2014/2015 budget.

b. Legislation – State Surcharges – Senate Bills S 0368 and S 0408

Superintendent Mendes advised that these two bills have been sent to Committee. These bills propose that State surcharge fees be kept directly with the water suppliers they are collected from.

c. Utility Service Company, Inc. – Proposal – Annual Tank Inspections

Superintendent Mendes submitted to the Board the proposal for tank inspections from Utility Service Company, Inc. The company's previous agreement has expired. The new agreement covers inspections of one tank per year beginning in 2015 and ending in 2019. These inspections are part of routine maintenance for the tanks. Commissioners reviewed the proposal and the Superintendent will proceed with the agreement.

CLAIMS –

There were no claims presented at the June 10, 2015 meeting.

NEWS ARTICLES –

There were no News Articles for the June 10, 2015 meeting.

EXECUTIVE SESSION

Motion to seek to adjourn to Executive Session per RIGL 42-46-5 (a) (2) to discuss litigation regarding Handy Pond Condominium, Policy Governing Benefits and Other Administration Functions for Non-Union Employees and Superintendent and Assistant to Superintendent Contracts passed unanimously. (GH-RL)

EXECUTIVE SESSION – PUBLIC VOTE

Motion to Seal the Minutes of the Executive Session passed

unanimously. (RL-Eric F)

ADJOURN

There being no further business before the board the meeting adjourned at 9:10 p.m.