

LINCOLN WATER COMMISSIONERS

October 10, 2012

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Frederick Conklin, George Hadley, Rene Lapierre, Joseph DeCotis and Jean Kay present. Also present was Water Superintendent John S. Faile, Nancy Kurowski, Maureen Smith and a representative for the owners of Pleasant View Avenue.

The meeting was called to order at 5:06 p.m.

Motion to change the order of business and move item 11-a-2 – Protected Payment Plan Request - Pleasant View Avenue to the front of the meeting passed unanimously. (JK-RL)

Superintendent Faile addressed the Board in regards to the request. He advised the Board that payments are being made for the account but that they are not enough to cover current and future billing. The owners are requesting protected status due to illness and financial hardship. Payments will be broken down into 12 months due on the first of each month. New bills would need to be re-negotiated at the time of billing.

Motion to approve Protected Payment Plan approved unanimously. (JD-RL)

Regular order of business resumed.

MINUTES

Motion to accept the minutes of the September 12, 2012 regular meeting was approved unanimously. (JK-RL)

MONTHLY REPORT OF THE SUPERINTENDENT

The Commission reviewed the September 2012 Superintendents report. Motion to accept the Superintendents report for the month of September was approved unanimously. (GH-JK)

MONTHLY FINANCIAL REPORT

The Board discussed loans and depreciation with Superintendent Faile and Nancy Kurowski.

Motion to send the September 2012 correspondence to the Town of Lincoln Finance Director with the status of the operating budgets and place the financial report on file for audit was approved unanimously. (JK-GH)

OUTSTANDING BALANCE REPORT

The outstanding balance report for the month of September 2012 was received and reviewed by the Board and will be placed on file. A review of the last six months was also reviewed by the Board. The Board was advised that the numbers were decreasing due to a group effort in collections and that the office was striving to decrease the time between billing and when notices start going out for past due accounts.

CAPITOL ACCOUNTS

The accounts planning report for the month of September 2012 was received and reviewed by the Board and will be placed on file.

MONTHLY INVOICES

Motion to approve payment of the September 2012 Accounts Payable

in the amount of \$255,125.47 and Direct Payments in the amount of \$318,121.63 passed unanimously. (JK-GH)

ABATEMENTS

Motion to approve the September 2012 abatements in the total amount of \$2,192.51 passed unanimously. (RL-JD)

Abatement of Senior Discount - \$18.10

Adjustment of Interest Applied in Error – \$4.41

Adjustment per Vote of LWC on September 12, 2012 - \$100.00

Abatement of Billing Error Filling Station - \$2,070.00

Commissioner Joseph DeCotis questioned the policy and procedures of the filling station. Procedures were explained by Superintendent Faile. Commissioner DeCotis stated he would like to see the policy and procedure tightened up.

ACCOUNT TRANSACTION REPORT

The September 2012 account transaction report was received and reviewed by the Board and placed on file.

CORRESPONDENCE

a.) Briarwood Road – The Board reviewed the letter sent to Briarwood Road – A response was received and will be addressed under old business.

b.) Ash Street – The Board reviewed the letter sent to Ash Street – There has been no response to the letter sent – The account is still outstanding.

c.) NBC Termination Payments – The Board reviewed the payment from NBC for payment for Termination of Service due to non-payment of Sewer Bills.

d.) Request for Interest Abatement – The Board reviewed a request for interest abatement for fire line accounts past due from January 2012.

Motion to deny the request for interest abatements for past due fire line accounts passed unanimously. (JD-GH)

e.) OLD BUSINESS

a.) Martin Street Bridge – Superintendent Faile advised that progress has been slow, but is moving forward. There has been communication between the parties and they are still looking towards working out an agreement. The Board discussed the problems that arose during the project.

b.) 2012 Capitol Project – Railroad Street –Superintendent Faile updated the Board on the project. All customers on the project are now on by-pass and the actual cleaning and lining should begin soon. The project is between the areas of Vose Street and Main Street. The project should be over in a few weeks and will put the main distribution line for this area in good shape.

c.) Disputed Water Bill – Briarwood Road – Superintendent Faile advised the Board that readings have been taken from May to September and they are consistent with the customer's usage history. He stated that due to the handling of the old meter during the replacement process. There is not a 100 per cent certainty of the final reading and recommends that the account be re-billed according to the Rules and Regulations of the LWC for non-registering meters. Superintendent Faile advised the Board that policy changes have been put in place to prevent this type of problem from occurring

again.

Motion to adjust the billing for the Briarwood Road disputed water bill according to the rules and regulations of the LWC for non-registering meters passed unanimously.

d.) Pump Replacement Project – Update – Superintendent Faile advised the Board that the second main pump from the Old Louisquisset Pike Pumping Station will be upgraded next week by the Stephen B. Church Company. This should result in a 12 to 15% improvement in performance and the cost of the upgrade should be covered within two to three years.

NEW BUSINESS

a.) Protected Payment Plan – Sherman Avenue – Superintendent Faile advised the Board of a potential risk on a Sherman Avenue property. The water line was installed in the same trench as the sewer line and the water line is leaking. The superintendent wants a meter pit installed at the end of the property along with a back flow prevention system to avoid the risk of contaminating the water system. Due to illness and financial hardship, the owner of the property is unable to afford the installation. Superintendent Faile is requesting that the Board have the meter pit and backflow prevention system installed by a qualified contractor paid for by the LWC and having the property owner sign an agreement to pay the commission back over a 24 month period for the contractors work. Current water bill payments must also be kept up. The Superintendent estimates the cost to be in the \$2,000 range.

Commissioner Hadley questioned why the property owner could not

obtain a bank loan to have this work done and does not feel it is appropriate for the Commission to be in the business of loaning money.

Consensus from the Commission was that this is a safety issue that needs to be addressed.

Motion to approve a Modified Protected Payment Agreement to be repaid over a 24 month period, while remaining current on all water usage bills, for the cost of installing a meter pit and backflow prevention system on Sherman Avenue due to financial hardship and illness passed with Commissioners Lapierre, DeCotis, Kay and Conklin voting in the affirmative and Commissioner Hadley abstaining.

COMMITTEE REPORTS

There were no committee reports for the September 12, 2012 meeting.

OTHER BUSINESS

a.) Superintendent Faile updated the Board on the Library Expansion project. He advised the Board that plans were never presented to the Lincoln Water Commission regarding the expansion. There is a 2,000 square foot addition being added to the existing structure. Due to the increase in size, a sprinkler system will have to be installed throughout the entire building. This will require an upgrade to the existing system. Calculations have not been done so the pipe size needed is unknown at this point. The Superintendent reviewed the plans and pointed out several other discrepancies to the contractor. The Lincoln Water Commission will proceed with a new six inch connection in order to avoid delays in the project.

NEWSPAPER ARTICLES

The Board reviewed newspaper articles regarding Cedar Hills, Utah water supply and giardia and an article regarding water rates vs. operating costs for water systems.

EXECUTIVE SESSION

The Board did not seek to adjourn into Executive Session.

PUBLIC COMMENT

There was no public comment.

ADJOURN

There being no further business before the board the meeting adjourned at 6:55 p.m.