

## **LINCOLN WATER COMMISSIONERS**

**August 8, 2012**

**The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Frederick Conklin, George Hadley, Rene Lapierre and Jean Kay present. Joseph DeCotis was absent. Also present was Water Superintendent John S. Faile, Public Works Director Michael Gagnon, Attorney Dan McKinnon, Nancy Kurowski and Maureen Smith.**

**The meeting was called to order at 5:00 p.m.**

**Motion to change the order of business and move item 11 D – Maplehurst Street Repaving to the front of the meeting passed unanimously. (JK-GH)**

**Superintendent John Faile presented to the Board that he has been in talks with the Town of Lincoln regarding the repaving of Maplehurst Street. The street has deteriorated due to work that has been done on the road due to sewer work, water work traffic from busses and time. The road was put in around 1980. Superintendent Faile has calculated that the cost of repair from the LWC to be \$8,000. The Town of Lincoln is looking for \$14,000 from the LWC and will be adding \$21,000 from the Town budget to repave the entire road. Superintendent Faile noted to the Board that during the cleaning and relining project on Walker Street, the Town was also doing work in the area and made an agreement that saved the Commission \$6,000 in road repair costs.**

**Public Works Director Mike Gagnon addressed the Board and stated**

that the road has deteriorated and feels a portion is due to residual damage from water work on the road. He stated that \$14,000 is a fair number. He advised that the Town is doing a better job at tracking utilities than it has in the past so that a better determination can be made as to responsibility.

The Board advised Mr. Gagnon that they would discuss the topic later in the meeting and have Superintendent Faile contact him the next day with a decision.

Motion to change the order of business and move item 15 – Public Comment to the front of the meeting passed unanimously. (JK-GH)

#### **PUBLIC COMMENT**

Customer from Garwain Drive appeared before the Board and requested that the termination fee be forgiven due to financial hardship.

Motion to forgive termination fee and leave a credit on the account passed unanimously. (RL-JK)

Motion to change the order of business and move item 11 C – Open Meetings Laws to the front of the meeting passed unanimously. (RL-JK)

Voted 4-0 to adjourn to Executive Session per RIGL 42-46-5 (a) (2) to discuss open meetings laws under the advice of attorney. (RL-JK)

Voted 4-0 to seal minutes of executive session per RIGL 42-46-7 (c) (RL-JK)

.

#### **MINUTES**

Motion to accept the minutes of the July 11, 2012 meeting was

**approved unanimously. (JK-RL)**

## **MONTHLY REPORT OF THE SUPERINTENDENT**

**The Commission reviewed the Superintendents report. Motion to accept the Superintendents report for the month of July was approved unanimously. (GH-JK)**

## **MONTHLY FINANCIAL REPORT**

**Motion to send correspondence to the Town of Lincoln Finance Director with the status of the operating budgets and place the financial report on file for audit was approved unanimously. (JK-GH)**

## **OUTSTANDING BALANCE REPORT**

**The outstanding balance report for the month of July 2012 was reviewed by the Board and will be placed on file. Superintendent Faile requested that the Board authorize the hiring of a part time Collections Clerk. This position will keep the outstanding balances under control and keep the collections procedures consistent. The position will work 3 hours a day, five days a week. This will also help with the process of beginning the quarterly billing cycles beginning in 2013.**

**Motion to allow the Superintendent to employ a part time collections clerk passed unanimously. (JK-RL)**

## **CAPITOL ACCOUNTS**

**The accounts planning report for the month of July 2012 was received and reviewed by the Board and will be placed on file.**

## **MONTHLY INVOICES**

**Motion to approve payment of the July 2012 Accounts Payable in the**

**amount of \$247,757.51 and Direct Payments in the amount of \$306,382.66 passed unanimously. (JK-RL)**

**Motion to approve payment of June 2012 payables in the amount of \$28,674.49 passed unanimously. (RL-JK)**

**Motion to approve payment of Supplemental July 2012 payables in the amount of \$18,900.60 passed unanimously. (JK-GH)**

## **ABATEMENTS**

**Motion to approve the July 2012 abatements in the total amount of \$6,301.09 passed unanimously. (JK-GH)**

**Abatement of Interest per vote of LWC - \$17.22**

**Account adjusted per vote of LWC - \$6,278.27**

**Interest calculated in error - \$2.61**

**Account adjusted to close account with a zero balance - \$2.99**

**Motion to abate interest in the amount of \$55.68 per request of property owner at Lonsdale Avenue was denied unanimously citing the Rules and Regulations of the LWC. (RL-JK)**

## **ACCOUNT TRANSACTION REPORT**

**The July 2012 account transaction report was received and reviewed by the Board and placed on file.**

## **CORRESPONDENCE**

**a.) Letter to Enernoc – Letter to Enernoc from Superintendent Faile supporting the EPA’s proposed 100-hour limit was reviewed and accepted by the LWC and placed on file.**

**b.) Letter from U.S. Senator Sheldon Whitehouse – A letter from U. S**

**Senator Sheldon Whitehouse regarding his vote in the Agriculture Reform, Food and Jobs Act of 2012 (S.3240) and explanation of his vote was accepted by the LWC and placed on file.**

**c.) Letter to Kilburn Avenue Customer – Letter from Superintendent Faile to the Kilburn Avenue customer regarding a billing dispute and a vote taken by the LWC at the July 11, 2012 meeting was accepted by the Board and placed on file.**

### **OLD BUSINESS**

**a.) Martin Street Bridge – Superintendent Faile advised the Board that the final engineering report had been received and progress is being made.**

**b.) Meter Replacement Report – The meter replacement report was received and reviewed by the Board and placed on file.**

**c.) RIWWA Annual Assessment Fee – Motion to pay RIWWA annual assessment fee was passed unanimously. (JK-GH)**

**d.) CUSI Training Report – The CUSI training report was received and reviewed by the Board and placed on file.**

**e.) Protected Customer Payment Plan – Request for Approval – Applicant did not appear at the meeting. There was no action taken on the application.**

### **NEW BUSINESS**

**a.) WSSMP Water Efficiency and Demand Management Strategy (DMS) – Superintendent Faile presented the Board with the study that was transmitted to the RI Water Resources Board. He advised the Board that the work was done in-house. The report was accepted by the Board and is on file in the Superintendents' office.**

**b.) WSSMP Yearly Reports – 2009-2012 – The WSSMP yearly reports submitted by Superintendent Faile to the RI Water Resources Board was received and reviewed by the Board and placed on file.**

**c.) Open Meetings Laws – This was moved to the front of the meeting**

**d.) Maplehurst Street Repaving – The Board of LWC discussed the matter brought before them at the beginning of the meeting and voted unanimously to approve the payment of \$8,000.00 to the Town of Lincoln for repairs to Maplehurst Street and the repayment of \$6,000.00 for previous work done on Walker Street, with payment to be sent upon completion of work and submission of separate invoices for each job to be approved by the Board at the meeting following the submission of invoices, upon motion of Rene Lapierre and seconded by Jean Kay.**

### **COMMITTEE REPORTS**

**There were no committee reports for the August 8, 2012 meeting.**

### **OTHER BUSINESS**

**a.) RIWW Quarterly Meeting - 1st Annual Utility Training Day & Expo – Superintendent Faile advised the Board of the upcoming Expo and Utility Training Day being put on by the Rhode island Water Works Association – Training sessions for staff will earn 3 CEU's for certification requirements – The date is April 13, 2012 and will be held at 12 Acres in Smithfield, Rhode Island.**

### **NEWSPAPER ARTICLES**

**The Board reviewed newspaper articles regarding Drought and its impacts and Demand Management and the 2009 Water Use and Efficiency Act.**

**Motion to adjourn passed unanimously. (JK-RL)**

**Meeting Adjourned at 8:03 p.m.**