

# **LINCOLN WATER COMMISSIONERS**

**APRIL 11, 2012**

**The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Conklin, Hadley, Lapierre, DeCotis, and Kay present. Also present was Water Superintendent John S. Faile. Also in attendance was Maureen Smith, Marie Potter, Lonsdale Fire Chief Tim Griffin and investment co coordinator Josh Giuliano.**

**The meeting was called to order at 5:03 PM.**

**Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: To allow the guests to speak at the beginning of the meeting.**

**Marie Potter informed the board that she is a friend of a 92 year old resident on Park Way Manville who received a \$1,277.36 water bill. Ms Potter stated that a crew man from the Water Commission had gone out to the house and found no leaks at the time and additional readings show that whatever caused the high consumption had ceased. She requested relief on the bill. After a lengthy discussion, Ms Potter was told that metered readings cannot be tampered with but to have the owner of the property or her daughter enter into a payment agreement and payments can be made over a six month period. Ms Potter left the meeting at 5:27pm**

**Fire Chief Time Griffin thanked the Board for all the time and effort spent with the Lonsdale Fire District in their possible installation of a dry fire hydrant. Chief Griffin informed the Board that upon further investigation, the project is too costly and will be put on a temporary hold until funding of the project becomes available. Chief Griffin left the meeting at 5:30 pm**

**Josh Giuliano presented the Water Commission's investment portfolio to the Board. All investment accounts have been closed into one portfolio and Mr. Giuliano offered to attend meetings to review investments with the board on a regular quarterly or semiannual schedule. Mr. Giuliano left the meeting at 6:35 pm**

**Prior to the start of the regular monthly meeting the Board presented the Superintendent with a plaque and gift certificate in appreciation for ten (10) years of employment with the Lincoln Water Commission. Foreman Lewis Prescott entered the meeting.**

**Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, it was VOTED: To accept the minutes of the previous meeting**

#### **MONTHLY REPORT OF THE SUPERINTENDENT**

**Upon motion of Commissioner Kay, seconded by Commissioner Hadley, the Superintendent Report for the month of March is accepted. APPROVED.**

**Commissioner Lapierre informed the Board that he wanted to thank Pipefitter Jeffrey Shayer for a job well done. He explained that his water meter was placed in an awkward position and he was extremely impressed with the time and effort Jeff spent to get the job done correctly.**

**At this time the Superintendent informed the Board that radio read meters are currently being installed throughout the system. Newly replaced Touch pad readers are also being replaced with a radio read box on the outside of the house. The project is moving along very well, along with the project to get difficult to change meters out of indoor meter pits. The meters in pits are being addressed in the amount of 5 to 10 at a time and the project is steadily moving along.**

#### **MONTHLY FINANCIAL REPORT**

**Upon motion of Commissioner Kay, seconded by Commissioner Hadley, the March, 2012 correspondence will be sent to the Town of Lincoln Finance Director with the status of the operating budgets and the financial report placed on file for audit. APPROVED**

#### **OUTSTANDING BALANCE REPORT**

**The Outstanding Balance Report for the month of March, 2012 will be placed on file.**

#### **CAPITAL ACCOUNTS**

**The Accounts planning report for the month of March was received by the Board and will be placed on file.**

## **MONTHLY INVOICES**

**Upon motion of Commissioner Kay, seconded by Commissioner Hadley, Accounts Payable in the amount of \$241,370.39, and Direct Payments in the amount of \$280,002.55 were approved for payment.**

**APPROVED**

## **ABATEMENTS**

**Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, Abatements in the amount of \$14,511.79 are approved as follows: - \$.52 for removal of interest added after payment was received; \$13,269.12 adjustment for over estimated billings; \$1,229.88 for removal of cap and license fees billed in error; \$12.27 for senior abatement of surcharges. APPROVED**

## **ACCOUNT TRANSACTION REPORT**

**The Account Transaction report will be placed on file.**

## **CORRESPONDENCE**

**a) Members of the Water Commission will participate in the Memorial Day Parade**

**b) Emails from the Superintendent to members of the Senate and House of Representatives were read by Secretary Kay. The Superintendent informed the Board that H7865, and S2376 regarding the requirement to use a master plumber to replace water meters in**

**water systems was a bill he had previously commented on and that bill has since been sent to committee. Also, the Superintendent commented on H7254 which would eliminate the requirement that all water systems implement a program for radio read meters by December 31, 2012. He explained that such a requirement would have a significant burden on water systems budgets. Members of the Board submitted comments to the Superintendents emails for possible future use.**

**c) A copy of the ENERNOC statement of earnings and check in the amount of \$271.37 was submitted to the Board.**

**d) A letter from Eagle Scout candidate Chris Forget requesting the opportunity to work with foreman Jean Gagnon, painting fire hydrants in Lime Rock was presented to the Board, and accepted.**

**e) Upon motion of Commissioner Kay, seconded by Commissioners Lapierre and Hadley, it was VOTED: To respond to the request from the Lincoln Budget Board for Water Commission information with a copy of the Approved 2011 annual report**

## **OLD BUSINESS**

**a) Discussion with the Lonsdale Fire District was addressed at the start of the meeting.**

**b) Modifications to the Rate Schedule as approved at the March meeting following the Public Hearing will be entered into the billing program.**

**c) Upon motion of Commissioner Kay, seconded by Commissioner**

**Hadley, it was VOTED: To approve a quote from the Stephen B. Church Company to rebuild the second 150hp pump in the amount of \$27,820.00 APPROVED**

**d) Upon motion of Commissioner DeCotis, seconded by Commissioner Kay, it was VOTED: To instruct the attorney to continue to work with Lincoln Water Commission, the Town of Cumberland and Rhode Island DOT for the resolve of issues related to the Martin Street Bridge. APPROVED**

**e) Upon motion of Commissioner Hadley, seconded by Commissioner Lapierre it was VOTED: To accept and process the revised invoice from DewCon for the repairs to the water main break on Old River Road in the amount of \$25,000.00**

**f) The Bank of America Merchant Services account showing credit card activity in the month of March was presented to the Board.**

## **NEW BUSINESS**

**a) Upon motion of Commissioner DeCotis, seconded by Commissioner Lapierre, it was VOTED: To approve the supply of water to 742 Lower River Road Plat 23 Lot 119. APPROVED.**

**b) Upon motion of Commissioner Hadley, seconded by Commissioner Kay, It was VOTED to approve the amended Rules and Regulations of the Lincoln Water Commission. APPROVED**

**c) Upon motion of Commissioner Kay, seconded by Commissioner Hadley a request for the abatement of the \$100.00 termination notice fee from a Cecile Street resident was APPROVED.**

**d) Upon motion of Commissioner DeCotis, seconded by**

**Commissioner Kay it was VOTED To award the bid for curb stop repairs to Bragger Construction as lowest bidder in the amount of \$129,680 total price \$2,593.60 each. APPROVED**

**e) Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: To allow a thirty day extension to May 10th before terminating supply of water for two delinquent water accounts on Arnold Street where the current owner recently passed away, upon request of the probate attorney. APPROVED**

**f) The Board was presented with the Annual Report from Rhode Island Inter local Risk Management Trust**

#### **SAFETY/TRAINING**

**The senior billing clerk will be sent to the CUSI offices for further software training in the CUSI billing system.**

#### **ANY OTHER BUSINESS**

**A letter of thanks for the book binding machine declared surplus property and donated to the Town of Lincoln Planning Department will be placed on file.**

**A letter requesting an adjustment to a water bill from a Kilburn Avenue resident and declaring a dispute of the bill was once again reviewed by the Board. Upon motion of Commissioner DeCotis, seconded by Commissioner Kay, it was VOTED: To follow standard operating procedures. APPROVED**

**There being no further business before the Board, the Chairman declared the meeting adjourned at 7:25 pm**