

LINCOLN WATER COMMISSIONERS

MARCH 7, 2012

A Public Hearing for the discussion of changes to the Lincoln Water Commission Rate Schedule was called to order at 5:09 pm. Introduced changes to the Rate Schedule included the following: - 1) Confirmation that the consumption at each billing cycle start at zero; 2) Water meter pricing is based on current market prices; 3) A final bill fee of \$25.00 be added to each final bill; 4) The termination notice fee of \$100.00 be eliminated; and 5) The \$100.00 water consumption survey fee be eliminated.

Discussion took place and comments were noted and the Public Hearing closed at 5:22 pm.

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Conklin, Hadley, Lapierre, DeCotis, and Kay present. Also present was Water Superintendent John S. Faile.

The meeting was called to order at 5:23 PM.

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To accept the minutes of the previous meeting

MONTHLY REPORT OF THE SUPERINTENDENT

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, the Superintendent Report for the month of February is accepted. APPROVED.

MONTHLY FINANCIAL REPORT

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, the February, 2012 correspondence will be sent to the Town of Lincoln Finance Director with the status of the operating budgets and the financial report placed on file for audit. APPROVED

OUTSTANDING BALANCE REPORT

The Outstanding Balance Report for the month of February, 2012 will be placed on file.

CAPITAL ACCOUNTS

The Accounts planning report for the month of February was received by the Board and will be placed on file.

MONTHLY INVOICES

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, Accounts Payable in the amount of \$178,987.83, and Direct Payments in the amount of \$254,006.28 were approved for payment.

APPROVED

ABATEMENTS

Upon motion of Commissioner Lapierre, seconded by Commissioner Hadley, Abatements in the amount of \$1,510.62 are approved as follows: - \$26.81 for removal of interest added after payment was received; \$12.09 for a depreciation adjustment when a customer's meter was changed from touch pad to radio read; \$561.00 adjustment for an over estimate billing; \$246.10 removed from an account to re-bill at greater consumption due to missed dials in the reading; \$408.10 due to a removal of a fire line account made inactive and notified fire district; \$207.42 due to payment application to a wrong account. APPROVED

ACCOUNT TRANSACTION REPORT

The Account Transaction report will be placed on file.

CORRESPONDENCE

a) The Board received a copy of a correspondence from an independent insurance company quoting a premium for water service insurance in order to alert them to the mailing. The Board had previously stated that they did not sanction the mailing to the customers of the Lincoln Water Commission.

b) An email from the Rhode Island Clean Water Agency informing the Superintendent that it is not feasible to pay loans off before the time due was presented to the Board.

c) Discussion took place relative to accounts under-billed due to a system miscommunication for larger meters with additional dials from the hand held to the billing program. Five accounts needing

adjustment were presented to the Board. Upon motion of Commissioner Lapierre, seconded by Commissioner DeCotis, it was VOTED: To adhere to the “Rules and Regulations of the Lincoln Water Commission regarding inaccurate meter readings:

“.... In case a meter fails to register or has been removed during the billing period, the bill will be issued based on the average daily rate of consumption as shown by the meter”.....”the bill issued will be based on the average daily rate of consumption for the previous three-year period.”

And adjust the bills for the current billing period and the prior billing period.

OLD BUSINESS

a) Discussion with the Lonsdale Fire District is postponed to the next meeting on April 11th.

b) Results of State wide statistics from the Trust for drug and alcohol testing in the year 2011 were presented to the Board.

c) Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: To gratefully accept the price quote from the current source of supply for meters for a three year period.

APPROVED.

NEW BUSINESS

a) Upon motion of Commissioner Hadley, seconded by Commissioner Lapierre, it was VOTED: To reject the quote received for the 1996 F350 because it was under the stated amount requested and to keep

the truck for summer use. APPROVED.

b) Further discussion of the items presented at the Public Hearing took place. Upon motion of Commissioner Hadley, seconded by Commissioner Lapierre, it was VOTED: To maintain the water rates per billing period. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: To accept the proposed language for the purchase of water meters.

Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, it was VOTED: To adopt a \$25.00 fee to be added to each final bill.

Upon motion of Commissioner Lapierre, seconded by Commissioner DeCotis, it was VOTED: To remove the \$100.00 water consumption survey fee.

Upon motion of Commissioner Hadley, seconded by Commissioner DeCotis, it was VOTED: To remove the \$100.00 termination notice fee.

**All changes to the Rate Schedule are effective as of March 15, 2012.
APPROVED**

SUBCOMMITTEE REPORTS

Members of the crew went to safety training in February and are registered to attend courses in April.

A letter from a customer praising the work of the crew and the two

foremen during a water service installation on Samuel Stephens Drive was presented to the Board. Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: to place the letter into the personnel files of the individuals involved. APPROVED

A request from the BVTC and JHCNHHBRCC and RIDOT for placing a dock and launch ramp for the Blackstone Explorer Boat was rejected by the Town Planner and confirmed by the Superintendent and the Board that the Lincoln Water Commission are not in favor of any further development of the Manville Well field site.

A newspaper article citing the increase in water rates country wide due to infrastructure needs was presented to the Board.

There being no further business before the Board, the Chairman declared the meeting adjourned at 7:25 pm