

LINCOLN WATER COMMISSIONERS

OCTOBER 12, 2011

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Conklin, Hadley, Lapierre, and Kay present. Commissioner DeCotis was absent from the meeting. Also present was Water Superintendent John S. Faile.

The meeting was called to order at 5:09 PM.

**Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, it was VOTED: To accept the minutes of the previous meeting.
APPROVED**

MONTHLY REPORT OF THE SUPERINTENDENT

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, the Superintendent's Report for the month of September is accepted. APPROVED.

MONTHLY FINANCIAL REPORT

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, the September 2011 correspondence will be sent to the Town of Lincoln Finance Director with the status of the operating budgets and the financial report placed on file for audit. APPROVED

OUTSTANDING BALANCE REPORT

The Outstanding Balance Report for the month of September, 2011 will be placed on file.

CAPITAL ACCOUNTS

Accounts planning reports for the month of September was received by the Board and will be placed on file.

MONTHLY INVOICES

Upon motion of Commissioner Kay, seconded by Commissioner Hadley, Accounts Payable in the amount of \$255,058.89, and Direct Payments in the amount of \$312,737.99 were approved for payment.

APPROVED

ABATEMENTS

Abatements in the amount of \$3,858.70 were presented to the Board. Upon motion of Commissioner Kay, seconded by Commissioner Hadley, it was VOTED: To approve senior abatement of surcharges in the amount of \$126.13, paving charges in the amount of \$1,000.00, license fee and capital fee in the amount of \$11.55, a service entry that was duplicated in the amount of \$2,597.00, a corrected bill in the amount of \$24.02, and a termination notice fee in the amount of \$100.00. APPROVED.

ACCOUNT TRANSACTION REPORT

The Account Transaction report will be placed on file.

CORRESPONDENCE

a)A letter from the Superintendent to the Division of Drinking Water Quality was read by Secretary Kay. The Superintendent offered comments to the proposed changes in the Operator Certification Regulations.

b)A request for the abatement of the \$100.00 termination fee was received by the Board. After a very lengthy discussion, it was VOTED: That the fee be abated because the customer was called out of the country for an emergency and provided that ½ the amount due is received by Monday October 17 and full payment is received in two months. The motion was made by Commissioner Kay and seconded by Commissioner Lapierre. APPROVED

OLD BUSINESS

a)There was no communication from the Lonsdale Fire District at the September 2011 meeting.

b)A letter from the Superintendent to representatives at Davies High School assured the officials there that the meter has been removed from Account 48154622, the supply of water has been terminated, and the account has been closed.

c)Communication from Rhode Island Interlocal Risk Management

Trust informed the Board of a savings of \$2,131.00 per year with the increase in deductibles.

d)A Purchase Order in the amount of \$21,050.00 has been issued to M-H-Q- vehicles for the purchase of a Ford cab and chassis for a utility truck. Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, it was VOTED: To purchase a pickup truck to replace unit 11. APPROVED

e)The Superintendent presented the Board with an update of the Capital Project status for the year 2011.

f)The Board was presented with a copy of the Bank of America monthly statement showing the receipt of the Commission's first credit card payment. A note informing customers of the ability to pay with a credit card in person at the LWC office will be put on the second notices.

NEW BUSINESS

a)Upon motion of Commissioner Lapierre, seconded by Commissioner Kay, it was VOTED: To approve and submit DewCon Invoice #'s 12 and 13 To Rhode Island Clean Water Finance Agency for payment in the amount of \$45,360.00 and \$84,960.00. APPROVED.

b)Upon motion of Commissioner Kay, seconded by Commissioner

Lapierre, it was VOTED: To award the bid for a security fence repairs to Pawtucket Fence in the amount \$4,932.00 as low bidder.

APPROVED

c)The Superintendent informed the Board of his attendance at the annual meeting of the National Rural Water and Water Association in Kentucky as a State delegate. Expenses were paid by National Rural Water.

d)A letter from a customer commending Joseph Bastic for a job well done will be placed in Joe's personnel file.

SUBCOMMITTEE REPORTS

Claim Committee

a)No claims were brought before the Board.

OTHER BUSINESS

The Superintendent presented the Board with an outline of Duties and responsibilities of a board member for informational purposes.

A copy of a press release prepared by NEWWA was presented to the Board. The press release will be in the Providence Journal, Pawtucket Times and Woonsocket Call informing the public of the LWC award as "Utility of the year".

Upon motion of Commissioner Kay, seconded by Commissioner

Lapierre, it was VOTED: To adjourn to executive session in accordance with RIGL 42-26-5a (1) – 9 to discuss legal matters at 6:29PM APPROVED

Upon motion of Commissioner Lapierre, seconded by Commissioner Hadley, it was VOTED: to return to the regular meeting. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To seal the minutes of the closed session in accordance with RIGL 42-26-7c. APPROVED

Upon motion of Commissioner Kay, seconded by Commissioner Lapierre, it was VOTED: To adjourn at 6:38 PM. APPROVED